

Election Commission of Bhutan



Revised Compendium of Forms For National Council Elections, 2023

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Vision

An Independent Election Management Body that promotes the Vibrant Democracy envisioned in The Constitution of the Kingdom of Bhutan

Mission

Conduct Free and Fair Elections and Referendums in the Kingdom of Bhutan

- ✓ A credible Electoral Roll
- ✓ Clear, consistent and precise By-Laws
- ✓ Strong civic and voter education programme
- ✓ Voter friendly Polling Stations
- ✓ A roster of professional and reliable election officials on call at all times
- ✓ Dynamic and independent decision-making and management system
- ✓ Optimum ICT enabled electoral system
- ✓ Research for informed decisions
- ✓ Mature partnership with stakeholders

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Introduction

In order to ensure that the Electoral Forms are put to correct usage at the right time for the right purpose, ECB has made an attempt to create a compendium of Electoral Forms realizing the difficulty faced by the electoral officials in using them.

Thus, Compendium is created by putting all the forms from different Electoral Laws, Guidelines, Rules and Regulations and in various Handbooks and Manuals together.

Besides, an index to the different types of electoral form has been assigned as the following for convenience:

1. Index **A** = National Assembly Election
 - a. **A (PR)** = Primary Round
 - b. **A (GE)** = General Election

2. Index **B** = Nation Council Election

3. Index **C** = Local Government Elections
 - a. **C (GT)** = Gewog Tshogde Election
 - b. **C (TT)** = Thromde Tshogde Election
 - c. **C (TN)** = Thromde Ngotshab

We hope this compendium would be found easy to use.

Election Commission of Bhutan

I. Electoral Forms Index for National Council Elections

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	19	EVM Form No.5B	EVM Ballot Paper for NC Election
	20	EVM Form No.6B	EVM Ballot Paper for Uncontested NC Elections
	21	EVM Form No.7B	Summary Report on Votes Polled for NC Election
	22	EVM Form No.8B	Polling Station EVM Result Sheet for NC Election
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Public Election Fund Rules and Regulations	24	Public Election Fund Form No.1B	Fund Application Form – NC Candidate
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	26	Public Election Fund Form No.9B	Election Return Form - National Council Candidate
	27	Public Election Fund Form No.11B	Public Inspection Form for National Council Elections
	28	Public Election Fund Form No.12B	Hand Receipt/Bill
Public Transport for Election Regulations	29	Public Transport Form No.1B	Undertaking by NC Candidate and Representatives to prohibit transport of voters
Election Observation Guidelines	30	Election Observation Form No.1B	Check Memo for National Observers and Micro-Observers
	31	Election Observation Form No.2B	Weekly Report Form
	32	Election Observation Form No.3B	Polling Station Observation Report
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Postal Ballot Rules & Regulations	34	Postal Ballot Form No.1B	Postal Ballot Registration Form (In-Country)
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	37	Postal Ballot Form No.4B	Identity Declaration Certificate for Facilitation Booth
	38	Postal Ballot Form No.5B	Identity Declaration Certificate for Conventional Postal Ballot
	39	Postal Ballot Form No.6B	Facilitation Booth Closing Form/Handing over of PB to Bhutan Post
	40	Postal Ballot Form No.7B	Postal Voting Instructions for Conventional Postal Ballot
	41	Postal Ballot Form No.8B	Notice for Issuance of Conventional Postal Ballot
	42	Postal Ballot Form No.9B	Attendance Register for Candidates, Representatives (Opening of PB Envelope A)
	43	Postal Ballot Form No.10B	Postal Ballot Paper for National Council Election
	44	Postal Ballot Form No.11B	Postal Ballot Paper for Uncontested Election to NC
	45	Postal Ballot Form No.12B	Postal Ballot Result Sheet for National Council Election
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	66	Election Control Room Form No.3B	Email Record
	67	Election Control Room Form No.4B	RT Conversation Log
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Hand Book for Polling Officer	69	Polling Officer Form No.1B	Check List for Polling Officers for NC
	70	Polling Officer Form No.2B	Form for Recording Age and Gender of Voter for NC
Hand Book for Presiding Officer	71	Presiding Officer Form No.1B	Check Memo for Presiding Officer for NC
	72	Presiding Officer Form No.2B	Election Materials for Presiding Officer for NC
	73	Presiding Officer Form No.3B	Sample of Voter's Slip
	74	Presiding Officer Form No.4B	Declaration by the Presiding Officer before the commencement of the Poll of NC
	75	Presiding Officer Form No.5B	Presiding Officer's Diary for NC
	76	Presiding Officer Form No.6B	List of Voters Living with Disability for NC
	77	Presiding Officer Form No.7B	Companion Declaration Form for Voter Living Disability for NC
	78	Presiding Officer Form No.8B	List of Provisional Vote for NC
	79	Presiding Officer Form No.9B	List of Challenge Voters for NC
	80	Presiding Officer Form No.10B	Oath of Identity for NC
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Hand Book for Returning Officer	82	RO Form No.1B	Check List for Election Materials
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	84	RO Form No.4B	Form Declaring Non-Membership in a Political Party for NC Candidate
	85	RO Form No.5B	Asset Declaration Form for NC
	86	RO Form No.6B	Asset Declaration Assessments Form for NC
	87	RO Form No.7B	List of Validly Accepted National Council Candidate
	88	RO Form No.8B	Notice of Withdrawal of Nomination of NC Candidates
	89	RO Form No.10B	Appointment of Election/Polling/Counting Representatives by NC Candidates
	90	RO Form No.11B	Notice of revocation of Appointment of Election, Polling, Counting Representative(s) by NC Candidate
	91	RO Form No.12B	Identity Card for Candidates, Election, Polling/Counting Representatives for NC
	92	RO Form No.13B	Notice for Common Forum for NC
	93	RO Form No.14B	Notice for Commissioning of EVMs for NC
	94	RO Form No.15B	Appointment Order of Presiding and Polling Officers for NC
	95	RO Form No.16B	Appointment Order of Counting Personnel for NC
	96	RO Form No.17B	Provisional Vote Form for NC Election
	97	RO Form No.18B	Provisional Vote Form for Uncontested NC Election
	98	RO Form No.19B	Announcement of Result of Poll of National Council Elections
	99	RO Form No.20B	Announcement of Uncontested Elections Result of Poll - National Council
	100	RO Form No.21B	Analysis of Presiding Officer's Diary

II. Check List for Returning Officer

A. Documents required for Filing and Scrutiny of Nomination of Candidates			
SN	Form Number	Form Name	Remarks
1	Dhamngoi Zomdu Form No.4B	Notice of Nomination of a Candidate for National Council	Team Leader of <i>Dhamngoi Zomdu</i> will issue to the Candidates
2	RO Form No.3B	Nomination Form for National Council Candidate	
3	RO Form No.4B	Form Declaring Non-Membership in a Political Party for NC	
4	RO Form No.5B	Asset Declaration Form	
5	RO Form No.6B	Asset Declaration Assessment Form	For Re-contesting Candidates
6	Court Affidavit		
7	Security Clearance Certificate for Election		
8	Audit Clearance Certificate for Election		
9	Tax Clearance Certificate for Election		
10	Letter of Attestation issued by Election Commission of Bhutan		
11	Relieving Order (if any)		
12	Marriage Certificate		
13	VPIC Photocopy of Candidate		
14	CID Photocopy of Candidate		
15	VPIC Photocopy of Spouse		
16	CID Photocopy of Spouse		
17	Integrity Vetting Report (IVR)		
18	Non-Performing Loan (NPL) Clearance		
B. Other Documents required			
17	RO Form No.1B	Check List for Election Materials	Receive from & handover to Dzongkhag Election Office
18	Public Transport Form No.1B	Undertaking by NC Candidate and Representatives to prohibit transport of voters	RO need to get undertaking from all Candidates
19	Office of Profit Form No.1B	Undertaking for Office of Profit	

20	RO Form No.10B	Appointment of Election, Polling, Counting Representatives by NC Candidates	RO need to get the list from Candidate
21	RO Form No.11B	Notice of revocation of Appointment of Election, Polling, Counting Representative(s) by NC Candidate	
22	RO Form No.12B	Identity Card for Candidates, Election, Polling, Counting Representatives for NC	RO must issue to all Candidates/Representatives
23	Public Election Form No.1B	Fund Application Form for NC Candidate	
24	Dhamngoi Zomdu Form No.6B	Biodata of Nominees selected in the Dhamngoi Zomdu of National Council	Submit to DoE, ECB
25	Election Advertising Form No.1B	Notice to display Posters and Banners by National Council	Issue before commencement of election campaign
26	RO Form No.13B	Notice for Common Forum for NC	RO must issue to all Candidates/Representatives
C. Postal Ballot Process			
27	Postal Ballot Form No.3B	Application for Exclusion from Postal Voters' List or Intimating Change in Postal Address	
28	Postal Ballot Form No.4B	Identity Declaration Certificate for Facilitation Booth	
29	Postal Ballot Form No.5B	Identity Declaration Certificate for Conventional Postal Ballot	
30	Postal Ballot Form No.6B	Facilitation Booth Closing Form, Handing over of PB to Bhutan Post	
31	Postal Ballot Form No.7B	Postal Voting Instructions for Conventional Postal Ballot	
32	Postal Ballot Form No.8B	Notice for Issuance of Conventional Postal Ballot	Issue to all Candidates/Representatives
33	Postal Ballot Form No.9B	Attendance Register for Candidates/Representatives (Opening of PB Envelope A)	Take attendance while opening PB Envelop A
34	Postal Ballot Form No.10B	Postal Ballot Paper for National Council Election	
35	Postal Ballot Form No.11B	Postal Ballot Paper for Uncontested Election	
36	Postal Ballot Form No.14B	Postal Ballot Report Form for NC	Relay report to ECB Head Office

D. Commissioning of EVM			
37	EVM Form No.1B	EVM Certification	Undertake proper handing taking between RO and Dzongkhag Election Office
38	RO Form No.14B	Notice for Commissioning of EVMs for NC	Issue to all Candidates/Representatives
39	EVM Form No.2B	Attendance Register for Candidates/Representatives for EVM	Take attendance of Candidates/Representative present
40	EVM Form No.4B	Dispatch of EVM to Polling Station	Get signature of Presiding Officer
41	EVM Form No. 5B	EVM Ballot Paper for NC Election	
42	EVM Form No.6B	EVM Ballot Paper for Uncontested Election	
E. Appointment of Polling Official and Refresher Course			
43	RO Form No.15B	Appointment Order of Presiding and Polling Officers for NC	
44	RO Form No.16B	Appointment Order of Counting Personnel for NC	
45	EVM Form No.3B	Undertaking by Polling Officer 3 on EVM Competency	
46	RO Annexure 1B	Details of Polling Officials	Submit to DoE, ECB
F. EVM and other Forms for Presiding Officer			
47	Presiding Officer Form No.1B	Check Memo for Presiding Officer for NC	
48	Presiding Officer Form No.2B	Election Materials for Presiding Officer for NC	
49	Presiding Officer Form No.3B	Sample of Voter's Slip	
50	Presiding Officer Form No.4B	Declaration by the Presiding Officer before the commencement of the Poll of NC	
51	Presiding Officer Form No.5B	Presiding Officer's Diary for NC	
52	Presiding Officer Form No.6B	List of Voters Living with Disability for NC	
53	Presiding Officer Form No.7B	Companion Declaration Form for Voter Living Disability for NC	

54	Presiding Officer Form No.8B	List of Provisional Vote for NC	Provide adequate copy to Polling Station
55	Presiding Officer Form No.9B	List of Challenge Voters for NC	
56	Presiding Officer Form No.10B	Oath of Identity for NC	
57	Presiding Officer Form No.11B	Age-wise Voters Turn Out in the Polling Station for NC	RO must relay copy to NRC, ECB after receiving from Presiding Officer
58	Polling Officer Form No.1B	Check List for Polling Officers	
59	Polling Officer Form No.2B	Form for Recording Age and Gender of Voter	
60	RO Form No.17B	Provisional Vote Form for National Council	Provide adequate copy to Polling Station
61	RO Form No.18B	Provisional Vote Form for Uncontested NC Election	
62	EVM Form No.7B	Summary Report on Votes Polled for NC Election	
63	EVM Form No.8B	Polling Station EVM Result Sheet for NC Election	RO must relay to NRC, ECB after receiving from Presiding Officer
64	EVM Form No.9B	Polling Station EVM Result Sheet for Uncontested National Council Elections	
G. Final Result Forms			
65	Postal Ballot Form No.12B	Postal Ballot Result Sheet for National Council Election	Relay the Postal Ballot result to NRC, ECB
66	Postal Ballot Form No.13B	Postal Ballot Result Sheet for Uncontested Elections to National Council Elections	

H. Result Forms to be relayed to National Result Center			
67	Postal Ballot Form No.12B	Postal Ballot Result Sheet for National Council Election	Relay the hardcopy to NRC, ECB
68	Postal Ballot Form No.13B	Postal Ballot Result Sheet for Uncontested Elections to National Council Elections	
69	Presiding Officer Form No.11B	Age-wise Voters Turn Out in the Polling Station	
70	EVM Form No.7B	Summary Report on Votes Polled for NC Election	
71	EVM Form No.8B	Polling Station EVM Result Sheet for NC Election	
72	RO Form No.19B	Announcement of Result of Poll of National Council Elections	
73	RO Form No.20B	Announcement of Uncontested Elections Result of Poll - National Council	
I. Reports Format to be submitted to Department of Elections, ECB			
74	RO Form No.21C	Analysis of Presiding Officer's Diary	Read Presiding Officer Diary (Presiding Officer Form No.5B) and submit to ECB for further improvement of electoral processes and system.
75	RO Annexure 1B	Details of Polling Officials	Relay to DoE, ECB

III. Check List for NC Candidates

A. Documents required for Filing of Nomination			
SN	Form Number	Form Name	Remarks
1	Dhamngoi Zomdu Form No.4B	Notice of Nomination of a Candidate for National Council	Obtain from Dhamngoi Zomdu Team Leader or RO
2	RO Form No.3B	Nomination Form for National Council Candidate	Obtain from RO
3	RO Form No.4B	Form Declaring Non-Membership in a Political Party for NC	Obtain from RO Office and Online from ECB website
4	RO Form No.5B	Asset Declaration Form	
5	RO Form No.6B	Asset Declaration Assessment Form	
6	Court Affidavit		Obtain from Royal Court of Justice
7	Security Clearance Certificate for Election		Obtain from RBP applying online
8	Audit Clearance Certificate for Election		Obtain from RAA applying online
9	Tax Clearance Certificate for Election		Obtain from RRCO applying online
10	Letter of Attestation issued by Election Commission of Bhutan		Obtain from DoE, ECB
11	Relieving Order (if applicable)		
12	Marriage Certificate (if applicable)		
13	VPIC Photocopy of Candidate		
14	CID Photocopy		
15	VPIC Photocopy of Spouse		
16	CID Photocopy of Spouse		

B. Other Documents required			
16	Public Election Form No.1B	Fund Application Form for NC Candidate	
17	Public Transport Form No.1B	Undertaking by NC Candidate and Representatives to prohibit transport of voters	Obtain from RO
18	Office of Profit Form No.1B	Undertaking for Office of Profit	
19	RO Form No.10B	Appointment of Election/Polling/Counting Representatives by NC Candidates	
20	RO Form No.11B	Notice of revocation of Appointment of Election/Polling/Counting Representative(s) by NC Candidate	
21	RO Form No.12B	Identity Card for Candidates/ Election /Polling/Counting Representatives for NC	
22	RO Form No.13B	Notice for Common Forum for NC	
23	RO Form No.14B	Notice for Commissioning of EVMs for NC	
24	Election Advertising Form No.1B	Notice to display posters and banners by NC Candidates	
25	Postal Ballot Form No.8B	Notice for Issuance of Conventional Postal Ballot	
26	Public Election Form No.12B	Hand Receipt	Get a copy from National Observer
27	Public Election Form No.5B	Campaign Expenses Return Form	Submit within 30 days of the declaration of the result
28	Public Election Form No.9B	Election Return Form - NC Candidates	

IV. Check List for National Observer

SN	Form Number	Form Name	Remarks
1	Election Observation Form No.1B	Check Memo for National Observers	
2	Election Observation Form No.2B	Weekly Report Form	Mandatory Report to be submitted to ECB
3	Election Observation Form No.3B	Polling Station Observation Report	
4	Election Observation Form No.4B	Outline for the Main Report of National Observers	
5	Public Election Form No.5B	Weekly Campaign Expenses Return Form	Submit weekly to Public Election Fund Division, DoE
6	Public Election Form No.9B	Election Return Form	Provide to Candidates
7	Public Election Form No.12B	Hand Receipt	

1. Election Advertising Regulations of the Kingdom of Bhutan

SN	Form Number	Form Name
1	Election Advertising Form No.1B	Notice to display posters and banners by National Council



**NATIONAL COUNCIL ELECTIONS
NOTICE TO DISPLAY POSTERS AND BANNERS**

Dzongkhag:

1. The approved Candidates may display only approved posters and banners for National Council Election.
2. The banners and posters shall be displayed only on the Election Advertising Boards;
3. No banners and posters shall be displayed at the places, structures or things specified here below:
 - a. Public Property;
 - b. Private Property; or
 - c. Tree or structure on or along any public road.
4. All and any approval of the Returning Officer for an exception with regard to use of private property for display of Posters shall be issued ensuring equal opportunities to all Candidates and the level playing field.
5. The size and number of advertising materials including posters, banners and placard must conform as per the following table; and
6. Every poster and banner displayed during the campaign period must be affixed with stamp of respective Returning Officer of the Demkhong.
7. The Candidates concerned shall, after the declaration of results, remove the banners, posters and stickers put up during the campaigns.
8. The following Advertising Materials issued by the ECB shall be used by the Candidate/Representative in strict compliance as above.

SN	Particulars	Standard Dimension	Average per Gewog/Thromde	Uses
1	Posters	19 x 13 inches	10 x No. of Chiwog/Thromde	Public Display
2	Banners (One per Candidate)	2 x 1m	1	Display during meetings for publicity
3	Placards	A5	150 x No. of Gewog/Thromde	Logos/Symbols/Meetings /publicity

Seal and Signature of Returning Officer



Election Advertising Form No.1B

རྒྱལ་ཡོངས་ཚོགས་ཐོན་གྱི་

པར་ཤོག་དང་རས་བྱང་གསལ་སྟོན་འབད་ནིའི་ཁྱབ་བསྒྲགས།

རྫོང་ཁག་:

༡. ངོས་ལེན་འབད་ཡོད་པའི་ འདེམས་ངོ་ཚུ་གིས་རྒྱང་མ་ཅིག་ ས་གནས་གཞུང་གི་བཙག་འཐུའི་དོན་ལས་ ཆ་འཛོག་གྲུབ་ ཡོད་པའི་པར་ཤོག་དང་རས་བྱང་ཚུ་སྤྱད་ཚོགས།

༢. པར་ཤོག་དང་རས་བྱང་ཚུ་ བཙག་འཐུའི་ཁྱབ་བསྒྲགས་སྤྱད་ལེབ་གྱར་རྒྱང་མ་ཅིག་སྤྱད་ཚོགས་ཨིན།

༣. པར་ཤོག་དང་རས་བྱང་ཚུ་ འོག་ལུ་བཀོད་ཡོད་པའི་ས་ཁོངས་ཚུ་ནང་ སྤྱད་ཏེ་གསལ་སྟོན་འབད་མ་ཚོགས་ཨིན། དེ་ཡང་

- ༡༽ མི་མང་གི་རྒྱ་དངོས་ལཱ།
- ༢༽ རྒྱ་རྒྱ་དངོས་ལཱ། ཡང་ན།
- ༣༽ མི་མང་འགྲུལ་ལམ་ ཡང་ན་ དེའི་ཉེ་འདབ་ཀྱི་ཤིང་ ཡང་ན་ བཟོ་བཟུལ་ཚུ་ལཱ།

༤. པར་ཤོག་ཚུ་གསལ་སྟོན་འབད་ནིའི་དོན་ལས་ རྒྱ་རྒྱ་དངོས་ཚུ་ལག་ལེན་འཐབ་ནིའི་ཐང་ཁར་ ངོས་ལེན་འགོ་དཔོན་ ཀྱི་འདྲ་མཉམ་དང་དང་བདེན་ཐོག་ ཆ་འཛོག་གྲུབ་གནང་དགོ།

༥. ཁྱབ་བསྒྲགས་འབད་ནིའི་མཁོ་ཆས་པར་ཤོག་དང་རས་བྱང་ དེ་ལས་འབྲེམས་འགྲུལ་ཤོག་བྱང་ཚུའི་ ཆ་རྒྱང་དང་ བྱངས་ ལ་ཚུ་ འོག་ལུ་བཀོད་ཡོད་པའི་ ཐོག་ཁྱབ་དང་འབྲེམ་ ཤོ་མཚུགས་བཟོ་དགོ།

༦. སྤྱུལ་བསྒྲུབས་ཀྱི་དུས་ཚོད་ལུ་ སྤྱད་ཡོད་པའི་ པར་ཤོག་དང་རས་བྱང་ཚུ་ འདེམས་ཁོངས་རང་སའི་ ངོས་ལེན་འགོ་དཔོན་ ཀྱི་ཐོབ་ཚུ་སྤྱད་ཏེ་འོང་དགོ།

༧. ཁྱབ་འབྲས་གསལ་བསྒྲགས་འབད་ཚར་བའི་ཤུལ་ལུ་ འབྲེམ་ཡོད་འདེམས་ངོ་ཚུ་གིས་ སྤྱུལ་བསྒྲུབས་ཀྱི་སྤྱུལ་ལུ་ སྤྱད་ ཡོད་པའི་ ལོ་རའི་པར་ཤོག་དང་རས་བྱང་ སྤྱད་ཤོག་ཚུ་ འོག་ལུ་བཟུང་འབད་དགོ།

༤. འབྲུག་གི་བཙན་འཇུག་ལྷན་ཚོགས་ཀྱི་ འོག་ལུ་བཀོད་དེ་ཡོད་པའི་ ལྷན་བསྐྱབས་འབད་ནིའི་མཁོ་ཚུ་ཚུ་ འདེམས་ངོ་དང་ འདེམས་ངོ་ངོ་ཚབ་ཚུ་གི་ གོང་ལུ་བཀོད་ཡོད་མི་དང་འབྲེལ་དམ་དམ་འབད་ལག་ལཱ་འཐབ་དགོ

ཨང་	གནད་དོན་	ཚད་ལྡན་རྒྱ་ཚད་	སྤྱི་འོག་དང་རྫོང་ཁག་ཁྲོམ་ཕྱེ་དང་བསྐྱབས་པའི་ཆ་སྟོན་ལས།	ལག་ལཱ།
༡	རྒྱུར་ཡིག་	༡༩ X ༡༩ ཨིན་ཅ།	༡༠X སྤྱི་འོག་དང་རྫོང་ཁག་ཁྲོམ་ཕྱེ།	མི་མང་གསལ་སྟོན།
༢	རས་བྱང་།	༢ X ༡ མི་གྲངས།	༡	འདྲེན་འབྲུའི་སྐབས་མི་མང་གསལ་བསྐྱབས་ཀྱི་དོན་ལུ་གསལ་སྟོན་འབད་ནི།
༣	འབྲེམས་འགྲུལ་ཤོག་བྱང་/ཤོག་བྱང་།	ཨི.ཡ /འ.ཡ *༢ ཨིན་ཅ།	༡༥༠ X སྤྱི་འོག་དང་རྫོང་ཁག་ཁྲོམ་ཕྱེ།	འདྲེན་འབྲུའི་མི་མང་གསལ་བསྐྱབས།

ངོས་ལེན་འགོ་དཔོན་གྱི་ཐིུ་དང་ཉམས།

2. Election Dispute Settlement Rules and Regulations of the Kingdom of Bhutan

SN	Form Number	Form Name
1	Election Dispute Settlement Form No.1B	Election Complaint Form
2	Election Dispute Settlement Form No.2B	Show Cause Notice
3	Election Dispute Settlement Form No.3B	Election Case Register
4	Election Dispute Settlement Form No.4B	Content of Investigation Report
5	Election Dispute Settlement Form No.5B	Notice of Hearing
6	Election Dispute Settlement Form No.6B	Representative Authorization Letter
7	Election Dispute Settlement Form No.7B	Sitting Arrangement for Hearing
8	Election Dispute Settlement Form No.8B	Decision Format on Election Dispute
9	Election Dispute Settlement Form No.9B	Acknowledgement of Decision of the DEDSB/CEDSB/Commission
10	Election Dispute Settlement Form No.10B	Declaration of Conflict of Interest by Election Dispute Settlement Body Members
11	Election Dispute Settlement Form No.11B	Seizure List – Computer Based Items (Hardware)
12	Election Dispute Settlement Form No.12B	Seizure List – Computer Based Items (Software)
13	Election Dispute Settlement Form No.13B	Seizure List – General Items



NATIONAL COUNCIL ELECTIONS

Election Complaint Form

To

Chief Election Commissioner
Election Commission of Bhutan
Thimphu

or

Chief Election Coordinator/National Observer/Returning Officer

..... *Dzongkhag*

I, Mr./Mrs., bearing Voter Photo Identity Card (VPIC)/Citizenship Identity Card number of (permanent address) would like to lodge, under Rule 9 of the Election Dispute Settlement Rules and Regulations 2013, a complaint related to the National Council Election in *Gewog/Thromde* of Dzongkhag.

The details of the complaint are as follows:

- 1. Case of controversy

.....
.....

- 2. The legal provisions of the Electoral Laws which has been/ is being breached and is the ground of the complaint

.....
.....

3. All material facts of the case (e.g. place, date, time, identification and details of witness cause of action, documentary and/ or other physical evidence etc.); and

.....
.....

4. Name of the parties/ Candidates/ Individuals against whom the complaint is filed.

.....
.....

I hereby, in testimony of the above and in full knowledge that appropriate action can be taken under the Election Act of the Kingdom of Bhutan 2008, put my signature here-below:

Affix Legal Stamp

(Name of Complainant)

(Present Residential/Work Address and Mobile Number)

This must be signed by the complainant with proper address and contact details

Date:

(Name and Designation of Receiver)

Election Complaint Receiving Authority

Date of Receipt:.....

Handed over to the:

Chief Election Coordinator/Chief Election Commissioner on date:



Election Dispute Settlement Form No.1B

**རྒྱལ་ཡོངས་ཚོགས་མཐོང་བཅག་འཇུག་
བཅག་འཇུག་ཚོད་རྒྱུགས་འཇིག་ཤོག།**

བཅག་འཇུག་སྟན་འཛིན་སྤྱི་ཁྱབ་/

བཅག་འཇུག་འགོ་དྲོན་སྤྱི་ཁྱབ་/

རྒྱལ་ཡོངས་སྒྲོག་པ་/ལྷ་དོན་སྒྲོག་པ་/

ངོས་ལེན་འགོ་དྲོན་/ཞིབ་རྟོགས་ངོས་ལེན་འགོ་དྲོན་
..... རྫོང་ཁག།

ལྷ་དོན་ མི་ངོམ་ ཚོགས་རྒྱུ་རྒྱུ་མི་ངོས་འཛིན་འདྲ་བར་ཨང་ ཅན་མ་འཆང་མི་ གཏན་འཇགས་ཁ་བྱང་
..... རྫོང་མི་རང་གིས་ རྫོང་ཁག་གི་ ཁྲིམ་

མཉམ་འབྲེས་ཀྱི་གནད་དུ་ རྒྱལ་ཡོངས་ཚོགས་མཐོང་བཅག་འཇུག་དང་འབྲེལ་བའི་ཉོགས་བཤད་འདི་ འབྲུག་གི་བཅག་འཇུག་ཚོད་རྒྱུགས་སེལ་ཐབས་བཅའ་ཡིག་དང་སྐྱོགས་གཞིས་ ༢༠༡༩ ཅན་
མཉམ་འབྲེས་ཚན་ ༧.༩ ལ་དང་འབྲེལ་བཅུགས་པ་ཨིན།

ཉོགས་བཤད་འདི་གི་ཁ་གསལ་ཚུ་ གཤམ་གསལ་སྐར་དུ་ཨིན།

༡. ཚོད་ཉོགས་ཀྱི་གནད་དོན།

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༢. ཉོགས་བཤད་ཀྱི་རྒྱབ་ཁྲམས་ལུ་ བཅག་འཇུག་དང་འབྲེལ་བའི་སྤྱི་ཚོགས་ལྷན་ཁག་གི་དགོངས་དོན་ ག་ཅི་ལས་ འགལ་ཡོད་པ།

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3. ཚོད་ཉོག་གི་ནང་དོན་ཁ་གསལ་ (དཔེ་འབད་ནི་ ས་གནས་ ཚེས་གངས་ ཏུ་ཚོད་ དཔང་པོའི་དོན་འདོན་དང་ཁ་གསལ་ ཚོད་ཉོག་གི་རྒྱ་རྒྱུན་ ཡིག་ཆ་ དང་/ཡང་ན་ མིག་
མཐོང་ལག་བཟུང་གི་རྒྱུ་བཟུང་གཞན་ ལ་སོགས་པ་)

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4. ཉོག་ས་བཤད་ག་ལུ་བཀོད་པ་མིན་ན་ མིང་དོན་ཚོགས་པ་/འདེམས་ངོ་/ངོ་རྒྱུང་རྒྱུ་མིང་།

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གོང་འཁོད་གི་གནད་དོན་ཚུ་ ང་པའི་བདེན་དབྱེད་གི་ཤེས་རྟོགས་ཡིན་མ་ལས་ འབྲུག་གི་བཙག་འབྲུའི་བཅའ་ཁའི་མས་ 2004 ཚན་མ་རྩ་དུ་ འོས་ལྷན་གི་དང་ལེན་གནང་བུལ་ལུ་ ང་པའི་
མིང་རྟོགས་དང་བཅས་ལུ་བར་མ་བྱེད།

ཕྱི་མས་རྟོགས་འབྲུག་

(ཉོག་ས་བཤད་ལུ་མི་གི་མིང་གསལ་)
(ད་རྩི་རྒྱུད་གནས་/ལུ་གཤམ་འབད་བའི་ཁ་བྱང་ བརྒྱུད་འཕྲིན་ཨང་)
ཚེས་གངས་.....

ཉོག་ས་བཤད་འདི
བཙག་འབྲུ་འགོ་འདྲེན་གྱི་ཁྱེད་/བཙག་འབྲུ་རྩན་འདོན་གྱི་ཁྱེད་ལུ་རྒྱ་ཚེས་.....ལུ་ལུ་ཡི།



NATIONAL COUNCIL ELECTIONS

Show Cause Notice

Date:

To

.....
.....Dzongkhag

Subject: Show Cause Notice

A complaint has been filed against you that on, you have.....
.....which is an electoral offence within the meaning of Section.....of the Election Act of the Kingdom of Bhutan, 2008.

You are, therefore required to provide justification as to why legal action should not be taken against you within the meaning of the above Section of the Election Act within three days of the receipt of this letter i.e.

Should you fail to give an explanation within the above date, it shall be deemed that you have no reasonable explanation to offer and as such, the Central/Dzongkhag Election Dispute Settlement Body/ Election Commission shall proceed to take such action as deemed necessary and appropriate.

()
Chairperson
DEDSB/CEDSB/ECB

Upon delivery, a copy should be signed as follows and retained in the Case File

Received by:
..... (Name and Signature)

..... (Date)



NATIONAL COUNCIL ELECTIONS

Election Case Register

..... **Dzongkhag**

Case Details	ISSUE	REMARKS/STATUS
<p>Case NO.:</p> <p>Complainant:</p> <p>Defendant:</p> <p>Complaint lodged with:</p> <p style="text-align: right;">On:</p> <p>Complaint Received by DEDSB/CEDSB on:</p> <p>Investigation Committee:</p> <p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p>		



NATIONAL COUNCIL ELECTIONS

Content of Investigation Report

1. The report should:
 - a. Mention how the complaint was received stating when the complaint was made, to whom and the alleged violation of law;
 - b. Answer these questions about the case: who, what, when, where, why, how, and how much.
 - c. State the allegations in the proper format (who did what in violation of which provision of Electoral Laws and when).
 - d. State the facts clearly, accurately and completely.
 - e. Explain the Electoral Laws and apply them to the facts.
 - f. Include mitigating and aggravating circumstances and facts that do not support your conclusions to ensure you tell the “whole” story, not just one side.

2. The report should:
 - a. List the interviews on the case and/or documents or evidence that you have reviewed or collected in the report and include all enclosures or attachments.
 - b. Provide Election Dispute Settlement Body members the true and factual information they need to reach a sound and fair decision.

3. The report should:
 - a. Address the complaint lodged with the Election Dispute Settlement Body.
 - b. Discuss all significant evidences and information related to the case.
 - c. Thoroughly discuss and analyze the rules and regulations and how they apply to the facts.
 - d. State how the findings are proving or disproving the complaint.
 - e. Suggest what action should be taken or not.

4. At the hearings, present the facts of the matter as at 3 (a) (b) and (c) above but do not present the recommendation at 3 (e) or the conclusions in 3 (d).



NATIONAL COUNCIL ELECTIONS

Notice of Hearing

Date:.....

To
.....Candidate/Individual
.....Dzongkhag

Subject: Notice of Hearing under Rule 14.2 of the Election Dispute Settlement Rules and Regulations

Dear Sir/Madam,

This letter is being served as the Notice of Hearing from the Central/Dzongkhag Election Dispute Settlement Body/ECB under Rule 14.2 of EDSRR on the complaint lodged by/against you in theelections.

The hearing will be held on, at a.m. /p.m., at

If you are not able to attend the Hearing in person you have the right to appoint a representative authorized as in Election Complaint Form No.:6. Your representative shall have the right to ask questions or clarify or submit new evidences, and/or view the evidence.

In case you fail to attend the hearing or appoint a representative for the hearing your right shall be deemed to be waived off and the hearing shall proceed as scheduled.

**Chairperson
DEDSB/CEDSB/ECB**

Upon delivery, a copy should be signed as follows and retained in the Case File:

Received by:
..... (Name & Signature)
..... (Date)



NATIONAL COUNCIL ELECTIONS

Representative Authorization Letter

To
The Chairperson
Dzongkhag Election Dispute Settlement Body
.....Dzongkhag

Or
CEDSB/ECB
Thimphu

Dear Sir/Madam,

I bearing VPIC No. from
Demkhong Dzongkhag, the Candidate/Others hereby authorize
..... VPIC No.: to represent Me at (all) the hearing(s)
conducted by the DEDSB/CEDSB/ECB in relation to the election dispute filed by
..... against on

I authorize my representative to act on my behalf with full power and authority, including to submit
new evidence, view evidence, ask questions, answer and/or clarify doubts on my behalf during the
entire proceedings.

I hereby undertake to abide by all and any submission made by the representative and shall be held
fully accountable for any decision or submission made by him/her on my behalf with regard to the
case mentioned above.

For authentication, I have attested below the Signed Undertaking by the authorized person.

UNDERTAKING

I, bearing VPIC No.:..... of
Dzongkhag hereby undertake to be the authorized representative of
..... Candidate and represent him/her at the hearings related the
Election Dispute filed by against on

This authorization letter is valid from the issuance date till the decision of the case is issued.

Signature of Authorized Representative

Date:

Name and signature of the person giving the authorization letter:

Date:



NATIONAL COUNCIL ELECTIONS

Sitting Arrangement for Hearing



Chairperson



**Investigation Committee
Members**



Members of EDSB



Complainant & Defendant



NATIONAL COUNCIL ELECTIONS

Decision Format on Election Dispute (DEDSB)

ལྷན་ཁྲིམས་

༢. ད་ལན་པོ་གཤམ་གསལ་ཚུ་ཕན་གྱི་ཚོང་གཞི་དེ་ རྫོང་ཁག་བཅག་འཕུའི་ཚོང་རྒྱུགས་སེལ་ཐབས་ལས་ལྟེ་ལུ་ ལྷན་ཁྲིམས་ ལུ་ བཅར་ རྒྱགས་འབད་ཡོད་པའི་ཚོང་རྒྱུགས་ཨང་..... ཅན་མ།

༡. ངོ་རྒྱུ་

ཚོང་མ།

ཚོང་ཟུ།

༡. ངོ་མ་..... བོ་མ།
ཚོགས་རྒྱན་སྐུར་མི་ངོས་འཛིན་འདྲ་བར་ཨང་

ངོ་མ་..... བོ་མ།
ཚོགས་རྒྱན་སྐུར་མི་ངོས་འཛིན་འདྲ་བར་ཨང་

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གཤེད་འོག་.....།

གཤེད་འོག་.....།

རྫོང་ཁག་.....།

རྫོང་ཁག་.....།

༢. ཚོང་རྒྱུགས་ལོ་རྒྱུ་

..... རྫོང་ཁག་..... གཤེད་འོག་..... ཚོང་ཚུ་..... ལོ་རྒྱུ་
..... ལུ་ ལྷན་ཁྲིམས་..... ལུ་ ལྷན་ཁྲིམས་..... ལུ་
..... (གཞན་དོན་)

3. ཚོད་ཅ་གིས་ལུས་བའི་ཉོགས་བཤད་ལྷ་ཡིག་།

4. དག་བརྗོད་དང་སྐབ་ལྷོད་ཀྱི་ཡིག་ཆ་གཞན་ཚུ།

5. ཚོད་ཅ་གིས་སྤྱི་ཚོས་..... ལུ་ འགོ་འདྲེན་འཐབ་པའི་སྐྱན་གསན་སྐབས་ རྗོད་ཁག་བཅག་འཐུའི་ཚོད་སྐྱོགས་སེལ་ཐབས་ལས་ལྡེ་ལུ་ ལུས་ཡོད་པའི་དག་བརྗོད་ཚོག་
ལྷ་བ་ལུས་ཡོད་མི་ནང་གསལ་

6. ཚོད་ཅ་གིས་སྤྱི་ཚོས་.....ལུ་འགོ་འདྲེན་འཐབ་པའི་སྐྱན་གསན་སྐབས་ལུ་ རྗོད་ཁག་བཅག་འཐུའི་ཚོད་སྐྱོགས་སེལ་ཐབས་ལས་ལྡེ་ལུ་ ལུས་ཡོད་པའི་དག་བརྗོད་
ཚོག་ལྷ་བ་ལུས་ཡོད་མི་ནང་གསལ་

7. དམེན་བརྗོད།

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8. ལྷོ་ཚོད།

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བཀའ་བྱུང་།

༢ དེ་ལས་ གོ་མཚན་སྟོན་པའི་ཉེན་གངས་ལ་གོ་ནང་འཁོད་ ཁེ་རྒྱུད་མ་བཏུབ་མི་ཅེག་གིས་ འབྲུག་གི་བཙག་འཇུག་ཚོད་སྟོགས་སེལ་ཐབས་ལས་ལྗེ་བཅའ་ཡིག་དང་རྒྱུགས་གཞི་༡༩༧༩ ཅན་མའི་དོན་ཚན་ ༡༧.༡ དང་འབྲེལ་ བཙག་འཇུག་ཚོད་སྟོགས་སེལ་ཐབས་ལས་ལྗེ་ལྟེ་བ་ལུ་ མཐོ་གཏུགས་ལུ་ཚོགས། གལ་སྲིད་ མཐོ་གཏུགས་མེད་དེ་འབད་བཅིན་ གོང་འཁོད་བཅའ་ཡིག་གི་དོན་ཚན་ ༡༩.༡ དང་འབྲེལ་ འབྲེལ་ཡོད་མི་ངོ་མ་ཚུ་ལུ་ གོ་མཚན་འདི་བསྟར་སྦྱང་འབད་དགོ་བཀའ་བྱུང་ རང་ལུགས་གནམ་ལོ་..... ལོ་ ལྷ་.....པའི་ཚེས་.....ལུ་འཇུག་ ལྷོ་ལོ་.....ལྷོ་ལྷོ་..... པའི་ཚེས་.....ལུ།

(མིང་.....)

འཇུག་མི།

(མིང་.....)

འཇུག་མི།

(མིང་.....)

འཇུག་མི།

(མིང་.....)

འཇུག་མི།

(མིང་.....)

ལྷོ་འཇོན།

རྫོང་ཁག་བཙག་འཇུག་ཚོད་སྟོགས་སེལ་ཐབས་ལས་ལྗེ།



NATIONAL COUNCIL ELECTIONS

Acknowledgement of Decision of the DEDSB/CEDSB/Commission

I, holder of VPIC No: of
..... village, Gewog,
Dzongkhag acknowledge that I have received a copy of the decision of the
DEDSB/CEDSB/Commission.

Signature (Thumb impression of the receiver)

Date:

Note: To be collected by the concerned Gewog Administrative Officer and return to the concerned Election Dispute Settlement Body



Election Dispute Settlement Form No.9B

རྒྱལ་ཡོངས་ཚོགས་སྡེའི་བཅག་འཇུག་འཕྲུལ་

རྫོང་ཁག་/རྒྱུ་བ་/རྟུན་ཚོགས་ཀྱི་ཚོས་གོས་འོ་འབྱོར་

རྫོང་ཁག་.....ཆེད་འོག་.....གཡུས་ཚན་.....ལས་ ཚོགས་རྒྱན་རྒྱུར་མི་ངོས་
འཛིན་འདྲ་པར་ཨང་.....ཅན་མ་འཆང་མི་ ངོས་.....རང་ལུ་ རྫོང་ཁག་/རྒྱུ་བ་/རྟུན་ཚོགས་
ལས་ གོས་ཚོད་ཀྱི་འདྲ་འབྱོར་ཡོད་པའི་འོ་འབྱོར་སྤུལ་མ་ཡིན།

མིང་ཉགས་ (ལེན་མི་གི་ལག་རྒྱུས་).....
ལྷན་ཚོགས་.....

དྲན་གསོ་: འབྲེལ་ཡོད་ཆེད་འོག་བདག་སྐྱོང་འགོ་དཔོན་གྱིས་བསྐྱུ་ལེན་ཐོག་ འབྲེལ་ཡོད་བཅག་འཇུག་འཕྲུལ་རྫོང་རྟུན་གས་མེལ་ཐབས་ལས་སྡེ་ལུ་གཏང་དགོས་ཡིན།



NATIONAL COUNCIL ELECTIONS

Declaration of Conflict of Interest

By Election Dispute Settlement Body Members

Case No: Date:

Name of Complainant: VPIC No:

Name of Accused (s):..... VPIC No:

Brief description of complaint
Do you have any conflict of interests with the above case? (Tick appropriate) <input type="checkbox"/> Yes <input type="checkbox"/> No
Describe nature of conflict of interests

I have read and understood the conflict of interest provision enshrined in the Election Act of the Kingdom of Bhutan 2008 and stand by the above declaration.

Name and Signature of Member:

Date:.....

**Chairperson
(CEDSB/DEDSB)**



NATIONAL COUNCIL ELECTIONS

Seizure List – Computer Based Items (Hardware)

(In the exercise of the power conferred under section 37 of the Election Act of the Kingdom of Bhutan read along with sections 180 and 181 of the Civil and Criminal Procedure code of Bhutan 2001)

Case No.-----

Place-----

Date: -----

Time-----

Search order (Tick appropriate): Yes No

Search order ref: -----

Articles seized from: Mr.Ms.-----

Details of Articles seized:

SN	Items (Desktops, Storage devices/Media, etc.)	Manufacturer	Model	Serial No.	Condition (Good/Damaged/Not known)	Remarks (any information related to the item such as passwords)

Name & Signature of person from whom seized:
seize:

Name & Signature of officer conducting

Name & Signature of witnesses:

1. _____
2. _____
3. _____
4. _____



NATIONAL COUNCIL ELECTIONS

Seizure List – Computer Based Items (Software)

(In the exercise of the power conferred under section 37 of the Election Act of the Kingdom of Bhutan read along with sections 180 and 181 of the Civil and Criminal Procedure code of Bhutan 2001)

Case No. -----

Place-----

Date: -----

Time-----

Search order (Tick appropriate): Yes No

Search order ref: -----

E-mails seized from: Mr./Ms.-----

Details of E-mails seized:

Email address	Password	No. of mails (standard folders)				
		Inbox	Sent	Draft	Trash	Spam

Note: Attach a screenshot of the Inbox

Name & Signature of person from whom seized:
seize:

Name & Signature of officer conducting

Name & Signature of witnesses:

1. _____
2. _____
3. _____
4. _____



NATIONAL COUNCIL ELECTIONS

Seizure List – General Items

(In the exercise of the power conferred under section 37 of the Election Act of the Kingdom of Bhutan read along with sections 180 and 181 of the Civil and Criminal Procedure code of Bhutan 2001)

Case No. -----

Place-----

Date: -----

Time -----

Search order (Tick appropriate): Yes No

Search order ref: _____

Articles seized from Mr./Ms. -----

Details of Articles seized:

SN	Description of articles	Quantity	Remarks

Name & Signature of person from whom seized:
seize:

Name & Signature of officer conducting

Name & Signature of witnesses:

1. _____
2. _____
3. _____
4. _____

3. Electronic Voting Machine (EVM) Rules and Regulations of the Kingdom of Bhutan

SN	Form Number	Form Name
1	EVM Form No.1B	EVM Certification for NC
2	EVM Form No.2B	EVM commissioning Attendance Register for Candidates/Representatives for NC Elections
3	EVM Form No.3B	Undertaking by Polling Officer 3 on EVM Competency for NC
4	EVM Form No.4B	Dispatch of EVM to Polling Station for NC
5	EVM Form No.5B	EVM Ballot Paper for NC Election
6	EVM Form No.6B	EVM Ballot Paper for Uncontested NC Elections
7	EVM Form No.7B	Summary Report on Votes Polled for NC Election
8	EVM Form No.8B	Polling Station EVM Result Sheet for NC Election
9	EVM Form No.9B	Polling Station EVM Result Sheet for Uncontested National Council Elections



NATIONAL COUNCIL ELECTIONS

Electronic Voting Machine (EVM) Certification

Dated:

This is to certify that the following Control Unit and Ballot Unit has been tested and found fit to use in the National Council Elections to be held on

SN	Control Unit Serial No.	Ballot Unit Serial No.	Remarks
1			
2			
3			
4			
5			
6			
7			

Use additional row

Signature of Electoral Assistant

**Authorized Signatory
(DzEO)**

**Received by
Returning Officer**



NATIONAL COUNCIL ELECTIONS

**Attendance Register for Candidates/Representatives
For Commissioning of EVM**

Dzongkhag :.....**Date:**

SN	Name	VPIC No.	Name	Signature	Remarks, if any

Note: If any Representatives of a Candidates is absent the proof of due service of notice should be recorded in the attendance register.

**Seal and Signature
Returning Officer**



NATIONAL COUNCIL ELECTIONS

Undertaking by Polling Officer 3 on EVM Competency

I,, VIPIC No. appointed as Polling Officer III for Polling Station of Dzongkhag, hereby declare that I have attended the Refresher Course conducted on and I am fully versed on the operation of the EVM and shall follow the instructions as per EVM check list during the discharge of my duties on Poll Day.

Name:
Signature:
Date:

**Seal and Signature
Presiding Officer**

**Seal and Signature
Returning Officer**



NATIONAL COUNCIL ELECTIONS

Dispatch of EVM to Polling Station

Dzongkhag :.....Date:







SN	Gewog/ Thromde	Polling Station	EVM sets distributed			Signature (Presiding Officer)
			SN	Control Unit Serial Number	Ballot Unit Serial Number	

**Seal and Signature
Returning Officer**



NATIONAL COUNCIL ELECTIONS


EVM Ballot Paper¹

NATIONAL COUNCIL ELECTION..... Year ཀྱུལ་ཡོངས་ཚོགས་ཐུན་འཇག་འཁྲུག་.....	
WRITE NAME OF CANDIDATE (Both in Dzongkha and English in alphabetical order)	
WRITE NAME OF CANDIDATE (Both in Dzongkha and English in alphabetical order)	
WRITE NAME OF CANDIDATE (Both in Dzongkha and English in alphabetical order)	
WRITE NAME OF CANDIDATE (Both in Dzongkha and English in alphabetical order)	
WRITE NAME OF CANDIDATE (Both in Dzongkha and English in alphabetical order)	
WRITE NAME OF CANDIDATE (Both in Dzongkha and English in alphabetical order)	

¹ The Returning Officer should ensure that the dimension of facial image on the photograph of the candidate used on the ballot unit is 2.3 cm x 2.3 cm (0.9”) and is recognizable.



NATIONAL COUNCIL ELECTIONS
EVM Ballot Paper for Uncontested Election²

NATIONAL COUNCIL ELECTION..... Year ಕ್ರಿಯා-ཡོངས་ཚོགས་ཐོབ་བཞག་འཇུག་.....		
WRITE NAME OF CANDIDATE (Both in Dzongkha and English in alphabetical order)		དགོ། Yes
		མི་དགོ། NO

² The Returning Officer should ensure that the dimension of facial image on the photograph of the candidate used on the ballot unit is 2.3 cm x 2.3 cm (0.9'') and is recognizable.



NATIONAL COUNCIL ELECTIONS

Summary Report on Votes Polled

Name of Polling Station:.....

To,

The Returning Officer

..... Dzongkhag

Subject: Summary Report on Votes Polled as per section 15.2 of the EVM Rules and Regulations

SN	Particulars	Number		
		Male	Female	Total
1	Total number of Registered Voters as per the Voter's List			
2	Total number of Votes Polled as per the Voter's List			
3	Total number of votes polled as per Register of Voters			
4	Total number of votes polled as per Voter's Slips			
5	Total number of Provisional Vote Declaration Forms received			
6	Total number of Provisional Votes cast (if any)			
7	Total number of votes polled as per EVM			

Name & Signature of Counting Supervisor
(Presiding Officer)

Signature of Counting Assistant
(Polling Officer III)

Signature of Candidates/Counting Representatives:

1:..... 2:.....

Seal and Signature of Returning Officer
(Upon receipt)



**NATIONAL COUNCIL ELECTIONS
POLLING STATION EVM RESULT SHEET**

(To be submitted to the Returning Officer by the Presiding Officer as per section 18.6 of the EVM Rules and Regulations)

Name of Polling Station:.....

Dzongkhag:.....

SN	Name of Candidate	VPIC No.	Sex	Provisional Votes (if any)	Total Votes Secured as per EVM
1					
2					
3					
4					
5					
6					
GRAND TOTAL					

**Name & Signature of Counting Supervisor
(Presiding Officer)**

**Signature of Counting Assistant
(Polling Officer I)**

Signature of Candidates/Counting Representatives:

1:..... 2:.....

3:..... 4:.....

**Seal and Signature of Returning Officer
(Upon received)**



UNCONTESTED NATIONAL COUNCIL ELECTIONS

POLLING STATION EVM RESULT SHEET

(To be submitted to the Returning Officer by the Presiding Officer as per section 18.6 of the EVM Rules and Regulations)

Name of Polling Station:.....

Dzongkhag:.....

SN	Name of Candidate	VPIC No.	Sex	Provisional Votes (if any)	Total Votes Secured as per EVM
1					Yes =
					No =
TOTAL VOTE CAST					

Name & Signature of Counting Supervisor
(Presiding Officer)

Signature of Counting Assistant
(Polling Officer III)

Signature of Candidates/Counting Representatives:

1:..... 2:.....
3:..... 4:.....

Seal and Signature of Returning Officer
(upon received)

4. Postal Ballots Rules and Regulations of the Kingdom of Bhutan

SN	Form Number	Form Name
1	Postal Ballot Form No.1B	Postal Ballot Registration Form (In-Country)
2	Postal Ballot Form No.2B	Postal Ballot Registration Form (Overseas)
3	Postal Ballot Form No.3B	Application for Exclusion from Postal Voters' List or Intimating Change in Postal Address
4	Postal Ballot Form No.4B	Identity Declaration Certificate for Facilitation Booth
5	Postal Ballot Form No.5B	Identity Declaration Certificate for Conventional Postal Ballot
6	Postal Ballot Form No.6B	Facilitation Booth Closing Form/Handing over of PB to Bhutan Post
7	Postal Ballot Form No.7B	Postal Voting Instructions for Conventional Postal Ballot
8	Postal Ballot Form No.8B	Notice for Issuance of Conventional Postal Ballot
9	Postal Ballot Form No.9B	Attendance Register for Candidates/Representatives (Opening of PB Envelope A)
10	Postal Ballot Form No.10B	Postal Ballot Paper for National Council Election
11	Postal Ballot Form No.11B	Postal Ballot Paper for Uncontested Election to NC
12	Postal Ballot Form No.12B	Postal Ballot Result Sheet for National Council Election
13	Postal Ballot Form No.13B	Postal Ballot Result Sheet for Uncontested Elections to National Council Elections
14	Postal Ballot Form No.14B	Postal Ballot Report Form for NC
15	Postal Ballot Form No.15B	Unused Postal Ballot Return Form for PBFB for NC



Postal Ballot Form No.1B

Postal Ballot Registration Form (for In-country Postal Voters)

1. Permanent Address (as per Civil Registry)

1.1 Full Name:

.....
.....

1.2 CID/VPIC No:

|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|

1.3 Contact Details:

Mobile Phone No.....

Email.....

2. Occupation (Please tick only one)

- 2.1 Member of Parliament
- 2.2 Civil Servant
- 2.3 Members of Armed Force
- 2.4 Student/Trainee
- 2.5 Others: (Please specify agency)
.....

3. Postal Address

Please provide your correct Postal Address below
(Your Postal Ballot package will be sent to this address); Address:

.....
.....
.....
.....

4. Name & CID No of Spouse/Dependents

(Dependent shall include his/her parents, grandparents, children and parents of spouse)

- 1.....
- 2.....
- 3.....
- 4.....
- 5.....
- 6.....
- 7.....
- 8.....

5. Declaration

I understand and affirm that upon submitting this Form for Postal Ballot Registration, I shall vote via the Postal Ballot Facility indicated herein and not in the Polling Station of my civil registration.

I hereby affirm that the details provided on this form are true and accurate.

SIGNATURE/THUMB IMPRESSION

* Please read the “Instructions for Registration as a Postal Voter” carefully.



Instructions for Registration as a Postal Voter

If you are a Registered Voter, eligible to be a Postal Voter as per Section 331 of the Election Act of the Kingdom of Bhutan, 2008 and wish to avail the Postal Ballot Facility to vote in the upcoming 4th Parliamentary Elections, you must use this Registration Form to register with the Election Commission of Bhutan (ECB).

Completing this Registration Form

Ensure information and personal details you provide are clear and correct. Please tick the appropriate “Occupation” check box. You must provide your current address where you would like to receive the Postal Ballot.

Returning this Registration Form

The completed and signed Form with the supporting documents may be submitted to either your HRO/Focal Persons.

Registration Form without signature shall not be accepted.

Check your Enrollment Status

Once you submit this Form to register with the ECB as a Postal Voter, you must check your enrollment status at ***www.ecb.bt***



Postal Ballot Form No.2B

Postal Ballot Registration Form (for Overseas Postal Voters)

1. Personal Information (as per Civil Registry)

1.1 Full Name.....

(Dependent shall include his/her parents, grandparents, children and parents of spouse)

1.2 CID/VPIC No:

- 1.....
- 2.....
- 3.....
- 4.....
- 5.....
- 6.....
- 7.....
- 8.....

1.3 Contact Details:

Mobile Phone No.....

Email.....

2. Occupation (Please tick only one)

- 2.1 Diplomat/Civil Servant
- 2.2 Member of Armed Force
- 2.3 Student/Trainee (Attach Student ID /Enrollment ID)

6. Declaration

I understand and affirm that upon submitting this Form for Postal Ballot Registration, I shall vote via the Postal Ballot Facility indicated herein and not in the Polling Station of my civil registration. I hereby affirm that the details provided on this form are true and accurate.

3. Postal Address

Please provide your correct Postal Address below (Your Postal Ballot package will be sent to this address);

Address.....
.....
.....
Postal Code:.....

4. Royal Bhutanese Embassy / Consulate Offices near you?

.....
.....
.....

SIGNATURE/THUMB IMPRESSION

* Please read the “Instructions for Registration as a Postal Voter” carefully.



Instructions for Registration as a Postal Voter

If you are a Registered Voter, eligible to be a Postal Voter as per Section 331 of the Election Act of the Kingdom of Bhutan, 2008 and wish to avail the Postal Ballot Facility to vote in the upcoming 4th Parliamentary Elections, you must use this Registration Form to register with the Election Commission of Bhutan (ECB).

Completing this Registration Form

Ensure information and personal details you provide are clear and correct. Please tick the appropriate “Occupation” check box and ensure that you provide us the complete current postal address. **Returning this**

Registration Form

The completed and signed form with the supporting documents should be emailed to pboverseas@ecb.bt.
Registration form without signature, student ID and enrollment ID shall not be accepted.

Check your Enrollment Status

Once you submit this Form to register with the ECB as a Postal Voter, you must check your enrollment status at www.ecb.bt

Mobile No:

Postal Ballot Form No.3B



NATIONAL COUNCIL ELECTIONS

**APPLICATION FOR EXCLUSION FROM POSTAL VOTERS' LIST
OR INTIMATING CHANGE IN POSTAL ADDRESS**

To,
Returning Officer

.....Dzongkhag

I hereby request that my details stated below, be removed from the Postal Voters' List, as I wish to vote in person at the designated Polling Station and not via the Postal Ballot Facility for the Election;

OR

My Postal Address provided during Registration has changed and therefore my Postal Ballot may kindly be issued to the following new address;

.....
.....

1. Personal Information

1.1. Name: 1.2. CID/VPIC No. |_|_|_|_|_|_|_|_|_|_|_|_|_|_|

2. Declaration by Postal Voter

I, hereby, affirm that the above information is true.

Date: |_|_| |_|_| |_|_|_|_|
DD MM YYYY

SIGNATURE/THUMB IMPRESSION

For Official Use only

Received by: Date: |_|_| |_|_| |_|_|_|_|
Entered in the Postal Ballot Application Register by
Signature and Seal (R.O) Date: |_|_| |_|_| |_|_|_|_|

Note: "Competent witness" means Bhutanese Citizen known to be Postal Voter who is registered voter in any Constituency.

Serial No:



Postal Ballot Form No.4B

NATIONAL COUNCIL ELECTIONS

IDENTITY DECLARATION CERTIFICATE FOR FACILITATION BOOTH

I, bearing CID/VPIC No. |_|_|_|_|_|_|_|_|_|_|_|_|_|_| Voter of
..... Demkhong declare that I am voting via Postal Ballot from
..... Facilitation Booth of Dzongkhag.

1. Declaration by Postal Voter

I, hereby, affirm that the above information is true.

SIGNATURE/THUMB IMPRESSION

Date: |_|_|_|_|_|_|_|_|_|_|_|_|_|_|
DD MM YYYY

2. Declaration by Presiding Officer

I, hereby, declare that the above-mentioned Postal Voter has visited this Facilitation Booth.

SEAL OF PRESIDING OFFICER

Date: |_|_|_|_|_|_|_|_|_|_|_|_|_|_|
DD MM YYYY

For Official Use only

Received on Date: |_|_|_|_|_|_|_|_|_|_|_|_|_|_| Place

Signature and Seal (RO) Date: |_|_|_|_|_|_|_|_|_|_|_|_|_|_|

Note: This Form should be send to the concern Returning Officer by Presiding Officer along with the “Postal Ballot Package”.

Serial No:



Postal Ballot Form No.5B

NATIONAL COUNCIL ELECTIONS

IDENTITY DECLARATION CERTIFICATE FOR CONVENTIONAL POSTAL BALLOT

I, bearing CID/VPIC No. |_|_|_|_|_|_|_|_|_|_|_|_|_|_| Voter of Demkhong declare that I am voting via Conventional (Bhutan Post Based) Postal Ballot Facility.

1. Declaration by Postal Voter

I, hereby, affirm that the above information is true.

SIGNATURE/THUMB IMPRESSION

Date: |_|_|_|_|_|_|_|_|_|_|_|_|_|_|
DD MM YYYY

2. Declaration by Competent Witness

I, hereby, declare that the above-mentioned Postal Voter is known to me and the information on this form were filled up in front of me and true to the best of my knowledge.

SIGNATURE/THUMB IMPRESSION

Name:

CID/VPIC No. |_|_|_|_|_|_|_|_|_|_|_|_|_|_|

Date: |_|_|_|_|_|_|_|_|_|_|_|_|_|_|
DD MM YYYY

For Official Use only

Received on Date: |_|_|_|_|_|_|_|_|_|_|_|_|_|_| Place

Signature and Seal (RO) Date: |_|_|_|_|_|_|_|_|_|_|_|_|_|_|

Note: This Form should be enclosed in “Envelope A” along with “Envelope B” after the “Postal Ballot” has been enclosed and sealed in “Envelope



NATIONAL COUNCIL ELECTIONS

Facilitation Booth Closing and Handing Taking Form

Date: / /

Postal Ballot Facilitation Booth:

Dzongkhag:

1. Details of the Postal Ballot Packages at the close of the Postal Ballot Facilitation Booth

Dzongkhag	Total No. of IDC Collected	Postal Ballot Packages Collected		Remarks
		Male	Female	
Bumthang				
Chhukha				
Dagana				
Gasa				
Haa				
Lhuentse				
Monggar				
Paro				
Pema Gatshel				
Punakha				
Samdrup Jongkhar				
Samtse				
Sarpang				
Thimphu				
Trashigang				
Trashigang Yangtse				
Trongsa				
Tsirang				
Wangdue Phodrang				
Zhemgang				
Total				

Handed Over by:

Received by:

Signature & Name
Presiding Officer

Signature & Name
Bhutan Post

Name & Signature
Representatives of Candidates

Name & Signature
Observers of ECB



NATIONAL COUNCIL ELECTIONS

Postal Voting Instructions for Conventional Postal Ballot

1. The Postal Ballot Package sent to you contains:
 - a) **Envelope A**
 - b) **Envelope B**
 - c) **Identity Declaration Certificate – Postal Ballot Form No. 5B**
 - d) **Color Postal Ballot Paper**
2. Show the Identity Declaration Certificate (Postal Ballot Form No.5B) to your chosen Competent Witness who should be a registered voter in any constituency.
3. The Competent Witness must verify your identity as per Identity Declaration Certificate (IDC) Postal Ballot Form No.5B).
4. Cast your vote in Postal Ballot Paper. After marking your choice in secrecy, and filling up the Ballot Paper, you should enclose it in the Envelope B in front of your Competent Witness and seal it.
5. It is your inherent right to cast your vote in total secrecy.
6. After sealing Envelope B, enclose it along with the IDC Postal Ballot Form No.5B in Envelope A which is pre-Addressed to your constituency's Returning Officer.
7. Post the packet after sealing it properly.



འགྲུལ་ཐོག་ཚོགས་རྒྱུན་རྒྱུར་མི་ལཱ་ཁ་བཏོད།

༡. རྒྱུ་ལུ་བཏང་མི་འགྲུལ་ཐོག་རྒྱུན་ཐོག་གི་ཐོག་ཐུམ་འདི་ནང་གཤམ་འཁོད་ཚུ་ཡོད།

༡) ཡིག་ཤུབས་ ༡

༢) ཡིག་ཤུབས་ ༢

༣) རོ་སྤོང་གསལ་བསྐྱགས་ལག་ཁྲེར་ འགྲུལ་ཐོག་རྒྱུན་ཐོག་འཛི་ཐོག་ཨང་ ༥༩

༤) འགྲུལ་ཐོག་རྒྱུན་ཐོག་ འཛི་ཐོག།

༢. འདེམས་ཁོངས་གཉེ་ལས་ཨིན་ཅུང་ ཐོ་བཀོད་གྲུབ་པའི་ཚོགས་རྒྱུན་རྒྱུར་མི་ཅིག་ རྒྱུ་ཀྱིས་གང་མ་ཁ་བརྒྱབ་མི་ དཔང་པོ་(དབང་ཚད་ཅན་གྱི་དཔང་པོ་) འདི་ལུ་ རོ་སྤོང་གསལ་བསྐྱགས་ལག་ཁྲེར་དང་ འགྲུལ་ཐོག་རྒྱུན་ཐོག་འདི་སྟོན་དགོ།

༣. དབང་ཚད་ཅན་གྱི་དཔང་པོ་གིས་ རོ་སྤོང་གསལ་བསྐྱགས་ལག་ཁྲེར་ འགྲུལ་ཐོག་རྒྱུན་ཐོག་འཛི་ཐོག་ཨང་ ༥ དང་འཁྲེལ་ རྒྱུ་ཀྱི་རོ་སྤོང་འདི་ རོ་སྤོང་འབད་དགོ།

༤. རྒྱུ་དཔང་གང་མ་ཁ་འདི་གསང་བའི་ཐོག་ལས་ རོ་སྤོང་གསལ་བཀལ་ནི་དང་ འགྲུལ་ཐོག་རྒྱུན་ཐོག་བཀང་ཚར་བའི་ཤུལ་ལུ་ འགྲུལ་ཐོག་རྒྱུན་ཐོག་གུར་རྒྱུ་དཔང་ཚོགས་རྒྱུན་འདི་རྒྱུར། རྒྱུ་ཐོག་འདི་ ཡིག་ཤུབས་ ༢ ནང་ རྒྱུ་དཔང་དབང་ཚད་ཅན་གྱི་དཔང་པོའི་གདོང་ཁར་བཅུགས་ཏེ་ཐུབ་བརྒྱབ་དགོ།

༥. རྒྱུ་དཔང་ཚོགས་རྒྱུན་བསྐྱར་ནི་འདི་ གསང་བ་རྟེལ་ལུ་ཐོག་ལས་འབད་དགོལ་འདི་ རྒྱུ་དཔང་མཉམ་སྐྱགས་ཀྱི་ཐོབ་དབང་ཨིན།

༦. ཡིག་ཤུབས་ ༢ འདི་གུར་ཐུབ་བརྒྱབ་ཚར་ཞེན་ལས་ རོ་སྤོང་གསལ་བསྐྱགས་ལག་ཁྲེར་ འགྲུལ་ཐོག་རྒྱུན་ཐོག་འཛི་ཐོག་ཨང་ ༥ དང་སྐྱགས་ རྒྱུ་དཔང་འདེམས་ཁོངས་ཀྱི་ངོས་ལེན་འགོ་ དཔོན་གྱི་ཁ་བུང་ ཉེ་མ་ལས་བཀོད་ཡོད་པའི་ ཡིག་ཤུབས་ ༡ གི་ནང་བཅུགས་དགོ།

༧. ལེགས་ཐོམ་འབད་ཐེུ་བརྒྱབ་པའི་ཤུལ་ལུ་ ཐོག་ཐུམ་འདི་འགྲུལ་ཐོག་གཏང་དགོ།



**NATIONAL COUNCIL ELECTIONS
NOTICE FOR ISSUANCE OF POSTAL BALLOT**

This is to notify all the Candidates contesting in the National Council Election from Dzongkhag that the Returning Officer will be starting to issue Postal Ballot packages to the registered applicants from (time) hours onwards on(date) in the Office of the undersigned.

You may either attend in person or authorize your Representatives to witness the issuance of the Postal Ballot Packages at the aforementioned date and place. It may kindly be noted that non-attendance by Candidate/Representatives in the above exercise shall be taken as a waiver of your right to observe. The commencement of the process shall not be delayed by non-attendance.

This is issued in compliance to the Postal Ballot Rules and Regulations of the Kingdom of Bhutan, 2018.

**Seal and Signature
Returning Officer**

Received on:.....

I will attend the said programme myself.

Or

I, hereby, authorize Mr/Ms:.....bearing VPIC No:.....ofGewog/Thromde, Contact No:.....,on my behalf to attend the issuance of postal ballot.

**Name of Candidate
VPIC No:.....**



**རྒྱལ་ཡོངས་ཚོགས་སྲེལ་བཅོམ་འཕུ
འགྲམ་ཐོག་རྒྱན་ཤོག་བཀའ་ཁྲིའི་བཟང་འཕྲིན།**

རྒྱལ་ཡོངས་ཚོགས་སྲེལ་བཅོམ་འཕུའི་དོན་ལས་ ལྷོ་ལོག་ བློ་ལོག་/ ལྷོ་ལོག་ འདེམས་ཁོངས་
..... རྗེས་འགྲན་འཁོད་ཀྱི་འཕུས་མི་ཡོངས་ལུ་ གསལ་བསྐྱབས་ འབད་ནི་དེ་ཡང་ རྗེས་ལཱ་འགོ་དཔོན་གྱི་ ཐོ་བཀོད་ཐུབ་ཡོད་པའི་ལྷོ་ལོག་ལུ་མི་ཚུ་དོན་ལས་ འགྲམ་
ཐོག་རྒྱན་ཤོག་འདི་ ལྷོ་ལོག་ ལུ་ (དུས་ཚོད) ལྷོ་ལོག་ལུ་དེས་ལཱ་འགོ་དཔོན་གྱི་ཡིག་ཚང་ནང་འབད་ བཀའ་སྲེལ་འབད་ནི་ཨིན།

གོང་འཁོད་ས་ཁོངས་དང་ཚེས་གངས་ལུ་ འདེམས་ཁོངས་ ཡང་ན་ རྗེས་ལུ་གནང་བ་སྦྱོང་དེ་ འགྲམ་ཐོག་རྒྱན་ཤོག་བཀའ་ཁྲིའི་འབད་བའི་སྐབས་ བཅའ་མར་གཏོགས་དགོས་ཨིན། དེའི་
སྐབས་ལུ་ འདེམས་ཁོངས་ ཡང་ན་ རྗེས་ལུ་གསལ་བསྐྱབས་ བཅའ་མར་མ་གཏོགས་འདྲམ་ཅིག་འབད་བ་ཅིན་ དེ་ཚུ་ རང་གི་སྒྲིག་པའི་ཐོབ་དབང་དེ་ལུ་ དེས་ལཱ་ཡོད་པའི་ གསལ་ལུ་བརྟེན་འཛིན་
འབད་ནི་ཨིན། བསྐྱར་སྦྱོང་གྱི་ བྱ་རིམ་ཚུ་ བཅའ་མར་མ་གཏོགས་པར་སྦྱོང་མི་ཚུ་ལུ་བརྟེན་ འགོ་བཙུགས་ནི་དེ་ ལྷོ་བརྒྱུག་གི་ཨིན།
གོང་འཁོད་གནང་དོན་དེ་ཚུ་ འབྲུག་གི་འགྲམ་ཐོག་རྒྱན་ཤོག་བཅའ་ཡིག་དང་སྐྱིགས་གཞི་དང་འཕྲིལ་ ལྷོ་ལོག་ལུ་འབད་མ་ཨིན།

**མིང་རྟགས་དང་ཐེག་
དོས་ལཱ་འགོ་དཔོན།**



འཛོལ་ཡོད་པའི་ཚེས་གངས། གོང་འཁོད་ལས་རིམ་དེ་ རང་ཉིད་ཀྱིས་བཅའ་མར་གཏོགས་ནི།
ཡང་ན།
ང་གིས་ བློ་ལོག་/ལྷོ་ལོག་ལུ་ ལས་ རྗེས་འཛིན་འདྲ་བར་ཨང་ རོ་མིང་
བརྒྱུད་འཕྲིན་ཨང་ ཅན་མ་དེ་ འདེམས་ཁོངས་འདི་དོ་ཚེས་འབད་ འགྲམ་ཐོག་རྒྱན་ཤོག་བཀའ་ཁྲིའི་འབད་བའི་སྐབས་ བཅའ་མར་གཏོགས་ཚོགས་པའི་
གནང་བ་སྦྱོང་པ་ཨིན།

**འདེམས་ཁོངས་མིང་གསལ།
དོས་འཛིན་འདྲ་བར་ཨང་:.....**



NATIONAL COUNCIL ELECTIONS

**Attendance Register for Candidates/Representatives
For opening of Postal Ballot Envelope A**

Dzongkhag :.....**Date:**

SN	Name	VPIC No.	Name of Candidates	Signature	Remarks, if any

Note: If any Representative of a Candidates is absent the proof of due service of notice should be recorded in the attendance register.

**Seal and Signature
Returning Officer**



NATIONAL COUNCIL ELECTIONS






Postal Ballot Paper

Name of Dzongkhag:.....

ས་རྫོང་བཞག་ཡོད་མི་འདི་ནང་ ལྷོད་པའི་གདམ་ཁ་ཅན་གྱི་འདེམས་འཛུགས་རྒྱུ་རྩུང་མ་ཅིག་ རོ་རྟགས་འདི་(✓)བཀའ་ཏེ་ ལྷོད་པའི་ཚོགས་རྒྱན་བཟུགས།

Cast your vote by marking (✓) only against the candidate of your choice in the box provided below.

(To be arranged as the Ballot Paper on the EVM)

WRITE CANDIDATE NAME (In alphabetical order)		<input type="checkbox"/>
WRITE CANDIDATE NAME (In alphabetical order)		<input type="checkbox"/>
WRITE CANDIDATE NAME (In alphabetical order)		<input type="checkbox"/>
WRITE CANDIDATE NAME (In alphabetical order)		<input type="checkbox"/>
WRITE CANDIDATE NAME (In alphabetical order)		<input type="checkbox"/>

To be enclose and seal in Envelop B after marking your vote secretly




NATIONAL COUNCIL ELECTIONS
Postal Ballot Paper for Uncontested Election

Name of Dzongkhag:.....

ས་རྩོང་བཞག་ཡོད་མི་འདི་ནང་ ལྷོད་རའི་གདམ་ཁ་ཅན་གྱི་འདེམས་འོ་ལུ་རྒྱུང་མ་ཅིག་ རོ་རྟགས་འདི་(✓)བཀའ་ཏེ་ ལྷོད་རའི་ཚོགས་རྒྱན་བཟུགས།

Cast your vote by marking (✓) only against the candidate of your choice in the box provided below.

(To be arranged as the Ballot Paper on the EVM)

WRITE CANDIDATE NAME		དགོ Yes	<input type="checkbox"/>
		མི་དགོ No	<input type="checkbox"/>

To be enclose and seal in Envelop B after marking your vote secretly



NATIONAL COUNCIL ELECTIONS

Postal Ballot Result Sheet

Dzongkhag:

SN	Name of Candidates	VPIC No.	Sex	Total Postal Votes Secured

Name:
Signature of Counting Supervisor

Name and Signature of Candidates/Counting Representatives:

1: **2:**

3: **4:**

Seal and Signature of Returning Officer
Date:.....



NATIONAL COUNCIL ELECTIONS

Postal Ballot Result Sheet

Dzongkhag:

SN	Name of Candidates	VPIC No.	Sex	Total Postal Votes Secured
1				Yes =
				No =
	Total Postal Ballot			

Name:
Signature of Counting Supervisor

Name and Signature of Candidates/Counting Representatives:

1: **2:**

3: **4:**

Seal and Signature of Returning Officer
Date:.....

2. Postal Ballot Facilitation Booth (PBFB)

2.1. Details of Postal Ballot Registration and Issued

Facilitation Booth	Total Received			Total Rejected			Total Received			Reasons for rejections
	M	F	T	M	F	T	M	F	T	

2.2. Details of Opening of Envelope A (PBFB)

Facilitation Booth	Total Received			Total Rejected			Total Valid PBFB			Reasons for rejections
	M	F	T	M	F	T	M	F	T	

2.3. Details of Opening of Envelope B (Counting of Postal Votes) (PBFB)

Facilitation Booth	Total Valid PBFB			Invalid Postal Votes			Total Postal Votes (Postal Voter Turnout)			Reasons for invalid
	M	F	T	M	F	T	M	F	T	

Name & Signature of Counting Supervisor

Signature of Counting Assistant

Signature of Candidates/Counting Representatives:

1:..... 2:..... 3:..... 4:.....

Seal and Signature of Returning Officer



NATIONAL COUNCIL ELECTIONS
General Election
Unused Postal Ballot Return Form for PBF

Date:...../...../.....

Postal Ballot Facilitation Booth:
Dzongkhag:

The unused Postal Ballot Envelopes at the close of the Postal Ballot Facilitation Booth are hereby returned to the Office of the Returning Officer.
The details are as follows:

SN	Dzongkhag	Total Postal Ballots			Unused Postal Ballots		
		Male	Female	Total	Male	Female	Total
1	Bumthang						
2	Chhukha						
3	Dagana						
4	Gasa						
5	Haa						
6	Lhuentse						
7	Monggar						
8	Paro						
9	Pema Gatshel						
10	Punakha						
11	Samdrup Jongkhar						
12	Samtse						
13	Sarpang						
14	Thimphu						
15	Trashigang						
16	Trashi Yangtse						
17	Trongsa						
18	Tsirang						
19	Wangdue Phodrang						
20	Zhemgang						
	Grand Total						

Handed Over by:
Seal and Signature of Presiding Officer

Received by:
Seal and Signature of Returning Officer

5. Public Election Fund Rules and Regulations of the Kingdom of Bhutan

SN	Form Number	Form Name
1	Public Election Fund Form No.1B	Fund Application Form – NC Candidate
2	Public Election Fund Form No.5B	Weekly Campaign Expenses Return Form for NC
3	Public Election Fund Form No.9B	Election Return Form - National Council Candidate
4	Public Election Fund Form No.11B	Public Inspection Form for National Council Elections
5	Public Election Fund Form No.12B	Hand Receipt/Bill
6	Public Election Fund Form No. 13B	Expenditure Verification Form
7	e-PEMS VENDOR/PARTY REGISTRATION FORM - NATIONAL (FORM III (i))	



NATIONAL COUNCIL ELECTIONS
Fund Application Form

To,
The Chief Election Commissioner,
Election Commission of Bhutan,
P. O. Box No. 2008,
Thimphu, Bhutan.

Sir,

I,....., bearing VPIC No.
.....,the nominated Candidate of
..... Gewog/Thromde of..... Dzongkhag would like
to submit this application for the Election Campaign Fund for contesting the National
Council Election.

- a. Campaign Account No.:.....
- b. Name of Bank & Branch:.....

Please find attached Confirmation from the Bank that Campaign account
no.....has been opened solely for the Public Election Campaign Fund.
Please sanction the transfer of fund allotted to my campaign account.

Thanking you,

Yours faithfully,

(Name & Signature)

Contact Address & Mobile No.:



NATIONAL COUNCIL ELECTIONS
Campaign Expenses Return Form

Details of Campaign Expenses for the period from _____ to _____

Name of the Candidate: _____

Dzongkhag: _____

Sl. No.	Date of payment	Bill / Ref No.	Name and Address of the Claimant	Head of Expenses	Amount
Sub Total					
Grand Total (on last page only)					

TOTAL EXPENSES FROM THE CAMPAIGN FUND:

I hereby certify that the information furnished is true, correct and complete to the best of my knowledge and belief.

Candidates

Seal & Signature

Dated:



NATIONAL COUNCIL ELECTIONS
Election Return Form

To,
The Chief Election Commissioner,
Election Commission of Bhutan,
P. O. Box No. 2008,
Thimphu, Bhutan.

Sir,

I,.....,bearing VPIC No.....
the candidate from Gewog of.....Dzongkhag,
bearing Campaign Account No.:.....,submits this Election Return
for the Fund received for the National Council Election held on

Fund Received	Campaign Expenses	Balance of Campaign Fund

As required, this form is being submitted within 30 days of the declaration of the election result along with the following documents:

- a. PEF Form No.5B (Campaign Expenses Return Form)
- b. Copy of the Bank Statement for my Campaign Account
- c. Bank Reconciliation Statement

Thanking you,

Yours faithfully,

Candidate
Signature
Mobile No.



Public Election Fund Form. 11B

NATIONAL COUNCIL ELECTIONS

Public Inspection Form

Sl. No.	Name of Candidate	VPIC No.	Gewog	Demkhong	Dzongkhag	Fund disbursed (Nu.)	Fund used from own resources (Nu.)	Total Amount Spent (Nu.)	Difference Amount (Nu.)

Prepared by:
Fund Manager

Approved by:
Chief Election Commissioner



NATIONAL COUNCIL ELECTIONS

Hand Receipt

Receipt No.....

Dated:.....

Name:..... VPIC

No.:.....

Gewog/Throm:

Dzongkhag:

Sl. No.	Particulars	Qty./No of days	Rate	Amount	
				Nu.	Ch.
Total Amount					

Received a sum of Nu..... (Ngultrums.....only)
from vide cash/cheque. No.:from Candidate.....

Revenue
Stamp

For Official use

Received by National Observer on date:

Signature:

རྒྱལ་ཡོངས་ཚོགས་ཚུན་བཅས་འབྲུ་
འབྱོར་འཛིན།

འབྱོར་འཛིན་ཨང་.....

སྤྱི་ཚེས་.....

མིང་..... ཚོགས་རྒྱུན་སྐྱུར་མི་ངོས་འཛིན་འདྲ་བར་ཨང་.....
.....

ཕྱི་འོག་ཁྲོམས་ཟླ་.....

རྫོང་ཁག་.....

ཨང	གནད་དོན།	གངས་ཚད། ཉེན་ལག།	གོང་ཚད།	གངས་ཚད།	
				དུམ་ལ།	ཕྱི་ལྷན།
ཡོངས་བསྟོར་མཐུན།					

འདེམས་ངོ་.....

དུམ་ལ་ཁང་དུམ་ལ་འཛིན་དེ་བཅས་.....ཐོག་ དུམ་ལ་

ཡོངས་བསྟོར་མཐུན་.....འཕྲོ་བཅས།

ལྷན་

ཉེན་ལག་

For Official use

Received by National Observer on date:

Signature:



NATIONAL COUNCIL ELECTIONS

Expenditure Verification Form

Name of the Candidate:

Dzongkhag:.....

Sl. No.	Date of Verification	Bill/ Ref No.	Head of Expenses	Amount	Remarks

Name and Signature of the National Observer

Demkhong:

Dzongkhag:

Dated:



དབལ་ལྷན་འབྲུག་གཞུང་།
དབལ་ཕྱི་སྐྱོན་ལག|| དམངས་ཕྱི་སྐྱོན་ལས་ཁུངས་།
ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
DEPARTMENT OF PUBLIC ACCOUNTS

e-PEMS VENDOR/PARTY REGISTRATION FORM - NATIONAL - FORM III (i)

SECTION A: VENDOR/PARTY DETAILS (To be filled by prospective Vendor/Party)	
VENDOR/PARTY FULL NAME:	VENDOR/PARTY ADDRESS:
Tax Payer Number (TPN)	
License Number	
SECTION B: VENDOR/PARTY BANK DETAILS (To be filled by prospective Vendor/Party)	
Bank Account Number	
Account Type	Savings <input type="checkbox"/> Current <input type="checkbox"/>
Account Holder Name*	
Bank Name	
Bank Branch Name**	
Vendor/Party Name: _____	
Contact Number: _____	
Date: _____	Seal & Signature: _____
SECTION C: BUDGETARY BODY DETAILS (To be filled by budgetary bodies)	
VENDOR/PARTY TYPE (To be categorized by budgetary bodies and tick the relevant category)	1. TDS <input type="checkbox"/>
	2. Remittance <input type="checkbox"/>
	3. Transfer of Grants <input type="checkbox"/>
	4. Lending/Repayment/Interest <input type="checkbox"/>
	5. Other Payments <input type="checkbox"/>
Name of Agency	
LC/PLC Account Number	

Name of the dealing Finance Personal	
Designation	
Contact Number:	Email Address:

APPROVED BY HEAD OF FINANCE	ENTERED BY e-PEMS SDS (DPA)
Name: _____	Name: _____
Designation: _____	Designation: _____
Contact Number: _____	Contact Number: _____
Seal/Signature/Date: _____	Signature & Date: _____

****Account holder name should match with Tax Payer/Payee Account Name. ** Bank branch where account has been opened.***

Brief explanation of party type:

- **TDS** – Suppliers/Contractors registered with Department of Trade (DoT) and Department of Revenue and Customs (DRC) for License and TPN respectively
- **Remittances** – Bank account details for deposit of remittances such as staff welfare scheme (SWS), Chotuen Tshogpa Contributions etc., which are specific to the budgetary body.
- **Transfer of Grants** – Bank account details for deposit of transfer of grants. Eg. Transfer of grant to Central Schools by Dzongkhags.
- **Lending/Repayment/Interest** – Bank account details for payment of lending/repayment/interest.
- **Other Payments** - Bank account details of party not registered with DoT and DRC. TDS not applicable. E.g. Institutions

6. Public Transport for Election Regulations of the Kingdom of Bhutan

SN	Form Number	Form Name
1	Public Transport Form No.1B	Undertaking by Candidates for National Council Election



NATIONAL COUNCIL ELECTIONS

Undertaking by Candidate and Any Representatives to prohibit transport of voters

I,, bearing VPIC No..... candidate nominated to contest National Council Elections to the National Assembly of Bhutan fromDzongkhag give this undertaking that I, or my Representatives, shall not provide any form of transportation or assistance to transport voters, directly or indirectly, throughout the Election Period.

Any violation shall be dealt as per the Electoral Laws.

Affix
Legal
Stamp

Name and Signature of Candidate

Date:

Received by:

Name and Signature of Returning Officer

Demkhong:.....

Date:.....



Public Transport Form No.1B

རྒྱལ་ཡོངས་ཚོགས་ཟེ་གི་བཅག་འཇུག

འདེམས་དོན་དང་དོ་ཚབ་གི་སྐྱེལ་འདེན་གྱི་རྒྱབ་སྐྱོར་མི་ཕྱིན་ཉིའི་འགན་ལེན།

མི་དོན་.....ཚོགས་རྒྱུན་སྐྱོར་མི་དོན་འཛིན་འདུ་བར་ཡང་.....འཆང་མི་
..... རྒྱ་འོག་/ཞིང་འོག་/ཁྲིམ་ཞེ་..... རྫོང་ཁག་ནང་ལས་ རྒྱལ་ཡོངས་ཚོགས་ཟེ་གི་བཅག་འཇུག་འཇུག་དོན་ལུ་ འདེམས་དོ་སྟོན་མ་ཡིན།

འགན་ལེན་འདི་ལུ་ལྷ་ལྷ་མ་དང་ཅིག་ལར་ འདེམས་རང་དང་ ཡང་ན་ རང་གི་དོ་ཚབ་ཚུ་གི་ བཅག་འཇུག་དུས་ལུ་སྐབས་དང་ དམིགས་བསལ་དུ་ ཚོགས་རྒྱུན་གྱི་ཉིན་ལུ་ ཚོགས་རྒྱུན་
བསྐྱར་མི་ཚུའི་དོན་ལས་ རྐྱེལ་འདེན་གྱི་འབས་ཉོག་དང་ རྒྱབ་བསྐྱོར་ཚུ་ ཐད་དཀར་དང་ཐད་དཀར་མེན་པའི་སྐོ་ལས་ མི་ཕྱིན་ཟེར་བྱ་ནི།

གལ་མེད་ གོང་འཁོད་གནད་དོན་ཚུ་ བདེན་པ་མེད་པ་འབད་མཐོང་བ་ཅིན་ བཅག་འཇུག་ཁྲིམས་ལུགས་དང་འབྲེལ་ འོས་ལྡན་ཅན་གྱི་ཉེས་བྱ་ཚུ་ མིང་ཉུགས་བཀོད་མི་དེ་ལུ་ བཀལ་ནི་
ཡིན།

ཁྲིམས་ཉུགས།

འདེམས་དོན་མིང་དང་མིང་ཉུགས།

ལྷན་ཚོགས།

ལེན་མི་:

དོས་ལེན་འགོ་དཔོན་གྱི་མིང་དང་མིང་ཉུགས།

འདེམས་ཁོངས།.....

ལྷན་ཚོགས།.....

7. Media Coverage of Elections Rules and Regulations of the Kingdom of Bhutan

SN	Form Number	Form Name
1	Media Coverage of Elections Form No.1B	Undertaking
2	Media Coverage of Elections Form No.2B	Check List for Assessment of the Media's Performance



**NATIONAL COUNCIL ELECTIONS
UNDERTAKING**

Given the desirability of a fair, peaceful and well-regulated election:

1. We *agree and accept* that the Media will contribute to the holding of a free and fair election.
2. We *agree to accept, subscribe and abide*, by the Code of Conduct provided in the Media Coverage of Elections Rules and Regulations of the Kingdom of Bhutan and take all necessary steps to ensure its observance.
3. We *agree to accept, subscribe and abide*, by the provisions of the Election Act of the Kingdom of Bhutan, 2008.
4. Further, we accept that:

Accuracy requires the verification and presentation of all facts that are pertinent and necessary to understand a particular event or issue, even if some of the facts conflict with a journalist's, or a broadcaster's particular beliefs and feelings; and

Balance, or impartiality, requires the presentation of all the main points of view or interpretations of an event or an issue, regardless of whether the journalist, reporter, broadcaster, editor or the audience agrees with these views.

We fully understand and undertake that any willful violation of these commitments on our part would be dealt with as per the laws of the Kingdom of Bhutan.

Signature of Authorized Personnel

Dated:

Name of Media Firm



NATIONAL COUNCIL ELECTIONS

CHECK LIST FOR ASSESSMENT OF THE MEDIA'S PERFORMANCE

The Media Arbitrator's Media Assessment Report shall include the following:

For all Media Forms

1. Analysis of the discourse/ subject /theme / issues covered by the Media.
2. Bias or slanted coverage of parties or candidates showing them in a positive or negative light without corroborating the facts and getting views from all sides concerned.
3. Analysis of the sources of news.

For TV, Radio and Cable

1. Time allotment analysis
 - a. Total time allotted to each Candidate
 - b. Timing e.g. prime time vs. slack

Internet and Print Media

1. Total coverage analysis
 - a. Total space allotted in each newspaper for each candidate
 - b. Placement of the coverage e.g. front page

Recommendations

Necessary Recommendations based on analysis of the media's performance

8. Election Security Rules

SN	Form Number	Form Name
1	Election Security Form No.1B	Secured Store Room Log Book
2	Election Security Form No.2B	Registry of Case Diary



Election Security Form No.1B

**NATIONAL COUNCIL ELECTIONS
SECURED STORE ROOM LOG BOOK**

SN	Date	Opening Time	Closing Time	Name of Officials who entered	ECB Identity Number	Purpose	Signature of Officials	Signature of Security In-charge

Signature of Officer-in-Command



NATIONAL COUNCIL ELECTIONS

REGISTRY OF CASES DIARY

SN	Name of the complainant	Name of the accused	Election offences	Date	Remark

Signature of Officer-in-Command

9. Election Observation Guidelines of the Kingdom of Bhutan

SN	Form Number	Form Name
1	Election Observation Form No.1B	Check Memo for National Observers and Micro-Observers
2	Election Observation Form No.2B	Weekly Report Form
3	Election Observation Form No.3B	Polling Station Observation Report
4	Election Observation Form No.4B	Outline for the Main Report of National Observers



NATIONAL COUNCIL ELECTIONS

Check Memo for National Observers³

This Check List for National Observers should be used for assessing the completion of tasks so assigned, right after the notification calling the elections and till the completion of the conduct of the elections.

Note that this Check List does not elaborate on the tasks to be performed, and **cannot** be referred to as an exhaustive list of the roles and responsibilities of National Observers.

This Check List should be used as a quick reference point and to confirm the completion of tasks.

SN	ACTION TO BE TAKEN	Check and tick if done as per procedure	
		REMARKS	Check (✓) for YES and (X) for NO
A. On appointment and assuming duty			
1	Remain independent and apolitical to observe the various stages of the electoral processes to ensure free and fair elections	Whether understood?	
2	Familiar with the date as to when the election campaign starts and stops	Whether familiarized?	
3	Familiar with the Election Forms given in the Strategy for Conduct of Elections	Whether familiarized?	
4	Observe whether the updated and latest Voters' Lists have been provided	Whether observed?	
5	Familiar with the reporting requirements as per the given reporting formats?	Whether familiarized?	
6	Observe the administrative and organizational arrangements for conduct of free and fair elections, including roles, responsibilities and functions of Returning Officers, Election Coordinators, Security Coordinators and the Dzongkhag Election Officers and the ECB	Whether the officials are aware of their roles and responsibilities and adhere to the Code of Conduct?	
7	Serve as Expenditure Observers to monitor campaign expenses of candidates	Whether such roles have been undertaken by verifying bills and relevant documents?	

³ Please attaché this Form along with Main Report (Election Observation Form No.4)

8	Procedures for Postal Ballots followed by the Returning Officers	Whether the Returning Officers have followed the procedures prescribed?	
9	Submit weekly observation reports to Election Commission with a copy to Dzongkhag Electoral Officer	Observations to be recorded and submitted as per requirement	
B. Nomination and Scrutiny			
1	Observe and record the proceedings of <i>Dhamngoi Zomdu</i> and see if the procedures have been followed	Whether <i>Dhamngoi Zomdu</i> are conducted as per requirement?	
2	Monitor and observe the processes of nomination, scrutiny and withdrawal of candidature	Whether monitored?	
3	An Observer shall closely monitor the electoral process and report to the Commission on weekly basis	Whether monitored and reported?	
C. During Campaign			
1	Candidates for the National Council Elections do not exceed election campaign expense beyond Nu.150000/- as per the ceiling fixed by the Commission.	Whether observed?	
2	Candidates conduct door to door campaign within specified time.	Whether the rule has been followed?	
3	No fresh expenses from the campaign account shall be incurred by the candidate after the closure of campaign period	Whether such expenses have been observed?	
4	Candidates maintain proper record of expenditure incurred during election supported by proper bills/receipt/cash memo	Instruct candidates to use Public Election Fund Form No.12B	

5	Candidates submit expenditure statements on weekly basis for verification	Whether such verification has been recorded in Public Election Fund Form No.5B	
6	Candidate have conducted their campaign in accordance with the law and all forms of election campaign stop 48 hours before the commencement of Poll	Whether the rule has been enforced?	
D. During Poll Day			
1	Effective supervision of the Poll	Whether observed?	
2	Voting procedures are being correctly followed by the Polling Personnel and that those duties are carried out impartially	Whether all prescribed procedures have been followed?	
3	Voters have been able to cast their votes freely and without fear or undue influence	Whether observed?	
4	Secrecy of the Ballot is ensured	Whether observed?	
5	Ensure Representatives do not exercise undue influence upon the voters either at or near the polling stations	Whether enforced?	
6	Attend the counting of the votes and observe that all procedures are correctly applied and that the secrecy rules are obeyed	Whether attended?	
7	Poll Day observation have been recorded in the prescribed form for all Polling Stations visited		
E. After Poll Day			
1	Submit Main Report of Election Observation Form No.4B to the Commission	Whether submitted the Final Report?	



NATIONAL COUNCIL ELECTIONS

Weekly Report

Executive Summary

Please provide a summary of your major findings here and include the most pertinent points.....

.....
.....

Itinerary and Background

Please indicate your activities and specific areas of observation, events attended etc.

.....
.....
.....

Critical observation/Issues

.....
.....
.....

Feedback and Recommendation

.....
.....
.....

Name and Signature

Dzongkhag



NATIONAL COUNCIL ELECTIONS
Polling Station Observation Report

A. Polling Station Detail

Polling Station Name	Polling Station Code	Demkhong/Gewog/Thromde

B. Time (Visiting Hour):

Arrival

Hour	Min

Departure

Hour	Min

C. Voting Procedures:	Circumstances	Yes	No	Reason (If No)
	Identification checked against Voters List			
	Voters produce VPIC			
	Voters signed the Register of Voters			
	Indelible Ink applied properly on voters			
	Secrecy of Ballot Unit maintained			
	Illiterate Voters/Voters Living with Disability assisted properly			
	Polling Representatives maintained decorum			
	EVM securely sealed by RO & PO			
	Time take to process one voter?			
Material requirement adequate				

D. Irregularities:	Circumstances	Yes	No	Reason (If Yes)
	Intimidation/harassment of voters			
	Agitation/Unrest			
	Campaigning at Polling Station			
	Had Voting been suspended at any time?			
	Eligible Voters not permitted to vote			
	Violation of counting procedures			
	Disruption outside polling station			
	Disruption inside polling station			
	Vote buying and bribery			

	Yes	No	Reason (If Yes)
	<p>E. Security Measure</p> <p>Did the Candidate/ Representatives indicate any problem</p>		

F. Overall Impression

a. In, general the conduct of the Poll at this Polling Station

Rating Tick as appropriate	Recommendation
Very Good	
Good	
Bad	
Very Bad	

b. Conduct of Polling Team

Circumstances	Yes	No	Reason (If No)
Did the PO provide information on request?			
Was the PO acting impartially?			
Were all Polling Officials involved in the voting process?			
Was your presence as National Observer accepted by the PO			

Name and Signature
Dzongkhag



NATIONAL COUNCIL ELECTIONS

Outline for the Main Report of National Observers

Name of Elections:

1. Background

[Please specify and provide information with regard to your appointment and geographical jurisdiction for the election observation]

2. Summary of Observations

[Please specify and explain in brief your observation]

3. The Electoral Administration

[Please specify and explain in detail the system and procedures in place for conduct of elections in your Constituency, and the arrangements made for the conduct of free and fair elections. Review and report on the manner of the public election fund released, postal ballot handling, the election advertising and media sponsorship provisions implemented]

4. Voter and Civic Education

[Please provide details as to how prepared the voters were to objectively vote in the elections and the level of information dissemination with regard to Candidates, electoral process, etc.]

5. Voter Registration

[Please provide details with regard to the extent of voter registration and preparedness to vote in elections in your Constituency. Also, provide details of any inclusion or exclusion made to the Electoral Roll]

6. Candidates and/or Political Parties

*[Please provide profiles of Candidates involved contesting elections in your Constituency or Dzongkhag. Provide details of activities carried out by them over the entire election cycle or period. Include observatory report on conduct of the candidate financial management practices and systems as per the format prescribed. Please be vigilant and report any irregularities and electoral malpractices observed **and in particular the involvement of political parties and their members**]*

7. Election Security

[Please provide an account of the security arrangements and security provided to the polling teams, election materials and secured storerooms as well as the voter in general such that every voter felt safe and secure to turn out to vote freely in the polling station was maintained. Any untoward incidences including coercion, intimidation or threat to voters and polling officials that took place must be reported as appropriate and completely to enable effective actions to be taken]

8. Media

[Please provide an account of the conduct of the media personnel, media's coverage in the entire election cycle or period and also report any violation of the electoral laws and cases of evident partial reporting and coverage. Media also includes foreign media agencies and personnel]

9. Election Observation

*[This part forms the crux of the entire report and therefore should be specified in detail to include observations during the pre-campaign period, campaign period, the poll day and post poll observations including counting and declaration of results. The observations of the poll day must be based on facts and observations made and recorded in the **Polling Station Observation Report** maintained for each polling station covered by you. Please provide an account of the voter turn-out and the behavior of the conduct of general voter, the level of voter enthusiasm and satisfaction of the process, environment and election administration]*

a. Pre-Campaign Period

b. Campaign Period

c. Pre-Poll Observation

[Please provide an account of the Dhamngoi Zomdu Process, Postal Ballot Process, Common Forum Observation, Public Debate Process, Refresher Course Process, Dispatch of Polling Officials]

d. Poll Day Observation

[Please provide Polling Station Observation Report Maintained]

e. Post Poll Observation

10. Recommendations

[Please recommend changes and improvements needed in the conduct of future elections and delivery of electoral services including any further actions that are necessary to be taken by the Election Commission or any other authorities of the Royal Government]

11. Conclusions

[Please provide an account of the general understanding gained from observation of the elections and how well the elections were conducted, the shortcomings and inadequacies. You could include any action that were taken by you or any action taken by concerned authority based on your on-the-spot recommendations and suggestions.]

NB: All the points and event reported must be as self-conclusive as possible with specific mention of time, place and details of persons associated or involved. Where the infraction of laws and rules are reported these should also be quoted for ease and correctness of expected actions to be taken on the observations.

10. Guidelines for Registration of Voters and Preparation of Electoral Roll of the Kingdom of Bhutan

SN	Form Number	Form Name
1	Electoral Roll Form No.1B	Voter Registration Form
2	Electoral Roll Form No.2B	Application for correction of details entered in the electoral roll
3	Electoral Roll Form No.3B	Application for inclusion of name in the electoral roll
4	Electoral Roll Form No.4B	Application for objection of inclusion of name in the electoral roll



འབྲུག་གི་ཚོགས་རྒྱུན་བཅུགས་མི་ཐོ་བཀོད་འབྲི་ཤོག
BHUTAN VOTER REGISTRATION FORM

ག་ མི་ཁྲུངས་ངོ་སྟོན་ལག་ཁྲུང་ཨང་: 1. Citizenship Identity Card No:			
ག་ མིང་གི་ལ་བུ: 2. Full Name			
ག་ ལྷོ་ཚེས་ 3. Date of Birth:	ཅ་ མོ་མིའི་དབྱེ་བ། 4. Sex ཤོ། Male <input type="checkbox"/> ཤོ། Female <input type="checkbox"/>		
ཅ་ ཞིབ་འཇུག་ཐོ་བཀོད་ཁག་ལུགས་ 5. Civil Registration Address:	རྫོང་ཁག་ Dzongkhag:	ཞིང་འོག་ Gewog	ལྷོ་འོག་ Chiwog:
	གཡུས་། Village:	ལུང་ཨང་ House No.	ལྷམ་ཨང་ Thram No.
ཅ་ ད་ལྱོད་ཚོང་གནས། 6. Present Address	ལྷོ་མ་/གོང་གཡུས་། Town/Village		རྫོང་ཁག་ Dzongkhag
ཚོགས་རྒྱུན་བཅུགས་མི་འབས་ལེན། <u>Voter Declaration</u>			
འོག་ལུ་སྤྱད་རྟགས་/ལག་རྒྱུ་བཀོད་ཐོག་ལས་ ཐོང་གི་བདེ་དོན་ཚུ་ངེས་བདེན་ཨིན་པའི་འབས་ལེན་ལུ་ལཱ་ཤེས་ཨིན། By signing below, I affirm that the above information is true.			
མཚན་རྟགས་/མཐེ་བོང་གཡུས་པའི་ལག་རྒྱུ་ SIGNATURE/RIGHT THUMB IMPRESSION		དབྱིན་ཚེས་ (/ /) Date (/ /)	
གཞུང་འབྲེལ་དོན་ལུ་རྒྱུང་མ་ཅིག་ <u>Official use only</u>			
བཅག་འབྲུའི་ཐོ་ཡིག་ནང་ ཐོ་བཀོད་མི་.....ཞིབ་དཔྱད་པའི་མཚན་རྟགས་..... Enlisted in the Electoral Roll by :.....Signature of Supervisor.....			
མཚན་རྟགས་དང་ཐེག་.....ས་གནས་..... (ཐོ་བཀོད་འགོ་དཔོན་) Place..... Signature and Seal.....Date (/ /) (Registration Officer)			

དྲན་གསོ་ རང་མོའི་མི་ཁྲུངས་ངོ་སྟོན་ལག་ཁྲུང་གི་འདྲ་བར་རེ་ཡང་རྩར་སྤྲུགས་འབད་ལུ་དགོ།
NOTE: Please attach a copy of your CITIZENSHIP IDENTITY CARD.

གོ་དོན།

༡/- མི་ཁྲུངས་ངོ་སྟོང་ལག་ཁྲུང་ཨང་ཟེར་མི་འདི་ རང་སྲིད་དང་སོལ་འཛིན་ལྷན་ཁག་གིས་གནང་མི་ ད་ལྟོ་མི་སེར་རང་སོལ་ལག་
བར་ཡོད་མི་ངོ་སྟོང་ལག་ཁྲུང་འདི་གི་ཨང་ཡིན།

༢/- མིང་ཉེལ་བྱ་ཟེར་མི་འདི་ རང་སོལ་མི་ཁྲུངས་ངོ་སྟོང་ལག་ཁྲུང་ནང་བཀོད་དེ་ཡོད་མི་མིང་འདི་ཡིན།

༣/- རྩེ་ཚོས་ཟེར་མི་འདི་ རང་སོལ་རྩེ་བའི་རྩེ་ཚོས་དབྱེས་ཚོས་འདི་ཡིན།

༤/- ཕོ་མོུ ཕོ་མོན་པ་ཅིན་ཕོ་གུ་རྟགས་བཀལ་མོ་མིན་པ་ཅིན་མོ་གུ་རྟགས་བཀལ།

༥/- ཞིབ་འཇུག་ཕོ་བཀོད་ཁ་བྱང་ནང་གི་མི་ཚུས་དང་གུང་གི་ཁ་བྱང་ཟེར་མི་འདི་ རང་རང་སོ་སོལ་ཆེད་ལོག་མི་ཚུས་ཕོ་བཀོད་མ་ཡིག་
ནང་བཀོད་དེ་ཡོད་པའི་མི་ཚུས་དང་གུང་གི་ཁ་བྱང་འདི་གཉིས་ཡིན།

༦/- ད་སོལ་སྲིད་གནས་ཟེར་མི་འདི་ མི་ཚུས་དང་གུང་ཚུས་གཞན་ཁར་མིན་ཅུང་ ད་ལོ་གཞིས་ཆགས་སྟོང་སའི་ས་སྟོ་འདི་ཡིན།



NATIONAL COUNCIL ELECTIONS

APPLICATION FOR CORRECTION OF DETAILS ENTERED IN THE ELECTORAL ROLL

To,
The Electoral Registration Officer
..... Dzongkhag

Dear Sir/Madam,

I claim that the entry of details in the electoral roll relating to the undersigned is not correct and request for it to be corrected.

Details to be corrected as given hereunder:

Details	Previous Details			To be corrected as		
VPIC/CID No.	<input type="text"/>			<input type="text"/>		
Full Name:	<input type="text"/>			<input type="text"/>		
Sex:	Male <input type="checkbox"/>	Female <input type="checkbox"/>		Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Date of Birth:	<input type="text"/>			<input type="text"/>		
Civil Registration Address:	Dzongkhag:	Gewog:	Village:	Dzongkhag:	Gewog:	Village:
	House No.	Thram No:		House No:	Thram No:	

Particulars in support of the claim to be appended with the application:

- Copy of the Citizenship Identity Card clearly showing the above details
- Copy of the Voter Photo Identity Card

DECLARATION

By signing below, I affirm that the above information is true

Signature/ Right Thumb Impression of applicant.....

Date (/ /)

FOR OFFICIAL USE

Reason for Rejection

Claim: Accepted Rejected

.....

.....

Signature and Seal

.....

(Electoral Registration Officer)

.....

.....

(Dzongkhag Electoral Officer)

Date (/ /)



NATIONAL COUNCIL ELECTIONS

APPLICATION FOR INCLUSION OF NAME IN THE ELECTORAL ROLL

To,
The Electoral Registration Officer
.....Dzongkhag

Dear Sir/Madam,

I request that my name be included in the electoral roll for the above Dzongkhag. Particulars in support of my application for inclusion of name in the electoral roll are given below:

APPLICANT'S PARTICULAR

1 Citizenship Identity Card Number:	<input type="text"/>									
2 Full Name:	<input type="text"/>									
3. Date of Birth	<input type="text"/>					3 Sex: Male <input type="checkbox"/> Female <input type="checkbox"/>				
4 Civil Registration Address:	Dzongkhag:					Gewog:			Village:	
	House No.:					Thram No.:				

TICK REASON FOR INCLUSION

SN	Reasons	Supporting Documents
1	<input type="checkbox"/> Attaining 18 years of age	1. Copy of Citizenship ID Card
2	<input type="checkbox"/> Mitsi Transfer Cases	2. Copy of Citizenship ID Card 3. Original certificate verifying change from the Department of Civil Registration and Census 4. Voter Photo Identity Card
3	<input type="checkbox"/> Administrative Omission	1. Copy of Citizenship ID Card
4	<input type="checkbox"/> Removal of legal disenfranchisement	1. Copy of Citizenship ID Card 2. Original legal documentary evidence
5	<input type="checkbox"/> Naturalized Bhutanese Citizen	1. Copy of Citizenship ID Card
6	<input type="checkbox"/> Others (please specify)	1.

DECLARATION

By signing below, I affirm that the above information is true

Signature/ Right Thumb Impression of applicant..... Date (/ /)

FOR OFFICIAL USE

Application: Accepted Rejected

Detail reasons
for rejection:

Signature and Seal
(Electoral Registration Officer)
Date (/ /)

Signature and Seal
(Dzongkhag Electoral Officer)
Date (/ /)



NATIONAL COUNCIL ELECTIONS

APPLICATION FOR OBJECTION OF INCLUSION OF NAME IN THE ELECTORAL ROLL

To,

The Electoral Registration Officer

..... Dzongkhag

Dear Sir/Madam,

I object to the inclusion of the name of the under-mentioned person in the electoral roll for the above Dzongkhag.

PARTICULARS OF THE OBJECTED

1. Citizenship Identity Card Number										
2. Full Name:										
3. Sex:	Male <input type="checkbox"/> Female <input type="checkbox"/>					Date of Birth:				
4. Civil Registration Address:	Dzongkhag:			Gewog:			Village:			
	House No.:			Thram No.:						

REASON FOR OBJECTION

- | | |
|--|---|
| <input type="checkbox"/> Not a Bhutanese Citizen | <input type="checkbox"/> Deceased |
| <input type="checkbox"/> Under 18 years of age | <input type="checkbox"/> Unsound mind |
| <input type="checkbox"/> Double enrollment in another Constituency | <input type="checkbox"/> Others (please specify): |
| <input type="checkbox"/> Legal Disenfranchisement | |
| | |

Append particulars in support of the objection (please specify)

1.

2.....

3.....

PARTICULAR OF THE OBJECTOR

1. Citizenship Identity Card Number:										
2. Full Name:										
3. Sex:	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>	Date of Birth:					
4. Civil Registration Address:	Dzongkhag:				Gewog:			Village:		
	House No.:				Thram No.:					

DECLARATION

By signing below, I, the objector affirm that the above information is true

Signature/Right Thumb Impression of applicant

Date (/ /)

FOR OFFICIAL USE

Application: Accepted Rejected

Datil reasons for rejection

**Signature and Seal
(Electoral Registration Officer)**

Date (/ /)

**Signature and Seal
(Dzongkhag Electoral Officer)**

Date (/ /)

11. Guidelines for Selection of the Gewog/Dzongkhag Thromde Nominee for National Council Elections, 2013

SN	Form Number	Form Name
1	Dhamngoi Zomdu Form No.1B	Declaration of Conflict of Interest
2	Dhamngoi Zomdu Form No.2B	Dhamngoi Zomdu EVM Result Sheet for National Council
3	Dhamngoi Zomdu Form No.3B	Uncontested Dhamngoi Zomdu EVM Result Sheet for National Council
4	Dhamngoi Zomdu Form No.4B	Notice of Nomination of a Candidate for National Council
5	Dhamngoi Zomdu Form No.5B	Statement Declaring No Nominee from Dhamngoi Zomdu for National Council
6	Dhamngoi Zomdu Form No.6B	Biodata of Nominees selected in the Dhamngoi Zomdu of National Council



NATIONAL COUNCIL ELECTIONS

Declaration of Conflict of Interest

I,, bearing CID No.....& EID No....., hereby declare that I am ready to /cannot (*tick as appropriate*) serve as a team member for the conduct of *Dhamngoi Zomdu* for National Council Election ofGewog underDzongkhag as:

I do NOT have or anticipate any Conflict of Interest. I shall notify the Authorities concerned immediately in the event of such interests arise before or in the course of discharging my duty;

OR

I do have Conflict of Interest in view of the following reason(s):

- Family Member:
- Close Relative:
- Close Friend:
- Related through Marriage:
- Enmity:
- Others:

I hereby confirm that the above information is true to the best of my knowledge. In the event the above declaration is found to be incorrect, I shall be liable for administrative/legal action.

Signature of Declarant

Place:

Date:

**Received by
DzEO (Name & Signature)
Dzongkhag:.....
Date:**



NATIONAL COUNCIL ELECTIONS

**EVM Result Sheet
for
Dhamngoi Zomdu**

Place of Dhamngoi Zomdu:.....

Gewog/Thromde/Chiwog:.....

Dzongkhag:.....

SN	Name of Nominees	VPIC No.	Sex	DoB	Age	Votes Secured as per EVM			'SELECTED' (for the highest votes secured)
						Yes	No	Total	
1									
2									
3									
4									
5									

Name and Signature of Nominees

Signature: Signature:

Signature: Signature:

Signature: Signature:

Signature of Polling Official:

Name and Signature:

Seal and Signature of Team Leader



UNCONTESTED NATIONAL COUNCIL ELECTIONS

**EVM Result Sheet
for
Uncontested *Dhamngoi Zomdu***

Place of *Dhamngoi Zomdu*:.....

Gewog/Thromde/Chiwog:.....

Dzongkhag:.....

Name of Nominees	VPIC No.	Sex	DoB	EVM Votes secured		Total Votes Cast	SELECTED for highest YES votes or NOT SELECTED for highest NO votes
				YES	NO		

Name and Signature of Nominees

Signature: Signature:

Signature: Signature:

Signature: Signature:

Signature of Polling Official:

Name and Signature:

Seal and Signature of Team Leader



NATIONAL COUNCIL ELECTIONS

NOTICE OF NOMINATION OF A CANDIDATE

The Gewog/Thromde, hereby, nominates Mr./Ms.
.....bearing

VPIC No:																				
-----------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

to contest in the National Council Elections from Dzongkhag.

I, hereby, issue this Notice as the Team Leader of the Dzongkhag Election Authority responsible for the conduct of the *Dhamngoi Zomdu* held on /...../..... to select the Candidate.

Signature of Polling Official:

Name and Signature:

Name and Signature:

Name and Signature of Team Leader

Designation:

Name and Signature of Returning Officer

(Upon receipt)



Dhamngoi Zomdu Form No.4B

ဣန္ဒြေထိန်းစိန်စော့အောင်

အထွေထွေအဖွဲ့ဝင်

..... နေရာ/ ခရိုင်/ မြို့နယ်/ ဝါဒီ အဖွဲ့အစည်းအဖွဲ့အစည်း

VPIC No:																			
-----------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

အဖွဲ့အစည်းအဖွဲ့အစည်း အဖွဲ့အစည်းအဖွဲ့အစည်း အဖွဲ့အစည်းအဖွဲ့အစည်း

အဖွဲ့အစည်းအဖွဲ့အစည်း အဖွဲ့အစည်းအဖွဲ့အစည်း အဖွဲ့အစည်းအဖွဲ့အစည်း

အဖွဲ့အစည်းအဖွဲ့အစည်း

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အဖွဲ့အစည်း

အဖွဲ့အစည်းအဖွဲ့အစည်း



NATIONAL COUNCIL ELECTIONS

Statement Declaring No Nominee from *Dhamngoi Zomdu*

This is to declare that, during the *Dhamngoi Zomdu* held on for nomination of a Candidate for National Council Elections, no Registered Voter was interested to contest the election fromGewog/Thromde under..... Dzongkhag.

In testimony of the above and in full knowledge of the fact that appropriate actions may be taken as per the provisions of the Election Act of the Kingdom of Bhutan 2008. If any dispute arises, we, hereby, state that we attended the *Dhamngoi Zomdu* called in the above-mentioned constituency and give our signatures below:

SN	Name	VPIC No.	Signature/Thumb Impression
1			
2			
3			

(Use additional sheet)

Signature of Polling Official:

Name and Signature:

Name and Signature:

Name and Signature of Team Leader
Designation

Name and Signature of Returning Officer
(Upon receipt)



Dhamngoi Zomdu Form No.5B

རྒྱལ་ཡོངས་ཚོགས་ཁྲེའི་བཅག་འཁྲུལ་

གདམ་ངོའི་འཛོམས་འདུ་ནང་ལས་གདམ་ངོ་མེད་པའི་ངག་བརྒྱུན་གསལ་བསྐྱུགས།

རྒྱལ་ཡོངས་ཚོགས་ཁྲེའི་བཅག་འཁྲུལ་དོན་ལས་ འདེམས་ངོ་འབད་འཛོན་ནིའི་དོན་ལུ་ ལྷོ་ཚེས་/...../...../ ལུ་གདམ་

ངོའི་འཛོམས་འདུ་ཚོགས་ལྷེ་ གདམ་ངོ་བརྒྱུན་པའི་སྐབས་ མོ་བཀོད་གྲུབ་པའི་ཚོགས་རྒྱན་སྐྱུར་མི་ག་གི་ཡང་ གཤམ་འཁོད་

.....ཞེད་འོག་.....ལྷོ་ལོག་

.....རྫོང་ཁག་ནང་ལས་ དོ་འགྲན་འབད་མི་མེད་པའི་གསལ་བསྐྱུགས་འབད་མ་ཉིན།

ཚོགས་རྒྱན་ལས་བྱེད་པའི་མིང་ཉགས་:

མིང་དང་མིང་ཉགས།

མིང་དང་མིང་ཉགས།

ལྷོ་ཚོན་འགོ་བཟུང་པའི་མིང་དང་མིང་ཉགས།
གོ་གནས།

ངོས་ལེན་འགོ་དཔོན་གྱི་མིང་ཉགས་དང་ཟེའུ།



NATIONAL COUNCIL ELECTIONS

Biodata of Nominees selected in the Dhamngoi Zomdu

Dzongkhag:.....

SN	Thromde Tshogde	Name	VPIC No.	Sex	DoB	Age	Qualification	Photo
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								

(Use additional row)

Seal and Signature of Dzongkhag Electoral Officer

12. Guidelines for Implementation of Section 163-174 of the Election Act of the Kingdom of Bhutan, 2008 relating to Office of Profit

SN	Form Name	Form Number
1	Office of Profit Form No.1B	Undertaking for Office of Profit



NATIONAL COUNCIL ELECTIONS

UNDERTAKING FOR OFFICE OF PROFIT

I,....., bearing VPIC No.: contesting for the National Council Elections from Dzongkhag, hereby declare that, I:

1. Do not have any trade license/s in my name

OR

2. The following trade license/s are currently in my name:
 - a.
 - b.
 - c.

And for the purpose of contesting in the above said election I hereby undertake to fully comply with the following terms and conditions:

1. During the Election Period, I shall abstain from plying the trade;
2. In case of being elected for the above-mentioned elective post, the above license/s that is/are in my name will be cancelled/transferred within **30 days** after the declaration of the election results;
3. A copy of document/s clearly indicating the transfer or cancellation of the said license/s will be submitted to the concerned Dzongkhag Election Office for necessary action within the time period mentioned above; and

In case I am not able to fulfil the undertaking herein, for all or any reason, I hereby submit and accept that I shall be held fully liable to be dealt as per the Electoral Laws.

Legal
Stamp

Signature

Seal and Signature of Returning Officer

13. Handbook for Polling Officer

SN	Form Number	Form Name
1	Polling Officer Form No.1B	Check List for Polling Officers
2	Polling Officer Form No.2B	Form for Recording Age and Gender of Voter



NATIONAL COUNCIL ELECTIONS

Check List for Polling Officers

Please note that this Check List does not elaborate on the tasks to be performed, and cannot be referred to as an exhaustive list of roles and responsibilities of Polling Officers. This Check List should be used as a quick reference point.

SN	ACTION TO BE TAKEN
1	All rehearsals and training classes were attended and familiarized with various forms, operation of EVMs and functions of various buttons and switches provided therein
2	Acquaint with the rules and procedures prescribed for the conduct of Poll
3	Assist the Presiding Officer in regulating the proceedings in the polling station for peaceful and smooth conduct of Poll
4	Ensure polling representatives to stay at Polling Station
5	Polling representatives are not allowed to take out their marked copy of Electoral Roll outside the Polling Station
6	Polling personnel should be sensitized about the special needs of the disabled, for courteous behavior towards them and for providing necessary support to them at Polling Station
7	Assist the Presiding Officer in conducting the Mock Poll before the commencement of the Poll
8	Do not leave Polling Station as soon as the close of Poll
	Specific Roles of Polling Officials 1
9	Familiarize with the Polling Officer Form No. 1 for recording the categories of age for male and female voters.
10	Verify the Voter Photo Identity Cards (VPIC) of voters with the Voters' List
	Specific Roles of Polling Officials 2
11	Familiar on which finger should the Indelible Ink be applied
	Specific Roles of Polling Officials 3
12	Familiar with releasing ballot by pressing "Ballot" button on EVM Control Unit for next voter only after hearing the beep sound and Voter exits Voting Compartment.



NATIONAL COUNCIL ELECTIONS

Form for Recording Age and Gender of Voter
Tally Counting Worksheets

Voters	18-24 years (Year.....) ⁴		25-45 years (Year.....)		46-60 Years (Years.....)		61 and above (Years.....)	
	Tally marks	Number	Tally marks	Number	Tally marks	Number	Tally marks	Number
Male								
Female								

⁴ Please add the Years according to the Qualifying Date of Election Notification

14. Handbook for Presiding Officer

SN	Form Number	Form Name
1	Presiding Officer Form No.1B	Check Memo for Presiding Officer for NC
2	Presiding Officer Form No.2B	Election Materials for Presiding Officer for NC
3	Presiding Officer Form No.3B	Sample of Voter's Slip
4	Presiding Officer Form No.4B	Declaration by the Presiding Officer before the commencement of the Poll of NC
5	Presiding Officer Form No.5B	Presiding Officer's Diary for NC
6	Presiding Officer Form No.6B	List of Voters Living with Disability for NC
7	Presiding Officer Form No.7B	Companion Declaration Form for Voter Living Disability for NC
8	Presiding Officer Form No.8B	List of Provisional Vote for NC
9	Presiding Officer Form No.9B	List of Challenge Voters for NC
10	Presiding Officer Form No.10B	Oath of Identity for NC
11	Presiding Officer Form No.11B	Age-wise Voters Turn Out in the Polling Station for NC



NATIONAL COUNCIL ELECTIONS

Check Memo for Presiding Officers

Kindly note that this check memo does not elaborate on the tasks to be performed and cannot be referred to as guide in carrying out the roles and responsibilities of Presiding Officers. This check memo should be merely used to confirm the completion of tasks.

SN	A. Before Leaving for Polling Station	SN	B. At the Polling Station
1	Ensure Refresher Course was attended and familiarized with Election Forms and operation of EVMs.	1	Organize the layout of the Polling Station as per standard design provided. Ensure that the Voting Compartments provide secrecy of voting and enough lighting .
2	Collect and keep in possession all relevant instructions from the Returning Officer (RO)	2	Make separate Entry and Exit for voters at Polling Station to regulate queue of voters
3	Ensure to collect all election materials for use at the polling station. Ensure to collect adequate number of voter slips, for both male and female voters?	3	Display prominently the Dummy Ballot paper of contesting Candidates at the Entry.
4	Check Ballot & Control Unit serial numbers are same and working. If the CU display low battery signal, request for new one.	4	Remove any photograph, campaign materials belonging to any contesting Candidate within 100 meters of Polling Station.
5	Ensure that correct Voter Lists' has been issued	5	Is the Polling Officer 1 familiar with the Polling Officer Form No. 1 for recording the categories of age for male and female voters?
6	Check the list of contesting Candidates and check whether the names, symbols and photograph tally with the ballot paper on Ballot unit (should be in alphabetical order)	6	Arrange few chairs for Voters with Disability and other needy voters.

C. Instructions on Mock Poll	
1	<p>Conduct Mock Poll in the presence of Representatives and Polling Teams.</p> <p style="text-align: center;">But do not wait for the Candidates/Election/Polling/Counting Representatives if they are not on time.</p> <p>Ensure that non-attendance by any Polling Representatives shall not be reason enough to delay the conduct of Mock Poll.</p>
2	<p>Check the Ballot Paper in Ballot Unit is arranged in Alphabetical order.</p> <p style="text-align: center;">and</p> <p>Ensure the number of Candidates displayed on the Ballot Screen corresponds to the number of Candidates set in the Control Unit.</p>
3	<p>Connect the cable of the Ballot Unit to the Control Unit. <i>Switch ON the CU</i></p>
4	<p>Press the “Total” button on the Control Unit. The CU must show “00” vote.</p>
5	<p>Conduct the Mock Poll by allowing the Polling Representatives to cast vote (at least two votes per Candidate)</p>
6	<p>In case of no Polling Representatives, conduct the Mock Poll by Polling Teams by casting two votes each for the contesting Candidates</p>
7	<p>Keep a careful account of the votes given to each contesting Candidate in the prescribed Presiding Officer Form No.4C.</p>
8	<p>Press “CLOSE” button on CU to end Mock Poll.</p>
9	<p>Thereafter, press “RESULTS” button on CU to ascertain mock poll results and tally with record maintain.</p>
10	<p>Once the Polling Representatives are satisfied, press “CLEAR” button of CU to clear mock poll votes.</p> <p>Once again, press the “Total” button on the CU and must show “00” vote.</p>
11	<p>Switch “OFF” the CU and Seal the CU with “Green Paper Seal”, “Long Strip Seal” & “Special Tag” over the “Close” button.</p> <p>Record the serial numbers of “Green Paper Seal” and “Long Strip Seal”.</p> <p style="text-align: center;">OBTAIN SIGN ON THE PAPER SEAL</p>
12	<p>Fill up the declaration form (Presiding Officer Form No. 4C). Ensure all the necessary information are filled in and signed by the Polling Representatives and the Presiding Officer on all of the seals.</p>
13	<p>Switch ON the CU for Actual Poll and press the “Total” button on the Control Unit to confirm Zero Votes.</p> <p style="text-align: center;">Ensure wires are taped safely to the wall/floor.</p>
<p>Commence Actual Poll at the appointed time.</p> <p>Presiding Officer must set same time in the watch/clock with Polling Representatives before the commencement of Actual Poll.</p>	
<p>Always Seal Control Unit in Switch off Mode</p>	
<p>If the EVM is found defective during poll process, the entire set of EVM (both BU & CU) should be replaced by new set of EVM (BU & CU).</p>	
<p>Whenever any voter expresses inability to vote using EVM, the Presiding Officer can explain to the voter the voting process using the Dummy Ballot Paper issued by RO in the presence of Candidates/Polling/Counting Representatives but not inside the voting compartment.</p>	

D. During the hours of Poll Day									
1	Allow Polling Representative to note the serial numbers of BU, CU, Long Strip Seal and Green Paper seal.								
2	Maintain Presiding Officer's Diary as and when you need to add suggestions.								
E. Close of Poll									
1	<p>Close Poll at the appointed hour but if there are voters queued at the time of closure, give tokens starting at the end of the queue with token 1 and second last with 2. Record the following details:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Nos. of Voters</th> <th style="text-align: center;">Male</th> <th style="text-align: center;">Female</th> <th style="text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>i.....ii.....iii.....iv.....</p> <p style="text-align: center;">Signature of Representatives</p> <p style="text-align: center;">Seal & Signature of Presiding Officer</p>	Nos. of Voters	Male	Female	Total				
Nos. of Voters	Male	Female	Total						
2	Close the EVM by pressing “ CLOSE ” button of CU after the end of Poll in presence of Polling Representatives , as may be present.								
<i>Remember that CU does not display Results unless pressing “CLOSE” button of CU.</i>									
F. Counting of Votes									
1	Declare the Close of Poll and set up Polling Station Counting Center								
2	Count votes in presence of Representatives and Voters if any.								
3	<p>First: Fill up the EVM Form No.7C (<i>Summary Report on Votes Polled</i>)</p> <p>Second: Count the Votes by pressing “RESULT” button of CU. Record the individual Candidate votes in the EVM Form No.8C (<i>Polling Station EVM Result Sheet</i>).</p> <p>Third: Relay the Results to the Returning Officer through SMS Apps.</p> <p>Fourth: Relay the Age wise Voter Turnout (<i>EVM Form No.11C</i>) through SMS Apps.</p>								
G. General Reminder									
Ensure the Total number of Votes polled as per Voter List, Voter Slip, 2 hourly Voter Turnout (9-5) and Age wise Voter Turnout must match with each other.									
Do not switch off your mobile phone.									
Do not leave Polling Station as soon as the close of Poll.									
Hand over all the furniture/other items to the right Person									
Hand over all the Compendium of Presiding Officer Forms and election materials to RO next day only .									



Presiding Officer Form No.2B

NATIONAL COUNCIL ELECTIONS

Check List for Election Materials

Ensure that you have been issued with the following election materials in enough quantities:

SN	Election Materials	Quantity Issued	Whether Received	Remarks
1	EVM Machines (set)			Returnable
2	Presiding Officer (Iron Seal)			Returnable
3	Presiding Officer (Paper Seal)			Returnable
4	Electoral Roll			Returnable
5	Electoral Roll Search System (thumb drive if any)			Returnable
6	Voting Compartment			Returnable
7	Magnifying Equipment			Returnable
8	LED Bulb			Returnable
9	First Aid Kits			Returnable
10	Presiding Officer Name Plate			Returnable
11	Polling Officer 1, 2, 3 Name Plate			Returnable
12	Scissors			Returnable
13	Address Tags for BU			
14	Address Tags for CU			
15	Strip Paper Seal			
16	Green Paper Seal			
17	Special Tags			
18	Voter's slip (Male & Female)			
19	Indelible Ink			
20	Register of Voters			

21	Entry and Exit Label			
22	Twin Thread			
23	Candle			
24	Wax/Lac			
25	Stamp pad			
26	Matches			
27	Thumb Pin			
28	Cello tape			
	Important Forms	Form No.	Whether Received	Remarks
1	Presiding Officer Form No.1B	Check Memo for Presiding Officer for NC		
2	Presiding Officer Form No.2B	Election Materials for Presiding Officer for NC		
3	Presiding Officer Form No.3B	Sample of Voter's Slip		
4	Presiding Officer Form No.4B	Declaration by the Presiding Officer before the commencement of the Poll of NC		
5	Presiding Officer Form No.5B	Presiding Officer's Diary for NC		
6	Presiding Officer Form No.6B	List of Voters Living with Disability for NC		
7	Presiding Officer Form No.7B	Companion Declaration Form for Voter Living Disability for NC		Declare in presence of
8	Presiding Officer Form No.8B	List of Provisional Vote for NC		
9	Presiding Officer Form No.9B	List of Challenge Voters for NC		
10	Presiding Officer Form No.10B	Oath of Identity for NC		
11	Presiding Officer Form No.11B	Age-wise Voters Turn Out in the Polling Station for NC		

12	Provisional Vote Form	RO Form No.17B		Take enough copy
13	Provisional Vote Form	RO Form No.17B		Take enough copy
	EVM Result Forms	Form No.	Whether Received	Remarks
1	Age-wise Voters Turn Out in the Polling Station	Presiding Officer Form No.11B		Ensure to fill up all and submit to RO for further verification
3	Summary Report on Votes Polled for NC	EVM Form No.7B		
4	Polling Station EVM Result Sheet for NC	EVM Form No.8B		

Signature of Presiding Officer

Seal and Signature of Returning Officer



VOTER'S SLIP

(SAMPLE)

For Female Voters (Yellow)

Voter's Slip

Sl. No. of voter as per the Register of Voters.....

Sl. No. of voter as entered in the Voter's List.....

For Male Voters (White)

Voter's Slip

Sl. No. of voter as per the Register of Voters.....

Sl. No. of voter as entered in the Voter's List.....



NATIONAL COUNCIL ELECTIONS

Declaration by The Presiding Officer for the Commencement of the Poll

Polling Station:**Gewog**.....

Demkhong: **Dzongkhag:**

I hereby declare that:

1. I have demonstrated to the Polling Representatives and other voters present by holding a Mock Poll at.....**AM** using (i) **BU** Serial No.....(ii) **CU** Serial No.....;
2. A total ofVotes were cast covering all contesting Candidates. The Candidate-wise detail of Mock Poll votes is as under:

SN	Name of the Candidates	Number of votes cast for each Candidate	Number of votes displayed in CU
1			
2			
3			
4			
TOTAL			

3. The Voter List/ERSS to be used during the Poll does not contain any marks other than those used for issuing Postal Ballot;
4. The Register of Voters to be used during the Poll does not contain any entry of voter's serial numbers.
5. I have cleared and the Mock Poll votes and verified by pressing the "**TOTAL BUTTON**". The displayed in CU is "**00**"

6. Date and Time displayed on the display of CU is.....while actual time (Bhutan Standard Time) is.....(Presiding Officer must set same time in the **watch/clock** of Polling Representatives before the commencement of Actual Poll).

The following Polling Representatives were present:

Name and Signature of Polling Representatives:

1..... 2.....

3..... 4.....

The following voters who were present during the conduct of Mock Poll

Name and Signature of Voters

1..... 2.....

3..... 4.....

Name and Signature of Security In-charge

Seal and Signature of Presiding Officer



NATIONAL COUNCIL ELECTIONS
PRESIDING OFFICER'S DIARY

Polling Station:

Gewog:

Dzongkhag:

1. Location of the polling station:

.....
.....

2. Appointment of polling officer made in the absence of duly appointed polling officer, if any, and the reasons for such appointment:

.....
.....

3. Election materials:

- a. Total No. of Control Unit issued:
- b. Total No. of Ballot Unit issued:
- c. Number of Green paper seals issued:
- d. Number of Strip Seals issued:
- e. Number of Special Tag Seals issued:
- f. Sl. No. of Control Units used:
- g. Sl. No. of Ballot Units used:
- h. Sl. No. of Green Paper Seals used:
- i. Sl. No. of Strip Seals used:

4. Details of Polling Representatives:

SN	Name of Representative	VPIC No.	Time of arrival in the Polling Station	Signature
1				
2				
3				
4				
5				

5. Total no. of voters assigned to the Polling Station:

a) Number of voters allowed to vote according to marked copy of the electoral roll:

.....

b) Number of voters who actually voted as per the Register of Voters:

.....

c) Number of votes recorded as per the EVM:

6. Number of voters who voted:

a) Male Voter Turnout.....

b) Female Voter Turnout.....

c) **Total**.....

7. Challenged votes:

Number allowed.....

Number rejected.....

8. Number of voters who voted with the help of companions:

9. Number of Provisional votes:

10. Whether it was necessary to adjourn the poll and if so, the reasons for such adjournment:

.....
.....

11. Number of slips issued at the closing hour of the poll:

12. Electoral offences with details:

.....
.....

13. Number of cases of:

- a. Canvassing within one hundred meters of the polling station:
- b. Impersonation of voters:
- c. Fraudulent defacing, destroying or removal of the list of notice or other document at the polling station:
- d. Bribing of voters:
- e. Intimidation of voters and other persons:
- f. Booth capturing:

14. Was the poll interrupted or obstructed by (Please give details):

.....
.....

15. Was the poll vitiated by any voting machine used at the polling station having been (Please give details):

.....
.....

16. Serious complaints, if any, made by the candidate/representatives:

.....
.....

17. Report of mistakes and irregularities committed, if any, at the polling station:

.....
.....

18. Whether the declarations have been made before the commencement of the poll and if necessary during the course of poll when a new voting machine is used and at the end of poll as necessary:

.....
.....

19. At the time of closure of Poll, press the CLOSE button and note the Poll end date and time displayed on the Control Unit.

Poll End Date:..... Time:

Seal and Signature Presiding Officer



NATIONAL COUNCIL ELECTIONS

List of Voters Living with Disability

Polling Station:

Gewog:

Dzongkhag:

Age Category	Name of Voter	VPIC No.	Male	Female	Type of Disability (Mention code A, B, C, D E. assigned) ⁵
18-24					
25-45					
46-60					
61 and Above					

Seal and Signature of Presiding Officer

⁵ A. Visual Impaired, B. Hearing Impairment, C. Intellectual Disability, D. Physically Handicapped, E. Speech Impairment



NATIONAL COUNCIL ELECTIONS

Undertaking Form for Assistance to Voter Living with Disability/Physically Challenged Voters

I, bearing VPIC No., hereby authorize Mr. /Ms..... a registered voter to accompany and assist me in the voting compartment under Section 358 of the Election Act of the Kingdom of Bhutan, 2008.

Name & Signature of Voter

I,bearing VPIC No., being requested by the above physically challenged voter to assist him/her in casting his/her vote at the National Council Election on..... (**Poll Day**) hereby declare, under the Section 359 of Election Act of the Kingdom of Bhutan, 2008 that:

- (1) I am a registered voter and aged not less than 18 years;
- (2) I shall ensure to maintain the secrecy of the vote that I have assisted to cast; and
- (3) I have not acted as the companion of any other voter at any polling station for this election

Name & Signature of Authorized Assistant

I,bearing VPIC No., Presiding Officer ofPolling Station, under the Sections 323, 358 & 359 of the Election Act of the Kingdom of Bhutan, 2008, hereby certify that the above declaration was signed in my presence.

Name & Signature of Presiding Officer



ཏུལ་ཡོངས་ཚོགས་ཟུང་འཛུགས།

གཞུགས་གྲིང་བང་པོ་ལུ་ བོ་ཕོག་ཡོང་མི་ཚོགས་རྒྱུ་རྒྱུར་མི་ཚུ་ལུ་ རོགས་རམ་གྲི་གསལ་བསྐྱགས་འབྲི་ཤོག།

ཨ་མི་ལོ་མ་..... ཚོགས་རྒྱུ་རྒྱུར་མི་ལོ་མ་འཛུགས་འདྲ་བར་ཨང་..... ཅན་མ་འཆང་མི་
ང་གིས་ མི་ལོ་མ་..... རོ་བོ་ཤོད་ལུབ་པའི་ཚོགས་རྒྱུ་རྒྱུར་མི་འདི་ འབྲུག་གི་བཅག་འཇུག་འབྲུའི་བཅའ་ཁྲིམས་༢༠༠༥ ཅན་མའི་དོན་ཚན་༣༥༤
དང་འབྲེལ་ ཚོགས་རྒྱུ་ཁང་མིག་ནང་ ང་དང་གཅིག་ཁར་ ང་རའི་རོགས་རམ་འབད་ནི་ལུ་ གནང་བ་རྒྱུད་པ་ཨིན།

ཚོགས་རྒྱུ་རྒྱུར་མི་གི་མིང་གསལ་དང་མིང་རྟགས།

མི་ལོ་མ་..... ཚོགས་རྒྱུ་རྒྱུར་མི་ལོ་མ་འཛུགས་འདྲ་བར་ཨང་..... ཅན་མ་འཆང་མི་ང་ལུ་ གོང་འཁོད་
གཞུགས་གྲིང་བང་པོ་ལུ་ བོ་ཕོག་ཡོང་མི་ཚོགས་རྒྱུ་རྒྱུར་མི་འདི་གིས་ ཁོ་མོ་གི་ཚོགས་རྒྱུ་རྒྱུར་ནི་ལུ་ ཁོ་མོ་ལུ་གོགས་རམ་འབད་ནི་དོན་ལས་ རྒྱ་ཚེས་.....
.... **(ཚོགས་རྒྱུ་རྒྱུར་མི་ལོ་མ་)** ལུ་ ཏུལ་ཡོངས་ཚོགས་ཟུང་འཛུགས་ འབྲུག་གི་བཅག་འཇུག་འབྲུའི་བཅའ་ཁྲིམས་༢༠༠༥ ཅན་མའི་དོན་ཚན་༣༥༤ དང་འབྲེལ་ གསལ་བསྐྱགས་འབད་མ་
ཨིན།

- (༡) ང་རང་ལོ་བཞུགས་པའི་ཚོགས་རྒྱུ་རྒྱུར་མི་ཅིག་ཨིན་མ་དང་ རྒྱུ་ལོ་༡༥ ལང་རྩེ་ཡོད།
- (༢) ང་གིས་གོགས་རམ་འབད་དེ་བཅུགས་ཡོད་པའི་ཚོགས་རྒྱུ་རྒྱུར་མི་གསལ་བ་ཟེ་བཞག་ནི་ཨིན།
- (༣) ང་གིས་བཅག་འཇུག་འབྲུའི་གི་དོན་ལུ་ ཚོགས་རྒྱུ་མ་ཁོངས་གཞན་ཁར་ ག་རྩེ་ཡང་ ཚོགས་རྒྱུ་རྒྱུར་མི་གཞན་གྲི་རོགས་རམ་འབད་འབད་མ་མེད།

གནང་བ་རོལ་ཡོད་པའི་རོགས་རམ་འབད་མི་གི་མིང་གསལ་དང་མིང་རྟགས།

མི་ལོ་མ་..... ཚོགས་རྒྱུ་རྒྱུར་མི་ལོ་མ་འཛུགས་འདྲ་བར་ཨང་..... ཅན་མ་འཆང་མི་ང་
གིས་ ཚོགས་རྒྱུ་མ་ཁོངས་.....གི་ཟུང་འཛུགས་འབྲུའི་བཅའ་ཁྲིམས་༢༠༠༥ ཅན་མའི་དོན་ཚན་
༣༥༤, ༣༥༥ དེ་ལས་ ༣༥༤ ཚུ་དང་འབྲེལ་ གོང་འཁོད་གསལ་བསྐྱགས་འདི་ ང་རའི་མིང་མཐོང་ལུ་མིང་རྟགས་བཞུགས་པའི་དོན་ལུ་

ཟུང་འཛུགས་འབྲུའི་བཅའ་ཁྲིམས་འདྲི་ཤོག།



NATIONAL COUNCIL ELECTIONS

List of Provisional Votes

Polling Station:

Gewog:

Dzongkhag:

SN	Name of Voter	VPIC No.	Sex	Serial No. in Voters' List	Remarks
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					

Signature of Presiding Officer



NATIONAL COUNCIL ELECTIONS

List of Challenged Voters

Polling Station:

Gewog:

Dzongkhag:

SN	Name of Voter	VPIC No.	Sex	Serial No. in Voters' List	Remarks
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					

Signature of Presiding Officer



NATIONAL COUNCIL ELECTIONS

Oath of Identity⁶

Polling Station:

Gewog:

Dzongkhag:

I,, bearing VPIC No.....

Son/Daughter of ,VPIC No..... of
..... Gewog under..... Dzongkhag;

Hereby, declare that:

- (a) I have not voted earlier;
- (b) The Presiding Officer has warned me of the penalty for impersonation; and
- (c) I am fully aware of the consequences under Section 546 of the Election Act of the Kingdom of Bhutan, 2008.

Signature of Declarant Date: ... / ... / ...

Signature of Companion

Name:

VPIC No:

Seal and Signature of Presiding Officer

⁶ This Form is particularly used during the case of any Challenged Voters



རྒྱལ་ཡོངས་ཚོགས་ཐེངས་བཅའ་འཇགས།

མི་ངོའི་དམ་བཅའ།

ཚོགས་རྒྱན་ལ་ཁོངས།

གྲོང་ཁོག་:

ལྗོངས་ཁོག་:

རྫོང་ཁག་:

དང་མིང་: ངོས་འཛིན་འདྲ་པར་ཨང་

..... འཆང་མིའི་བུ/བུ་མོ་ བ་མིང་

..... ངོས་འཛིན་འདྲ་པར་ཨང་ མོང་

འོག་ རྫོང་ཁག་

རྒྱ་ལས་མར་ རྫོན་བརྒྱལ་ལུ་འདོན་དེ་ཡང་
གཤམ་ ཉེ་མ་ང་གིས་ཚོགས་རྒྱན་མ་བརྒྱུར།
ལུ་ རྩ་ཁྲིད་འགོ་དཔོན་གྱི་ང་ལུ་ ངོ་རྒྱན་བཟོ་བ་ཅིན་དེའི་ཉེས་ཚད་གིས་རྫོང་ལས་བཤད་པ་རྒྱབ་སྐྱོལ་ཡོང།
གཤམ་ ང་གི་ འབྲུག་གི་བཅའ་འཇགས་ཁོའི་བཅའ་ཁྲིམས་ ༢༠༠༤ ཅན་མའི་ རྩ་ཚན་ ༥༤༤ པའི་གནས་ཁུངས་གྱི་
རྫོང་ལས་ ལགས་ཤོམ་སྐོར་ཉེ་གོ་སྐྱོལ་ཡོང།

རྫོན་བརྒྱལ་ལུ་འདོན་མིའི་མིང་རྟགས།

ལྷན་ཚུ་: ... / ... / ...

རྩ་ཁྲིད་འགོ་དཔོན་གྱི་མིང་རྟགས་དང་ཐེངས།



NATIONAL COUNCIL ELECTIONS

Age-wise Voters Turn Out in the Polling Station

Name of Polling Station:.....

Gewog:..... **Dzongkhag:**.....

Age Range	Total Votes Polled as per the Voter's List		
	Male	Female	Total
18-24			
25-45			
46-60			
61 and Above			

Seal & Signature of Presiding Officer

**Seal & Signature of Returning Officer
(upon received)**

15. Handbook for Returning Officer

SN	Form Number	Form Name
1	RO Form No.1B	Check List for Election Materials
2	RO Form No.3B	Nomination Form for National Council Candidate
3	RO Form No.4B	Form Declaring Non-Membership in a Political Party for NC Candidate
4	RO Form No.5B	Asset Declaration Form for NC
5	RO Form No.6B	Asset Declaration Assessments Form for NC
6	RO Form No.7B	List of Validly Accepted National Council Candidate
7	RO Form No.8B	Notice of Withdrawal of Nomination of NC Candidates
8	RO Form No.10B	Appointment of Election/Polling/Counting Representatives by NC Candidates
9	RO Form No.11B	Notice of revocation of Appointment of Election, Polling, Counting Representative(s) by NC Candidate
10	RO Form No.12B	Identity Card for Candidates/ Election /Polling/Counting Representatives for NC
11	RO Form No.13B	Notice for Common Forum for NC
12	RO Form No.14B	Notice for Commissioning of EVMs for NC
13	RO Form No.15B	Appointment Order of Presiding and Polling Officers for NC
14	RO Form No.16B	Appointment Order of Counting Personnel for NC
15	RO Form No.17B	Provisional Vote Form for NC Election
16	RO Form No.18B	Provisional Vote Form for Uncontested NC Election
17	RO Form No.19B	Announcement of Result of Poll of National Council Elections
18	RO Form No.20B	Announcement of Uncontested Elections Result of Poll - National Council
19	RO Form No.21B	Analysis of Presiding Officer's Diary



Returning Officer Form No.1B

NATIONAL COUNCIL ELECTIONS

Check List for Election Materials (To be issued to the Office of the Returning Officer)

The Office of the Returning Officer must ensure that you have been issued with the following election materials in enough quantities by the Dzongkhag Election Office and return back accordingly:

SN	Election Materials	Quantity Issued	Whether Received	Remarks
1	EVM Machines (set)			Returnable Items
2	Returning Officer Iron Seal			
3	Returning Officer Paper Seal			
4	Returning Officer Demkhong Seal			
5	Returning Officer Male Seal			
6	Returning Officer Female Seal			
7	Returning Officer Accepted Seal			
8	Returning Officer Rejected Seal			
9	Assistant Returning Officer paper seal			
10	Presiding Officer Paper Seal			
11	Presiding Officer Iron Seal			
12	Electoral Roll Search System (Thump Drive)			
13	Voting Compartment			
14	Magnifying Equipment			
15	LED Bulb			
16	First Aids Kits			

17	Presiding Officer Name Plate			
18	Polling Officer 1, 2, 3 Name Plate			
19	Scissors			
20	Punching Machine			
21	Stapler Pin			
22	Presiding Officer carrying bag			
23	Voter List			
24	Envelope "A"			
25	Envelope "B"			
26	Postal Ballot Package			
27	Identity Declaration Certificate (IDC)			
28	Address Tags for BU			
29	Address Tags for CU			
30	Strip Paper Seal			
31	Green Paper Seal			
32	Special Tags			
33	Voter's slip (Male & Female)			
34	Indelible Ink			
35	Register of Voters			
36	Twin Thread			
37	Candle			
38	Wax/Lac			
39	Stamp pad			
40	Match box			
41	Thumb Pin			
42	Cello tape			

43	Photo copy paper			
44	Ruled Register No.12			
45	Paper Glue			
46	Card Hanger			
47	Envelopes			
48	Tonner for color printer			
49	Cartridge			
50	Returning Officer Hand Book			Returnable Items
51	Presiding Officer Hand Book			
52	Polling Officer Hand Book			
53	Counting Officer Hand Book			
54	Manual for Election Control Room			
55	EVM Manual			
56	Compendium of Electoral Forms			

Issued by:

Signature

Name:.....

Electoral Assistant

Signature

Dzongkhag Electoral Officer

**Received by:
Seal and Signature
Returning Officer**



NATIONAL COUNCIL ELECTIONS

NOMINATION FORM FOR CANDIDATE

I hereby submit my nomination to contest the National Council Elections from..... Dzongkhag as the Candidate ofGewog/Thromde.

My nomination was decided through receipt of votes as recorded on the EVM at the Dhamngoi Zomdu convened specifically for this purpose on /..... /..... atGewog/Chiwog

My details are as furnished hereunder:

A. Personal Details

1. Name:

2. VPIC No:

Grid for VPIC No. with 10 empty cells.

3. Date of Birth:

4. Sex: Female [] Male []

5. Dzongkhag:

6. Gewog/Thromde:

7. Name of Spouse:

8. CID No. of Spouse:

B. Documents attached (Please Tick)

1. Notice of Nomination of Candidate []

2. Letter of Attestation issued by ECB []

3. Asset Declaration Form []

4. Security Clearance Certificate for Election []

5. Audit Clearance Certificate for Election []

6. Tax Clearance Certificate []

7. Non-Performing Loan(NPL) status report []

8. Integrity Assessment Certificate []

9. Court Affidavit []

10. Relieving Order (if relevant) []

11. Marriage Certificate (if applicable) []

12. VPIC or CID Photocopy []

13. CID Photocopy of Spouse (if applicable) []

14. Minimum of 10 years work experience documents []

15. Form Declaring Non-Membership in a Political Party []

I, hereby, attest that I:

1. Have not been accused of felony in a pending case and no Court has taken cognizance and charges framed against me;
2. Have not been dismissed or removed from public service;
3. Have not failed to lodge account of election expenses as required by law;
4. Have not solicited or resorted to any form of fund raising for campaigning from any sources prohibited by law;
5. Do not have an existing contract with the government which has not been fully performed;
6. Am not married to a person who is not a citizen of Bhutan;
7. Am not in arrears of taxes or other dues to government;
8. Am not working as a civil servant;
9. Do not hold any office of profit;
10. Am not a Member of Political Party or have resigned more than a year ago from the membership ofPolitical Party
11. Have contested in previous elections and have lodged account of election expenses within the time and in the manner required by law.

In testimony, thereof, the Affidavit is attached.

Signature
with
Legal
Stamp

Signature of Candidate

Counter signed by:

1. Gup/Thrompon Name and Signature

2. Mangmi Name and Signature

3. Tshogpa

Name and Signature

4. Dzongdag

Name and Signature

(To be filled by the Returning Officer)

Serial No. of Nomination Paper.....

This Nomination Paper was delivered to me at my office at..... (hour) on / /by the Candidate.

All nomination papers will be taken up for scrutiny at(hour) on / / (date) at the Returning Officer.

Seal and Signature of Returning Officer



NATIONAL COUNCIL ELECTIONS

Form Declaring Non-Membership in a Political Party or Date of Resignation of Membership from a Political Party

I am fully aware that in keeping with Section 206 (d) of the Election Act of the Kingdom of Bhutan, a person shall be disqualified to contest for a seat in the Local Government if he/she is belonging to any political party.

However, disqualification shall cease to operate after the lapse of one year from the date of acceptance of the application of resignation and removal from the membership political party with such resignation or removal being immediately notified by the concerned party office in the print media with a copy submitted to the Election Commission of Bhutan.

Therefore, I, bearing VPIC No., of Village of..... Chiwog/Thromde Tshogde ofGewog ofDzongkhag/Thromde affirm that:

1. I am **NOT** a Member or a Worker of any Political Party

OR

2. I was a Member/Worker forParty from.....(date); however, one year has lapsed since I have submitted my resignation to the above Party on(date).

3. The said Party Office, vide Letter No. Dated..... had submitted a copy of my resignation to the Election Commission of Bhutan.

I confirm that the above statements are true and hereby submit my wish to contest for the Local Government Elections. If any of the above statements are found to be false, then appropriate action as deemed appropriate may be taken against the undersigned.



(Signature of the Applicant)



རྒྱལ་ཡོངས་ཚོགས་སྡེའི་བཅག་འཇགས་འཇུག

སྲིད་དོན་ཚོགས་པ་ཅིག་ནང་ འཇུག་མི་འགན་དབང་མིན་པ་ ཡང་ན་ སྲིད་དོན་དོན་ཚོགས་པ་ཅིག་ལས་ འཇུག་མི་འགན་དབང་ལས་ དགོངས་ལྷན་གྱི་ཚོས་གྲངས་ཀྱི་གསལ་བསྐྱབས་འབྲི་གྲགས།

འཇུག་གི་བཅག་འཇུག་བཅའ་ཁྲིམས་༢༠༠༩ ཅན་མའི་དོན་ཚན་ ༢༠༥ (ང) བ་དང་འབྲེལ་ གཤམ་སྲིད་ང་རང་སྲིད་དོན་ཚོགས་པ་ཅིག་གི་ཡུལ་ཁར་ཡོད་པ་ཅིན་ རྒྱལ་ཡོངས་ཚོགས་སྡེ་ ཡང་ན་ ས་གནས་གཞུང་གི་འདེམས་སྲི་ཅིག་གི་དོན་ལུ་ དོ་འགྲན་འབད་ནི་ཁྱད་ཚད་ལས་འགཤམ་བ་ཨིནམ་ལུ་ ང་གིས་རྒྱལ་ལུ་འབད་རང་ཤེས།

དེ་འབད་ལཱ་ལས་ མི་ངོམ་ང་རང་.....ཚོགས་རྒྱན་རྒྱུར་མི་ངོས་འཛིན་འདྲ་བ་ར་ཨང་.....ཅན་མ་འཆང་མི་..... ་་་གཡུས་ཚན་.....ལྷན་འགྲུབ་/ཁྲིམ་ལྷན་ཚོགས་ལྷན་.....ཞེད་འོག་.....རྫོང་

ཁག་/ཁྲིམ་ལྷན་ རང་ལས་
༡་ སྲིད་དོན་ཚོགས་པ་ག་གི་འཇུག་མི་ཡང་འབད་དེ་མེད།
ཡང་ན་

༢་ ང་རང་སྲིད་དོན་ཚོགས་པ་འཇུག་མི་ཅིག་ཨིན། ཨིན་ཅུང་ གོང་འཁོད་སྲིད་དོན་ཚོགས་པ་ལུ་ ལྷན་ཚོས་.....ལས་འགོ་བཙུགས་ ང་རང་དགོངས་ལྷན་གྱི་ལྷན་ལུ་ལཱ་ཏེ་ མི་ངོ་གཅིག་གི་དུས་ལུན་ལང་ལྷེ་ཡོད།

༣་ སྲིད་དོན་ཚོགས་པ་འཇུག་ཚང་ལས་ ཡིག་ཨང་.....ལྷན་ཚོས་.....ལུ་ ང་རང་ དགོངས་ལྷན་གྱི་བདེན་ལཱ་ལང་དོན་ཐོབ་ཡོད་མི་འདི་ འཇུག་གི་བཅག་འཇུག་ལུ་ལྷན་ཚོགས་ལུ་བུར་སྐྱབས་ལུ་འདོད།

གོང་འཁོད་ལུ་ཡོད་པའི་ཚོག་དོན་རྒྱ་ ང་གིས་ངོས་བདེན་ཨིན་པའི་ལྷན་ལུ་ལཱ་ལང་ཨིན།

(གསལ་བསྐྱབས་འབད་ཡོད་མི་གི་མིང་རྟགས།)

འཇུག་ཁྲིམས།



NATIONAL COUNCIL ELECTIONS

ASSET DECLARATION FOR ELECTIONS

1. A candidate shall declare the income, asset and liability including that of Spouse(s) and Children and Dependents in one Form.
2. The completed declarations shall be submitted at the time of filing the Nomination Papers.

I. Details of the Declarant

Permanent Address

Name:

Village:

VPIC No:

Gewog/Thromde:

Sex:

Date of Birth:

D M Y

Dzongkhag:

II. Details of Spouse, Children and Dependents

In this part, please provide information, if applicable, about your Spouse, Children and Dependents.

Sl. No	Name	Relationship			CID No.	DoB	Employing agency	Permanent Address (Village, Gewog, Dzongkhag)	Mobile number
		Spouse	Child	Dependent					
1		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
2		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
3		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
4		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
5		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
6		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
7		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

IV. Income Statement

In this part, please provide income statement pertaining to yourself, your Spouse, Children and Dependents for the past year.

Name of Owner	Relationship				Employment (Salary)	Consultancy/Business	Rental	Interest ⁷	Dividend	Hire charge	Sale of cash crops	Sale of Property	TA/DA	Any other (donations/gifts/lottery win, etc.)
	Self	Spouse	Child	Dependent										
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
TOTAL														

⁷ Interest earned from personal savings such as Fixed Deposit, Recurring Deposit, Saving Deposit, private lending, Bonds, etc.

V. Liabilities

In this part, please provide your, your spouse, children and dependent's liabilities.

Types of Liabilities (Bank Loan/Overdraft/Private Borrowings)	Relationship				Total Amount (Nu.)	Details of Lender (Bank, Individual name & CID No.)	Date of Borrowing
	Self	Spouse	Child	Dependent			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

AFFIDAVIT

I swear or affirm that all the information that I have provided herein is true, correct and complete to the best of my knowledge, information and belief. I understand that I can be prosecuted for perjury if I have intentionally given false information. I also know that I may be asked to show proof of any information I have given. I also hereby authorize the Commission or its duly authorized agency to obtain and secure from all appropriate agencies, including the department of revenue and customs, such documents that may show such income, assets, and liabilities, including those of myself, Spouse, Children and Dependents, covering previous years.

Affix Legal Stamp

Contact Address

Mobile No:

Email Address.:

(Signature of the Declarant)

Name:.....

Date of Declaration:

OFFICIAL ACKNOWLEDGEMENT

With thanks, we acknowledge receipt of Mr/Ms.....Asset Declaration for the Elections on dated.....

**Head of Department
Department of Elections**



རྒྱལ་ཡོངས་ཚོགས་ཁྲིའི་བཅག་འཐུ་ནང་དོ་འཇག་འབད་ནི་དོན་ལས་
གཞི་གནས་གསལ་སྟོན་འབྲི་ཤོག།

༡་ འདེམས་རོ་ཅིག་གིས་ ཁོ/མོ་རའི་བཟའ་ཟླ་ དང་ བརྟེན་ཏེ་སྤོང་མེ་ཨ་ལོ་ཚུ་ཅི་ཏེ་ འོང་འབབ་ གཞིས་གནས་ དེ་ལས་འབྲི་ཚུ་ འབྲི་ཤོག་གཅིག་གི་ནང་ལུ་གསལ་སྟོན་
འབད་དགོ།

༢་ གསལ་སྟོན་འབྲི་ གདམ་དོའི་ཞུ་ཡིག་བཅུགས་པའི་དུས་ཚོད་སྐབས་ལུ་ལཱ་དགོ།

གོ།	གསལ་སྟོན་པའི་ཁ་གསལ།	གཏན་འཇགས་ཁ་བྱང་།
མིང་གསལ་	གཡུས། <input type="text"/>	<input type="text"/>
ངོས་འཛིན་འདྲ་བར་ཨང	<input type="text"/>	<input type="text"/>
ཕོ/མོ།	རྒྱུས་ཚོར་ <input type="text"/>	<input type="text"/>
མིང་དོན་ཚོགས་པའི་མིང། (འབྲེལ་བ་ཡོད་ན།)	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>

ལཱ་ བཟའ་ཕྱོགས་དང་/ ཡང་ན་ རྒྱུ་རང་ལུ་བརྟེན་ཏེ་སྡོད་མི་གྱི་ཁ་གསལ།

རྒྱུ་གྱི་བཟའ་ཕྱོགས་དང་/ ཡང་ན་ རྒྱུ་རང་ལུ་བརྟེན་ཏེ་སྡོད་མི་ཚུ་ཡོད་ན་ ཁ་གསལ་བཞོད་དགོ།

གཤམ་ གཞི་གནས་དང་འོང་འབབ་ དེ་ལས་ བྱ་ལོན་ཚུ་ལྷོད་གསལ་སྟོན།

ཨང་།	མིང་གསལ།	འབྲེལ་ལམ།			རོ་ས་འཛིན་འདྲ་ བར་ཨང་།	རྒྱུ་ཚོས།	ལས་གཤོལ་ལས་སྟོན་མིང་།	གཏན་འཇགས་ཁ་བྱང་། (གཡུས་ཀྱི་འོག་རྒྱུང་ལག།)	འགྲུལ་འཛིན་ཨང་།
		བཟའ་ཕྱོགས།	ཨ་ལོ།	བརྟེན་ཏེ་སྡོད་མི།					
༡		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
༢		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
༣		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
༤		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
༥		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
༦		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
༧		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
༨		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

༡༥ ས་གཞི་དང་རྒྱུང་རྒྱུ་/ རྒྱུ་/ ཁང་མིག་བཟུམ་མའི་བསྐྱུལ་མེད་ཀྱི་རྒྱ་དངོས།

ལྷོང་པའི་བཟའ་གྲོགས་དང་ཨ་ལོ་ ཡང་ན་ལྷོང་ལུ་བརྟེན་ཏེ་སྤོང་མེ་ཚུ་གིས་ བསྐལ་མེད་རྒྱ་དངོས་རྒྱུ་ཁ་གསལ་རྒྱ་བཞོང་དགོ།

རྒྱ་དངོས་ཀྱི་ དབྱེ་བ།	བདག་དབང་།				རྒྱ་དངོས་ཀྱི་ཁ་གསལ།			ག་དེ་སྤེ་མཁོ་རྒྱུ་འབད་ཡི་? (ཉོ་ཡི་/སྐལ་བ་བཞོ་བཤའ་ ལྷོན་ལྷོན་མ་/ བཞོ་བསྐལ་འབད་ འབད་མ་/ བརྗེ་མོར་འབད་འབད་མ།)	ག་ལས་ ཉམ་མཁོ་རྒྱུ་འབད་ ཡི་? མིང་དང་ རོ་སྤོང་ལག་ཁྲེར་ ཨང་།	མ་དཔལ་གྱི་ འཕྲོན་ཁུངས།
	རང་།	བཟའ་ གྲོགས།	ཨ་ལོ།	བརྟེན་ཏེ་སྤོང་ མེ།	ལྷོང་/ ལྷོན་ ཨང་།	ཚེ་རྒྱུང་/ མང་ ལུང་།	ས་གནས།			

༩། བཞོ་བཤའི་རྒྱ་དངོས།

ཚོང་ལས་ཀྱི་མིང་།	བདག་དབང་།	བཞོ་བཤའི་གྲུངས་ཁ།	ག་དེ་སྤེ་མཁོ་རྒྱུ་འབད་ཡི་?		མ་དཔལ་གྱི་འཕྲོན་ཁུངས།
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	རང་།	བཟའ་ཕྱོགས།	ཨ་མོ།	བརྟེན་ཏེ་སྡོད་མི།		(ཉོ་ཡི་/ ལྷལ་བ་བཞོ་བཤའ་/ ཕྱིན་ཕྱིན་མ་/ བཟོ་བསྐྱུན་ འབད་འབད་མ་/ བརྗེ་སོར་འབད་འབད་མ།)	ནམ་མཁོ་རྒྱབ་འབད་ ཡི་?	

ཕྱི་རྒྱུ་འཁོར་/ འབྲུལ་ཆས།

རྒྱུ་འཁོར་/ འབྲུལ་ཆས་ཀྱི་ དབྱེ་བ།	བདག་དབང་།	ག་དེ་ཕྱེ་མཁོ་རྒྱབ་འབད་ཡི་?	རྒྱུ་འཁོར་ ལོ་བཞོན་ ཨང་།	ག་ལས་ ནམ་མཁོ་རྒྱབ་འབད་ཡི་? མིང་དང་ རོ་སྡོད་ལག་ཁྱེར་ཨང་།	མ་དངུལ་གྱི་འཕྲོན་ཁུངས།
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	རང་།	བཟའ་ཚོགས།	ཨ་ལོ།	བརྟེན་ཏེ་སྤོང་མི།	(ཨོ་ཡི་/ ལྷལ་བ་བཞོ་བཤའ་/ ཕྱིན་ཕྱིན་མ་/ བཟོ་བསྐྱུན་འབད་འབད་མ་/ བརྗེ་སོར་འབད་འབད་མ།)			

༤ རང་ཉིད་ཀྱི་བསམ་གསལ་དབུས།

གལ་སྲིད་ཚོང་རའི་བསམ་གསལ་དབུས་འདི་ ལག་བར་ཡོད་པའི་དབུས་རྒྱུང་ (ཕྱི་རྒྱལ་གྱི་དབུས་སོར་བརྗེས་ཏེ)་ བསྐྱེན་འགྲུལ་ཕྱིན་ཡོད་པ་ ཡང་ན་ དབུས་ཁང་ནང་བཞུགས་བཞག་ཡོད་པའི་དབུས་ (ནང་འཁོད་ ཡང་ན་ ཕྱི་རྒྱལ་ཁབ་ནང་) རྒྱུ་རྐྱེན་བརྗོད་མས་ (དབུས་ཀྱི་མ་) རྒྱུ་རྐྱེན་ལ་གསལ་བཞོད་དགོ།

	དབུས་འབྲེལ་གྱི་གཞུག་རྒྱ་ཚོ།	དབུས་བརྗོད་མས།	བསམ་གསལ་དབུས་ཀྱི་ཚོན་ལྷང་ས།
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བསམགས་དུལ་གྱི་དབྱེ་བ་ (རང་གི་ལག་པར་ཡོད་མི་/ དུལ་ཁང་ནང་བསམགས་ཡོད་མི་/ བསྐྱེན་འགྲུལ་བྱིན་ཡོད་མི་)			

པ། རྒྱ་དུལ་ལུ་བསྐྱར་བཏུབ་པའི་གཞི་གནས།

དུལ་ལུ་བསྐྱར་བཏུབ་པའི་གཞི་གནས་མཁོ་སྦྱབ་འབད་ཡོད་མི་ དཔེར་ན་ ལག་བཟོའི་ཅ་ཆས་དང་ རྒྱན་ཆའི་རིགས་ གསེར་ དེ་ལས་ ཅ་དངོས་གཞན་གང་ཅུང་རིན་གོང་ཡོངས་བཟོ་མས་དུལ་གྲུ་ ༡,༠༠,༠༠༠/- ལས་རྒྱག་པའི་ རིན་ཐངས་ཅན་གྱི་ཅ་དངོས་ཚུ་གསལ་སྟོན་ འབད་དགོ།

དེ་ལོ་འབབ་ཀྱི་ཚེས་ཚོ།

ཁྱོད་ཀྱི་བཟའ་གྲོགས་དང་། ཡང་ན་ ཁྱོད་ལུ་བརྟེན་ཏེ་སྤོང་མི་ཚུའི་ འོང་འབབ་ཀྱི་ཚེས་ཚོ་ཚུའི་ཁ་གསལ་བཀོད་དགོ།

བདག་པོའི་མིང་།	འབྲེལ་ལམ།	ལས་གཞི། (དུལ་ལོག)	གྲོས་སྟོན་/ ཚོང་ལས།	ཁང་ཟེ།	རྒྱུ་ ⁸	བཞོ་བཤའ།	བརྟ་རིན།	ལམ།	དུལ་ལོག་ཚོང་ བསྐྱར་ལས་བརྟེན་ པའི་འོང་འབབ།	ཉིན་རྒྱུ་གྱི་ འཇུག་སྐྱུ་	འབྲུང་ཁུངས་གཞན། (ཞལ་ འདེབས་/ ཕྱིན་ཕྱིན་མ་/
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⁸ དུལ་སྐྱེད་དཔེར་ན་ བསགས་དུལ་གཏན་འཇགས་གསོག་འཛོག་ ཡང་བསྐྱར་གསོག་འཛོག་ བསགས་དུལ་གསོག་འཛོག་ སྐར་གྱི་བརྟ་བསྐྱེ་ ལ་སོགས་པ།

འབབ་གན།

ང་གིས་ ཤེས་ཤེས་སའ་མཐོང་མཐོང་མའི་སྐོ་ལས་ འབྲི་ཤོག་འདི་ནང་བཀོད་ཡོད་པའི་གནས་ཚུལ་ཚུ་ག་ར་ རང་གི་རྟོང་ས་ལས་ དེས་བདེན་དང་ འཛོལ་མེད་ དེ་ལས་ ཆ་ཚང་ཨིན་པའི་ཁས་ལེན་འབབ་ལྟེ་ཨིན། ང་གིས་ རང་གིས་བཀོད་ཡོད་པའི་གནས་ཚུལ་ཚུ་ག་ བདེན་ ལྷངས་བཟང་དགོ་པའི་སྐོར་ལས་ འདི་བ་བཀོད་ནི་ཨིན་པའི་སྐོར་ལས་ཡང་ཉ་གོ་ཡོད། ང་གི་སྐོར་ཚོགས་ཀྱི་དབང་ཆ་སྲོད་ཡོད་པའི་ལས་ལྟེ་ཚུ་གིས་ འོས་ལུན་ཅན་གྱི་ལས་ལྟེ་བཅས་འོང་འབབ་དང་ཅ་དམ་ཡིག་ཚང་ ཚུ་ལས་ལོ་བཟུར་གསལ་སྟོན་དང་ ཡིག་ཚང་གི་འགན་ལེན་ འབབ་པའི་སྐབས་གསལ་སྟོན་འབབ་ཡོད་མི་ཚུ་ནང་ རང་གི་གཡོག་ནང་འཇུག་པའི་ལོ་རྒྱུ་དང་པ་ལས་འགོ་བཟུང་ འདས་པའི་ལོ་ཚུ་ནང་ རང་དང་ རང་གི་བཟུང་གོགས་དང་/ ཡང་ན་བརྟེན་ཉེ་ལྟེ་མི་ཚུའི་ འོང་འབབ་གཞི་གནས་ དང་བུ་ལོན་ གསལ་སྟོན་འབབ་མི་ཡིག་ ཆ་ཚུ་ ཚེས་པའི་ འོས་ལུན་ལས་ལྟེ་ཚུ་ལས་ ལེན་ནིའི་དབང་ཆ་སྲོད་པ་ཨིན།

Affix Legal Stamp
 ཁྱིམ་སྟགས་བསྐྱུལ།

(གསལ་སྟོན་པའི་ལག་ཁྱིམ།)

མིང་.....

གསལ་སྟོན་འབབ་པའི་སྐོར་ཚོགས་.....

འབྲེལ་བ་འཐབ་པའི་ཁ་བྱང།

འགྲུལ་འཕྲིན་ཨང་

 སྐོག་འཕྲིན་ཁ་བྱང་

OFFICAL ACKNOWLEDGEMENT RECEIPT

With thanks, we acknowledge receipt of Mr./Ms..... asset declaration for the Elections received on date.....



NATIONAL COUNCIL ELECTIONS

Asset Declaration Assessment Form

The Asset Declaration for Elections by Mr./Ms:
received on date..... has been assessed as follows:

SN	Asset Declared previously	Asset Declared for Elections	Variation in Asset Declared	Sources of Finance for the Additional Asset/Properties	Recommended Actions (Clear/Objectionable)

The assessment of asset declaration was carried out by the Department of Elections and the Asset Declaration Administrator of the Anti-Corruption Commission of Bhutan.

**Head of Department
Department of Election**

**Asset Declaration Administrator
Anti-Corruption Commission of Bhutan**

**Secretary
Election Commission of Bhutan**



NATIONAL COUNCIL ELECTIONS

List of Validly Accepted Candidates

This is to certify that the nomination forms of following Candidates under.....Dzongkhag have been received and the scrutiny of nomination documents was carried out on...../...../..... and found valid.

The Returning Officer hereby accepts their nomination to contest the National Elections which is to be held on...../...../.....

SN	Name of Candidate	VPIC No.	Sex	Gewog	Date of filing nomination
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					

This order is issued as per the Section 223 of the Election Act of the Kingdom of Bhutan, 2008

Seal and Signature of Returning officer



Returning Officer Form No.7B

རྒྱལ་ཡོངས་ཚོགས་ཐེངས་པོའི་བཅག་འཇགས།

གདམ་ངོའི་ཚ་འཛོགས་གྲུབ་པའི་འདེམས་ངོའི་ཚོ་ཡིག།

འོག་ལུ་འཁོད་དེ་ཡོད་པའི་ རྫོང་ཁག་འོག་ལས་ འདེམས་ངོ་གིས་གདམ་ངོའི་འབྲུག་ལྷན་ཁུངས་མེ་དེ་ རྩོམ་ཡིད་པ་ད་ ཡིག་ཆ་ཚུ་ ལྷི་ཚོས་
/...../...../ལུ་གདམ་ངོའི་ཡིག་ཆ་བརྟག་ཞིབ་དབྱེད་བའི་སྐབས་ ཁྱིམ་མཚན་ཡོད་མེ་ལུ་བརྟེན་ རོ་རྒྱུ་འབད་མ་ཨིན།

དེ་འབད་མ་ལས་ རོས་ལེན་འགོ་དཔོན་གྱི་ ལྷི་ཚོས་...../...../...../ ལུ་ འགོ་འདྲན་འཐབ་ནི་ཨིན་མེ་ རྒྱལ་ཡོངས་ཚོགས་ཐེངས་པོའི་བཅག་འཇགས་
 འཐབ་ནི་ནང་ རོ་འགན་འབད་ནི་དེ་དོན་ལས་ གདམ་ངོ་སྤེལ་འཛོན་མེ་དེ་ རོས་ལེན་འབད་མ་ཨིན།

ཨང་།	མིང་།	ངོས་འཛོན་འདྲ་བར་ཨང་།	ཨ་མ	ཞེད་འོག།	གདམ་ངོའི་སྐབས་འབྲུག་ལྷན་ཁུངས་པའི་ཚོས་གྲངས།
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༢					
༣					
༤					
༥					
༦					
༧					
༨					
༩					
༡༠					
༡༡					
༡༢					
༡༣					
༡༤					
༡༥					
༡༦					
༡༧					
༡༨					
༡༩					
༢༠					

བཀའ་རྒྱུ་འདི་ འབྲུག་གི་བཅག་འཇགས་འཐབ་ནི་བཅའ་ཁྲིམས་༢༠༠༥ ཅན་མའི་ དོན་ཚན་༢༢༥ པའི་དགོངས་དོན་དང་འབྲེལ་བྱིར་སྤེལ་འབད་མ་ཨིན།
རོས་ལེན་འགོ་དཔོན་གྱི་མིང་རྟགས་དང་ཐིམ།



NATIONAL COUNCIL ELECTIONS

NOTICE OF WITHDRAWAL OF NOMINATION OF A CANDIDATE

To,
Returning Officer
Dzongkhag:.....

Subject: NOTICE OF WITHDRAWAL OF MY NOMINATION AS A CANDIDATE

I bearing Voter Photo Identity Card No. and borne in the Electoral Roll ofPolling Station and nominated as Candidate from..... Gewog/Thromde, under.....Dzongkhag would like to withdraw my candidature forthwith.

This decision is taken consciously on my own free will.

Name:

Dated: ... / ... / ...

Signature:

(To be filled by the Returning Officer)

Serial No. of the Withdrawal Notice

This nomination was delivered to me at my office at (hour) on ... / ... / ... (date) by Candidates or Mr/Mrs.....VPIC No.....Contact No.....

**Seal and Signature
Returning Officer**



Returning Officer Form No.8B

རྒྱལ་ཡོངས་ཚོགས་ཐུ།
འདེམས་འོང་གི་གཤམ་འོ་ཕྱིར་བཏོན་གྱི་གསལ་བསྐྱབས།

ངོས་ལེན་འགོ་དཔོན་ལ།
འདེམས་འོངས་:
རྫོང་ཁག :

གནད་དོན། འདེམས་འོང་གི་གཤམ་འོ་ཕྱིར་བཏོན་འབད་ནིའི་གསལ་བསྐྱབས།

ངོ་མིང་ མི་ཁུངས་འོ་སྤོད་ལག་ཁྱེར་ཨང་ འཆང་མི་
... ལྷི་འོག་ རྟེན་འོག་/ཁྲིམ་ཐུ་འདེམས་འོངས་ རྫོང་ཁག་ནང་ལས་ འདེམས་འོང་འབད་གཤམ་འབྲུ་ཐུབ་ཡོད་མི་ང་རང་
དེ་འབྲུལ་ལས་ཕྱིར་བཏོན་གནད་ལྟེ་ བཤེན་བསྐྱབས་གནད་ཟེར་ལུ་ནི།
ལྷོས་དག་དེ་ དུན་ཤེས་ཀྱི་སློལ་ས་ རང་དབང་སློལ་དོད་དང་འབྲིལ་ཚོད་ཡོད་པ་ཨིན།

མིང་: ལྷི་ཚེས་: ... / ... / ...

མིང་རྟགས་:

(འོས་ལེན་འགོ་དཔོན་གྱི་ལག་ལེན་འཇམ་ནིའི་དོན་ལུ།)

ཕྱིར་བཏོན་གསལ་བསྐྱབས་ཀྱི་རིམ་ཨང་
འབྲུག་གི་བཙག་འཐུའི་བཅའ་ཁྲིམས་ ༢༠༠༩ ཚན་མའི་ ཚ་ཚན་ ༢༡༥ དང་འབྲལ་ ཚོགས་རྒྱན་སྐྱེར་མི་ངོས་འཛིན་འདུ་པར་ཨང་ ཚན་དང་ འབྲུལ་ཕྱིན་ཨང་
..... ཚན་འཆང་མི་ འདེམས་འོང་ གི་ གཤམ་འོ་དེ་ཡིག་ཚང་ནང་ལུ་ ལྷི་ཚེས་ / / ཏུ་ཚོད་ () ལུ་སྤོད་ཡོད་པ་ཨིན།

ངོས་ལེན་འགོ་དཔོན།
མིང་རྟགས་དང་ཐུ།



NATIONAL COUNCIL ELECTIONS

Appointment of Election/Polling/Counting Representative(s) by Candidates

To,
Returning Officer
Demkhong:
Dzongkhag:.....

Subject: APPOINTMENT OF ELECTION/POLLING/COUNTING REPRESENTATIVE(S) BY CANDIDATE

Under section 246/254/258 of the Election Act of the Kingdom of Bhutan, 2008 I..... bearing VPIC No.....,Candidate of.....Chiwog,.....Gewog/Demkhong would like to appoint the following individuals borne in the Electoral Roll of that Demkhong as my Election Representative or as Polling/Counting Representative.

Table with 5 columns: SN, Name, VPIC No., Polling Station, Photo. It contains two rows for appointing representatives, each with a photo placeholder.

Name and Signature of Candidate

Dated: / /.....

(To be filled by the Returning Officer)

Serial No. of appointment of Election/Polling/Counting Representative(s) This appointment letter was delivered to me at my office at (hour) on ... / ... / ... (date) by the Candidate or Mr/Ms.....VPIC No.....Contact no.....

Seal and Signature Returning Officer



Returning Officer Form No.10B

ལྷན་འགན་ལྷན་ཁུངས་ཀྱི་བཅའ་ལུགས་ལྟར་

འདེམས་དོན་གཤམ་བཅའ་ལུགས་/ ཚོགས་རྒྱན་/ གྲངས་རྩིས་དོན་ཚབ་ཚུ་བསྐོས་བཞག་འབད་ནི།

ངོས་ལེན་འགོ་དཔོན་གྱི་ལྷན་

འདེམས་ཁོངས་:

ལྷན་

ལག་:

གཤམ་དོན་གྱི་འདེམས་དོན་གཤམ་བཅའ་ལུགས་/ ཚོགས་རྒྱན་/ གྲངས་རྩིས་དོན་ཚབ་ཚུ་བསྐོས་བཞག་འབད་ནི།

འབྲུག་གི་བཅའ་ལུགས་འབྲུག་གི་བཅའ་ཁྲིམས་༢༠༠༥ ཚན་མཉེ་དོན་ཚན་ ༢༤༦/༢༥༤/༢༥༥ ཚན་མཉེ་དགོངས་དོན་དང་འབྲེལ་ ངོ་མིང་ ཚོགས་རྒྱན་རྒྱུར་མི་
གི་ངོ་འཛིན་འདྲ་པར་ཨང་ ཚན་མ་འཆང་མི་ ལྷན་འགན་ རྒྱུ་ལོག་/འདེམས་
ཁོངས་ཀྱི་ འདེམས་དོན་ རང་གི་ལ་ལྷན་ལམས་ བཅའ་ལུགས་ཐོ་ཡིག་ནང་ འདེམས་ཁོངས་དེའི་རྒྱུས་པ་མི་ངོ་ འོག་ལྷན་བཞག་དེ་ཡིང་མི་ཚུ་ འདེམས་དང་རེའི་བཅའ་ལུགས་འབྲུག་གི་ངོ་ཚབ་ཡང་ན་
བཅའ་ལུགས་/ ཚོགས་རྒྱན་/ གྲངས་རྩིས་དོན་ཚབ་ཚུ་ བསྐོས་བཞག་འབད་མ་ནི།

ཨང་	མིང་	ཚོགས་རྒྱན་རྒྱུར་མི་གི་ངོ་འཛིན་འདྲ་པར་ཨང་།	ཚོགས་རྒྱན་ཁོངས་	པར་
༡				
༢				

འདེམས་དོན་མིང་དང་མིང་རྟགས། **ལྷན་ཚུ་: / ... /**

(ངོས་ལེན་འགོ་དཔོན་གྱི་ས་རྒྱུང་བལྟལ་ནི།)

བཅའ་ལུགས་/ ཚོགས་རྒྱན་/ གྲངས་རྩིས་དོན་ཚབ་ཚུ་བསྐོས་བཞག་གི་རིམ་ཨང་.....བསྐོས་བཞག་གི་ཡིག་གུ་དེ་ ངོས་ལེན་འགོ་དཔོན་གྱི་ཡིག་ཚང་ནང་ ཏུས་ཚོད་ () ལྷན་ཚུ་ /
/ ལྷན་ འདེམས་དོན་ ངོ་མིང་ ཚོགས་རྒྱན་རྒྱུར་མི་གི་ངོ་འཛིན་འདྲ་པར་ཨང་ ཚན་མ་འཆང་མི་ བརྒྱུད་འབྲིན་ཨང་
..... ཚན་མ་གཤམ་ ལུས་ཡོད་པ་ཨིན།

ངོས་ལེན་འགོ་དཔོན་གྱི་མིང་རྟགས་དང་ཐིུ།



**NATIONAL COUNCIL ELECTIONS
NOTICE OF REVOCATION OF APPOINTMENT**

To,
Returning Officer
Dzongkhag:.....

Subject: NOTICE OF REVOCATION OF APPOINTMENT

Having appointed Mr./Ms.bearing VPIC No..... as the *Election /Polling/Counting Representatives* for National Council Elections with Poll Day on....., I would like to revoke his/her appointment forthwith under Section 251/256/259 of the Election Act of the Kingdom of Bhutan, 2008.

Any act done by him hereafter will not be attributed to me.

Name of Candidate

Dated: ... / ... / ...

Signature:

(To be filled by the Returning Officer)

This Revocation letter was delivered to me at my office at (hour) on ... / ... / ... (date) by the Candidate or Mr./Ms..... Or Mr./Ms.....VPIC No.....Contact no.....

**Seal and Signature
Returning Officer**



Returning Officer Form No.11B

རྒྱལ་ཡོངས་ཚོགས་ཐུན་བཅའ་ལྟུང་གི་
དོ་ཚབ་བསྐོས་བཞག་ཆ་མེད་གྲི་གསལ་བསྐྲུགས།

དོ་ས་ལེན་འགོ་དཔོན་གྱི་
འདེམས་ཁོངས།
རྫོང་ཁག་.....

གནད་དོན། བསྐོས་བཞག་ཆ་མེད་གྲི་གསལ་བསྐྲུགས།

རྩི་ཚེས་ / / ལུ་ས་གནས་གཞུང་གི་བཅའ་འཁུར་ཚོགས་ཀྱི་ཉེན་མ་གྱི་དོན་ལས་ ངོ་མེད་ཚོགས་ཀྱི་རྒྱུར་མི་གི་དོ་ས་འཛིན་འདྲ་པར་ཨང་
..... ཅན་མ་འཆང་མི་དེ་ འདེམས་དོ་རང་གི་ བཅའ་འཁུར་ / ཚོགས་ཀྱི་ གྲངས་རྩིས་དོ་ཚབ་ཐུ་ བསྐོས་བཞག་འབད་ཡོད་ཅུང་ ཁོ་མོ་རང་ འབྲུག་གི་བཅའ་འཁུར་བཅའ་
ཁྲིམས་༢༠༠༩ ཅན་མའི་དོན་ཚན་ ༢༥།༢༥༤/༢༥༥ ཅན་མ་དང་འབྲེལ་ བསྐོས་བཞག་དེ་ཆ་མེད་བཏང་མ་ཞིན།
དེ་འབད་མེ་ལས་ ད་ལས་ལཱ་ཁོ་མོ་གི་བྱ་བ་ག་ཅི་འབད་ཅུང་ ང་ལུ་དོ་བརྗོད་མི་འབད་ནི་ཞིན།

འདེམས་འདི་མིང་དང་མིང་ཉམས། **རྩི་ཚེས་: / /**

(དོ་ས་ལེན་འགོ་དཔོན་གྱི་ས་རྫོང་བསལ་བཞི་དོན་གྱི་)

དོ་ཚབ་ཆ་མེད་གྲི་གི་གྲུ་དེ་ དོ་ས་ལེན་འགོ་དཔོན་གྱི་ཡིག་ཚང་ནང་ འདེམས་དོ་ ངོ་མེད་ གྱི་ ཏུ་ཚེད་ () རྩི་ཚེས་ / / ལུ་
ལུ་ལོ་དཔ་ཞིན།

ཡང་ན།

དོ་མེད་.....ཚོགས་ཀྱི་རྒྱུར་མི་གི་དོ་ས་འཛིན་འདྲ་པར་ཨང་.....འབྲུག་འཕྲིན་ཨང་.....


དོ་ས་ལེན་འགོ་དཔོན་གྱི་མིང་ཉམས་དང་ཐིམ།




IDENTITY CARD FOR CANDIDATES
ELECTION REPRESENTATIVES/COUNTING REPRESENTATIVES
POLLING OFFICIALS/ELECTION OFFICIALS

1. Candidates

2. Election Representative


OFFICE OF THE RETURNING OFFICER  **NC ELECTION**
.....(Year)

..... Dzongkhag
Name.....
VPIC No.:




CANDIDATE

Issuing Authority

OFFICE OF THE RETURNING OFFICER  **NC ELECTION**
.....(Year)

..... Dzongkhag
Name.....
VPIC No.:




Election Representative


Issuing Authority

3. Counting/Polling Representative

4. Polling Official


OFFICE OF THE RETURNING OFFICER  **NC ELECTION**
.....(Year)

..... Dzongkhag
Name.....
VPIC No.:
Polling Station.....



Counting Polling Representative

Issuing Authority

OFFICE OF THE RETURNING OFFICER  **NC ELECTION**
.....(Year)

Presiding Officer
Polling Officer I/I/II
Lady Security

Issuing Authority



NATIONAL COUNCIL ELECTIONS

Notice for Common Forum

To

..... (Candidate)

..... *Dzongkhag*

Dear Sir/Madam,

This is to inform you that the Common Forum for Election Campaign for the Candidates contesting the National Council Elections shall be conducted as per the following schedule agreed during the Coordination Meeting held on.....

Gewog	Chiwog	SN	Venue	Date	Time

The said meeting shall be conducted as per the *Guidelines for the Conduct of the Common Forum for Election Campaign, 2018*.

**Seal and Signature
Returning Officer**



Returning Officer Form No.13B

རྒྱལ་ཡོངས་ཚོགས་འདུན་འཁུར་གྱི་
ལྷན་ཁྲིམས་འཛུས་པའི་ བྱེད་སྒྲུབ་ལག་ཁྲམས།

.....(འདེམས་ངོ་ལཱ།
 ལྷན་ཁྲིམས་
ཞེད་ལོག་/ཁྲིམས་ལྷན་ཚོགས་ལྷན།
རྫོང་ལག།

འཛུགས་པའི་ཡང་ རྒྱལ་ཡོངས་ཚོགས་འདུན་འཁུར་གྱི་ལོ་ལོ་ལོ་ལོ་ འདེམས་ངོ་ཚུའི་བར་ན་ བཅོམ་འཁུར་བསྐྱེད་བསྐྱེད་གྱི་ལྷན་ཁྲིམས་འཛུས་པའི་ འབྲེལ་མཐུན་གྱི་ཞུས་འཛུགས་ ལྷན་ཚོགས་...../...../...../ ལཱ་འགོ་འདྲན་འཐབ་མི་དང་བསྐྱེད་ ལོག་ལཱ་འཁུར་དང་འབྲེལ་འགོ་འདྲན་འཐབ་མི་ཡིན།

ཞེད་ལོག།	ལྷན་ཁྲིམས་	ཨང་	འཛུགས་ལཱ།	ལྷན་ཁྲིམས་	དུས་ཚོད།
		༡			
		༢			
		༣			
		༤			
		༥			
		༦			
		༧			

འཛུགས་པའི་ བཅོམ་འཁུར་བསྐྱེད་བསྐྱེད་གྱི་ལྷན་ཁྲིམས་འཛུས་པའི་ འགོ་འདྲན་ལམ་སྟོན་སྒྲིག་ཡིག་དང་འབྲེལ་འགོ་འདྲན་མི་ཡིན།

ངོས་ལེན་འགོ་དཔོན་གྱི་ཉུགས་དང་ཐེའུ།



NATIONAL COUNCIL ELECTIONS

Notice for Commissioning of EVM

This is to notify all the Candidates contesting in the National Council Election from Dzongkhag that the Returning Officer will commence the commissioning and sealing of *Electronic Voting Machines (EVMs)* from(time) hours onwards on(date) in the Office of the undersigned.

You may either attend in person or authorize your Representatives to witness the EVM commissioning process at the aforementioned place. It may kindly be noted that non-attendance by Candidate/Representatives in the above exercise shall be taken as a waiver of your right to observe. The commencement of the process shall not be delayed by non-attendance.

This notice is issued as per of the Returning Officer Hand Book.

**Seal and Signature
Returning Officer**

Received By:.....

I will attend the said programme myself.

Or

I, hereby, authorize Mr/Ms:.....bearing VPIC No:.....ofGewog/Thromde, contact No:.....,on my behalf to attend the EVM commissioning process.

**Name of Candidates
VPIC No:.....**



རྒྱལ་ཡོངས་ཚོགས་མཉམ་
ཚོགས་རྒྱན་འཕུལ་ཆས་ཐེངས་རྒྱུ་རྩེའི་ ལྷན་བསྐྱོད་པ་

..... རྒྱུ་ལྟ་ ལྷན་ལྷན་ ལྷན་ལྷན་ ལྷན་ལྷན་/འདེམས་ཁྲིམས་འཇམ་ལས་ རྒྱལ་ཡོངས་ཚོགས་མཉམ་ལྷན་བཅོམ་ལྷན་དོ་
འགན་འབད་མི་ འདེམས་ཁྲིམས་ལུ་ལྷན་དོ་ དེ་ཡང་ དོ་ལེན་འགོ་དཔོན་གྱི་ཡིག་ཚང་ནང་ ཚོགས་རྒྱན་འཕུལ་ཆས་ཐེངས་རྒྱུ་རྩེའི་ལས་རིམ་འདི་ ལྷན་ཚེས་/...../.....
...../ ལུ་ (དུས་ཚེད) ལས་འགོ་བསྐྱོད་མི་ཨིན།

དེའི་དོན་ལུ་ འདེམས་ཁྲིམས་ལྷན་བཅོམ་ལས་འགན་ལེན་པའི་དང་ ཡང་ན་ ལྷན་ལྷན་དོ་ཚེས་ལུ་ གནང་བ་ལྷོད་ཐོག་ལས་ ལོང་ལུ་འཁོད་དེ་ཡོད་པའི་དུས་ཚེད་ལས་ ཚོགས་རྒྱན་འཕུལ་ཆས་ཐེངས་རྒྱུ་རྩེའི་
རྩི་ལྷན་ལེ་སྐབས་ དབང་བཞག་འབད་བསུག་དགོ་ཨིན། ལས་རིམ་འདིའི་སྐབས་ འདེམས་ཁྲིམས་དོ་ཡང་ན་དོ་ཚེས་རྒྱ་གོ་སྐབས་འདེམས་ཁྲིམས་འབད་བ་ཅེན་ དེ་ལྷན་ ཞིབ་ཚུགས་འབད་མི་ཐོབ་
དབང་དེ་ དགོངས་ཡངས་གཏང་ཡོད་པ་ལྷན་ལྷན་འཛོགས་འབད་ནི་ཨིན། ལས་རིམ་འདི་ དོ་འཛོམས་མ་འབད་མི་རྒྱ་ལུ་བརྟེན་ ལྷན་བསྐྱོད་མི་ཨིན། ལྷན་བསྐྱོད་པ་དོ་ལས་ལེན་འགོ་དཔོན་གྱི་ལག་
དཔ་དང་འཁྲུལ་ཕྱིར་ཕྱེལ་འབད་མེ་ཨིན།

མིང་ལྷགས་དང་ཐོག་
དོས་ལེན་འགོ་དཔོན།

ལེན་མི་ :
གོང་འཁོད་ལས་རིམ་འདི་རང་ཉིད་ཀྱིས་དོ་བོ་འཛོམ་ནི།

ཡང་ན།

དགེས་ དོ་མིང་ ཚོགས་རྒྱན་རྒྱུར་མི་གི་དོས་འཛོམ་འདྲ་བར་ཨང་ ཅན་མ་འཆང་བ་ ལྷན་
འགོ་ཁྲིམ་ལྷན་ བརྒྱུད་འཁྲིམ་ཨང་ ཅན་མ་འཆང་མི་ལུ་ ཚོགས་རྒྱན་འཕུལ་ཆས་ཐེངས་རྒྱུ་རྩེའི་ལས་སྐབས་ དེའི་དོ་ཚེས་འབད་དོ་འཛོམས་འབད་ཚོགས་པའི་གནང་
བ་ལྷོད་པ་ཨིན།

འདེམས་པའི་མིང།

ཚོགས་རྒྱན་རྒྱུར་མི་གི་དོས་འཛོམ་འདྲ་བར་ཨང་ :



NATIONAL COUNCIL ELECTIONS

Appointment Order for Presiding/Polling Officers/Lady Security/Polling Station Counting Supervisor

Dzongkhag :

Polling Station : As indicated in Table

In accordance with the power conferred by Section 64 and 66 of the Election Act of the Kingdom of Bhutan, 2008, the Election Commission of Bhutan is pleased to appoint you as Presiding/Polling Officers/Polling Assistant and Lady Security with effect fromto conduct National Council Elections with Poll Day on

The Refresher Course shall be conducted on in the above-mentioned venue. Date for proceeding to the respective Polling Stations shall be conveyed during the Refresher Course. Heads of the concerned agencies are requested to relieve the officials accordingly.

I also authorize the Presiding Officer to perform the functions of the Counting Supervisor of that Polling Station and Polling Officer I in all the Polling Stations to perform the functions of the Presiding Officer in the event of latter's unavoidable absence.

SN	Name	Designation	Current Work Place	Post Responsibility	Polling Station Name	Contact No. of Presiding Officer
1				Presiding Officer		
2				Polling Officer I		
3				Polling Officer II		
4				Polling Officer III		

Name and Signature of Returning Officer



NATIONAL COUNCIL ELECTIONS

Appointment Order of Counting Personnel

Dzongkhag :

In accordance with the power conferred by Section 69 of the Election Act of the Kingdom of Bhutan, 2008 the Election Commission of Bhutan is pleased to appoint you as the Counting Supervisor/Counting Assistant with effect fromto conduct counting of votes at the election with Poll Day on

SN	Demkhong	Name	Designation	Current Work Place	Post Responsibility	Contact No
1					Counting Supervisor	
2					Counting Assistant	

Name and Signature of Returning Officer



NATIONAL COUNCIL ELECTIONS

Provisional Vote Form






(Ballot Paper for Provisional Voter as the Section 367 of the Election Act of the Kingdom of Bhutan)

Name of Dzongkhag:.....Polling Station Name & Code.....

ལཱ་སྒྲིབ་བཞག་ཡོད་མི་འདི་ནང་ ལྷོད་རའི་གདམ་ལ་ཅན་གྱི་འདེམས་པོ་ལ་རྒྱུང་མ་ཅིག་ རོ་རྟགས་འདི་(✓)བཞག་ཏེ་ ལྷོད་རའི་ཚོགས་རྒྱན་བཞག་ལ།

Cast your vote by marking (✓) only against the candidate of your choice in the box provided below.

(To be arranged as the Ballot Paper on the EVM)

<p>WRITE CANDIDATE NAME (Both in Dzongkha and English in alphabetical order)</p>		<input data-bbox="1328 705 1421 800" type="checkbox"/>
<p>WRITE CANDIDATE NAME (Both in Dzongkha and English in alphabetical order)</p>		<input data-bbox="1328 915 1421 1010" type="checkbox"/>
<p>WRITE CANDIDATE NAME (Both in Dzongkha and English in alphabetical order)</p>		<input data-bbox="1328 1146 1421 1241" type="checkbox"/>
<p>WRITE CANDIDATE NAME (Both in Dzongkha and English in alphabetical order)</p>		<input data-bbox="1328 1335 1421 1430" type="checkbox"/>
<p>WRITE CANDIDATE NAME (Both in Dzongkha and English in alphabetical order)</p>		<input data-bbox="1328 1545 1421 1640" type="checkbox"/>

To be enclose and seal in Provisional Vote Envelop after marking your vote secretly



UNCONTESTED NATIONAL COUNCIL ELECTIONS

Provisional Vote Form for Uncontested


(Ballot Paper for Provisional Voter as the Section 367 of the Election Act of the Kingdom of Bhutan)

Name of Dzongkhag:.....Polling Station Name

ལ་རྗེང་བཞག་ཡོད་མི་འདི་ནང་ ལྷོད་པའི་གདམ་ལ་ཅན་གྱི་འདེམས་ངོ་ལ་རྒྱུང་མ་ཅིག་ རོ་རྟགས་འདི་(✓)བཞག་ཏེ་ ལྷོད་པའི་ཚོགས་རྒྱན་བཅུག་ལ།

Cast your vote by marking (✓) only against the candidate of your choice in the box provided below.

(To be arranged as the Ballot Paper on the EVM)

<p>WRITE NAME OF CANDIDATE (Both in Dzongkha and English in alphabetical order)</p>		<p>དགོ། Yes</p>
	<p>མི་དགོ། No</p>	

To be enclose and seal in Provisional Vote Envelop after marking your vote secretly



NATIONAL COUNCIL ELECTIONS

ANNOUNCEMENT OF RESULT OF POLL

Dzongkhag:

Date of Elections:

I,, being the Returning Officer for the **Dzongkhag**, do hereby under Section 455 of the Election Act of the Kingdom of Bhutan 2008 give notice that the number of votes recorded for each Candidate at is as follows:

Name of Candidate	VPIC No.	Sex	EVM Votes (A)	Postal Votes (B)	Total Votes (A+B)	'ELECTED' (for the highest votes secured)
GRAND TOTAL						

And, I, hereby declare that Mr/Ms.....bearing VPIC No..... is duly elected as the Representative of the**Dzongkhag** to the Nation Council of Bhutan.

Seal and Signature of Returning Officer



UNCONTESTED NATIONAL COUNCIL ELECTIONS

ANNOUNCEMENT OF RESULT OF POLL

Dzongkhag:

Date of Elections:

I,, being the Returning Officer for the **Dzongkhag**, do hereby under Section 455 of the Election Act of the Kingdom of Bhutan 2008 give notice that the number of votes recorded for each Candidate is as follows:

Name of Candidate	VPIC No.	Sex	EVM Votes (A)	Postal Votes (B)	Total Votes (A+B)	'ELECTED' (for the highest Yes votes secured)
			Yes =	Yes =	Yes =	
			No =	No =	No =	
TOTAL VOTES CAST						

And, I, hereby declare that Mr/Ms.....bearing VPIC No..... is duly elected as the Representative of the**Dzongkhag** to the Nation Council of Bhutan.

Seal and Signature of Returning Officer



NATIONAL COUNCIL ELECTIONS

Analysis of Presiding Officer's Diary

Dzongkhag :

I,, being the Returning Officer for the**Dzongkhag**, do hereby submit the analysis report of Presiding Officer's Diary (Presiding Officer Form No.5C).

SN	Name of Polling Station	Issues Submitted	Recommendations Submitted
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

(Use additional row according to the number of Polling Stations)

**Seal and Signature
Returning Officer**

16. Manual for Election Control Room

SN	Form Number	Form Name
1	Election Control Room Form No.1B	Telephone Log
2	Election Control Room Form No.2B	Fax Record
3	Election Control Room Form No.3B	Email Record
4	Election Control Room Form No.4B	RT Conversation Log
5	Election Control Room Form No.5B	Complaint Record



NATIONAL COUNCIL ELECTIONS

Telephone Log

Date:

Dzongkhag:

SN	Time	Content of Message	Call Received From	Call Received By	Action Taken	Remarks

Signature of Officer In charge



**NATIONAL COUNCIL ELECTIONS
Fax Record**

Date:

Dzongkhag:.....

SN	Fax Received From	Fax Transmitted To	Time	Subject	Remarks

Signature of Officer In charge



Control Room Form No.3B

NATIONAL COUNCIL ELECTIONS

Email Record

Date:

Dzongkhag:.....

SN	Mail From	Mail To	Subject	Time	Remarks

Signature of Officer In charge



**NATIONAL COUNCIL ELECTIONS
RT Conservation Log**

Date:

Dzongkhag:.....

SN	Time	Content of Message	Call Received From	Call Received By	Action Taken	Signature

Signature of Officer In charge



**NATIONAL COUNCIL ELECTIONS
Complaint Record**

Date:

Dzongkhag:.....

SN	Time	Content of Message	Call Received From	Call Received By	Action Taken	Remarks

Signature of Officer In charge

Returning Officer Annexure 1B

Details of Polling Officials

Sl. No	Name	Designation	CID No.	Post Responsibility	Polling Station Name
1				Presiding Officer	
2				Polling Officer I	
3				Polling Officer II	
4				Polling Officer III	
5				Counting Supervisor	
6				Counting Assistant	
7				Office Assistant to RO	

Note: Submit to the Department of Election

“There is a higher responsibility – not written in any legal document but instead enshrined in humanity and history – a natural responsibility and duty that we all must shoulder equally, irrespectively of who we are. Of paramount importance to the strength of a nation, is the ability of her people to live as one united family – a community in which interaction is marked by trust, understanding and cooperation”

His Majesty the Druk Gyalpo
