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ELECTION COMMISSION OF BHUTAN

(Ensuring Free, Fair & Democratic Elections &



ECB/AFD/01/2020-2021/3022

Dated: 13 November 2020

Subject: Seeking Rates for Hotel

Dear Sir/Madam,

The Election Commission of Bhutan would like to seek rates from your hotel for the conduct of HR trainings in two different groups as per the scheduled detailed below:

Sl. No	Course Category	Number of Participants	Tentative Programme Schedule Date	Remarks
1	Store & Inventory Management	24 Heads	30 November -4 December 2020	
2	English Communication	31 Heads	7-11 December 2020	

In view of the above trainings Programme, we seek your rates for accommodation and refreshment for the participants which is divided into two different headings for better clarity as mentioned below.

(A) Requirement of Training Equipment & Accommodation facilities:

Sl. No	Particulars	Quantity Available	Unit Rate (Nu.)	Remarks
1	Single Room			
2	Double Room			
3	Triple Room			
4	Conference Hall- Min. sitting capacity for 31 Participants			
5	Podium & Microphone			
6	High Speed & uninterrupted- WIFI facilities			

Post Box No.: 2008, Democracy House, Kawajangsa, Thimphu: Bhutan

334851, 334852 (PABX), 334762 (EA to CEC), Fax: 334763

Website: www.ecb.bt E-mail: cec@ecb.bt

