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ELECTION COMMISSION OF BHUTAN

(Ensuring Free, Fair & Democratic Elections & Referendums)



ECB/ADM (02)2015-2016/

June 29, 2016

The Election Commission of Bhutan would like to invite sealed bids from the eligible license holders for the purchase of air tickets as per the following terms and conditions.

Sl. No.	No. of Pax	Arrival date in 3 rd Country	Arrival date in Bhutan	Sector/Route	Class/Type
01	2	19/07/2016	28/07/2016	Paro-Srilangka-Paro	E-Class
02	2	20/07/2016	23/07/2016	Paro-Katmandu-Paro	E-Class
03	3	01/08/2016	10/08/2016	Paro-Male-Bangkok - Paro	E-Class & J-Class
04	1	21/08/2016	27/08/2016	Paro-Jakarta-Paro	J-Class

TERMS AND CONDITIONS.

1. All bids must be submitted in a sealed envelope marked as “Quotation of Air Tickets” to the Chief Administrative Officer, AFD, ECB latest by 7th of July 2016 before 12 AM and will be opened on the same day.
2. The rate should be quoted as per the sector/route given above and will be selected based on the lowest evaluated bid.
3. Details of the traveler(s) will be provided in the work order.
4. Airline and seats must be confirmed with itineraries while submitting the quotation.
5. The validation of the fares and availability of seats should be as per the details mentioned above.
6. The successful bidder should submit the copy of air tickets along with the invoices for payment.
7. Unconditional quotations like increase of fares or changes of airlines at the time of departure will be not accepted.
8. Tender documents should contain a photocopy of valid trade license issued by the Ministry of Economic Affairs.
9. The tender should accompanied with a lump sum amount of Nu.10, 000/- (ten-thousand) only as the earnest money deposit (EMD) in the form of draft/cash warrant issued in favour of Chief Administrative Officer, AFD, ECB.
10. The earnest money of Nu. 10,000 (Ten-thousand) of the lowest evaluated bidder will be retained with the Commission as performance Security Deposit and will be returned

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only after the delivery of air tickets mentioned in the supply order for the air sector/route shall be borne by the 1st lowest evaluated bidder.

11. Quotation without EMD and without sealed envelope will be rejected.
12. ECB reserves every right to reject the bids if it is found not responsive to our terms and condition , and the decision of the tender committee will be final and binding

(TashiDorji)

Chief Administrative Officer