NATIONAL COUNCIL ELECTIONS

**Check List for Election Materials**

Ensure that you have been issued with the following election materials in enough quantities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No** | **Election Materials** | **Quantity Issued** | **Whether Received** | **Remarks** |
| 1 | EVM Machines (set) |  |  | Returnable |
| 2 | Presiding Officer (Iron Seal) |  |  | Returnable |
| 3 | Presiding Officer (Paper Seal) |  |  | Returnable |
| 4 | Electoral Roll |  |  | Returnable |
| 5 | Electoral Roll Search System (thumb drive if any) |  |  | Returnable |
| 6 | Voting Compartment |  |  | Returnable |
| 7 | Magnifying Equipment |  |  | Returnable |
| 8 | LED Bulb |  |  | Returnable |
| 9 | First Aid Kits |  |  | Returnable |
| 10 | Presiding Officer Name Plate |  |  | Returnable |
| 11 | Polling Officer 1, 2, 3 Name Plate |  |  | Returnable |
| 12 | Scissors |  |  | Returnable |
| 13 | Address Tags for BU |  |  |  |
| 14 | Address Tags for CU |  |  |  |
| 15 | Strip Paper Seal |  |  |  |
| 16 | Green Paper Seal |  |  |  |
| 17 | Special Tags |  |  |  |
| 18 | Voter’s slip (Male & Female) |  |  |  |
| 19 | Indelible Ink |  |  |  |
| 20 | Register of Voters |  |  |  |

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| --- | --- | --- | --- | --- |
| 21 | Entry and Exit Label |  |  |  |
| 22 | Twin Thread |  |  |  |
| 23 | Candle |  |  |  |
| 24 | Wax/Lac |  |  |  |
| 25 | Stamp pad |  |  |  |
| 26 | Matches |  |  |  |
| 27 | Thumb Pin |  |  |  |
| 28 | Cello tape |  |  |  |
|  | **Important Forms** | **Form No.** | **Whether Received** | **Remarks** |
| 1 | Check Memo for Presiding Officer | Presiding Officer Form No.1B |  |  |
| 2 | Election Materials for Presiding Officer | Presiding Officer Form No.2B |  |  |
| 3 | Sample of Voter’s Slip | Presiding Officer Form No.3B |  |  |
| 4 | Declaration by the Presiding Officer before the commencement of the poll | Presiding Officer Form No.4B |  |  |
| 5 | Presiding Officer’s Diary | Presiding Officer Form No.5B |  |  |
| 6 | List of Voters Living with Disability | Presiding Officer Form No.6B |  |  |
| 7 | Companion Declaration Form for Voters Living with Disability | Presiding Officer Form No.7B |  | Declare in presence of Representatives |
| 8 | List of Provisional Vote | Presiding Officer Form No.8B |  |  |
| 9 | List of Challenge Voters | Presiding Officer Form No.9B |  |  |
| 10 | Oath of Identity | Presiding Officer Form No.10B |  |  |
| 11 | Provisional Vote Form | RO Form No.18B |  | Take enough copy |

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|  | **EVM Result Forms** | **Form No.** | **Whether Received** | **Remarks** |
| 1 | Age-wise Voters Turn Out in the Polling Station | Presiding Officer Form No.11B |  | Ensure to fill  up all and  submit to RO  for further  verification |
| 2 | Two Hourly Voter Turnout Report | Presiding Officer Form No.12B |  |
| 3 | Summary Report on Votes Polled for NC | EVM Form No.7B |  |
| 4 | Polling Station EVM Result Sheet for NC | EVM Form No.8B |  |

**Signature of Presiding Officer**

**Seal and Signature of Returning Officer**